

2024-2025 PAYROLL CALENDAR

| PAY DAY | DEADLINE FOR TIMESHEETS |
|------------------------------|------------------------------|
| Monday, July 15, 2024 | Monday, July 1, 2024 |
| Wednesday, July 31, 2024 | Tuesday, July 16, 2024 |
| Thursday, August 15, 2024 | Thursday, August 1, 2024 |
| Friday, August 30, 2024 | Friday, August 16, 2024 |
| Friday, September 13, 2024 | Tuesday, September 3, 2024 |
| Monday, September 30, 2024 | Monday, September 16, 2024 |
| Tuesday, October 15, 2024 | Tuesday, October 1, 2024 |
| Thursday, October 31, 2024 | Wednesday, October 16, 2024 |
| Friday, November 15, 2024 | Friday, November 1, 2024 |
| Wednesday, November 27, 2024 | Monday, November 18, 2024 |
| Friday, December 13, 2024 | Monday, December 2, 2024 |
| Friday, December 20, 2024 | Monday, December 16, 2024 |
| Wednesday, January 15, 2025 | Thursday, January 2, 2025 |
| Friday, January 31, 2025 | Thursday, January 16, 2025 |
| Friday, February 14, 2025 | Monday, February 3, 2025 |
| Friday, February 28, 2025 | Wednesday, February 19, 2025 |
| Friday, March 14, 2025 | Monday, March 3, 2025 |
| Monday, March 31, 2025 | Monday, March 17, 2025 |
| Friday, April 11, 2025 | Tuesday, April 1, 2025 |
| Wednesday, April 30, 2025 | Monday, April 14, 2025 |
| Thursday, May 15, 2025 | Thursday, May 1, 2025 |
| Friday, May 30, 2025 | Friday, May 16, 2025 |
| Friday, June 13, 2025 | Monday, June 2, 2025 |
| Tuesday, June 24, 2025 | Monday, June 16, 2025 |

Pay Day: This is the date District employees will be paid.

Deadlines for Timesheets: This is the date all timesheets need to be submitted to the Business Office for final signature. Due to the amount of timesheets that need to be entered into the payroll system, there will be no exceptions on this date. If the deadline has passed, the employee will get paid on the next payroll date.