

**HACKENSACK BOARD OF EDUCATION
 191 SECOND STREET, HACKENSACK, NJ 07601
 REGULAR PUBLIC MEETING
 AGENDA
 January 22, 2025**

I. Flag Salute / Moment of Silence / Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meeting Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Record and posting notice in the Board of Education Administration Building (Padovano Education Center) and filing notice with the City Clerk. I hereby call to order the Regular Public Meeting on Wednesday, January 22, 2025, in the Hackensack High School Media Center, at 6:15 pm.

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Ms. Amirhamzeh (Leila)		
Mr. Carroll (Demetrius)		
Ms. Cordero-Outen (Lissette)		
Ms. Gilmore (Eugina “Gina)		
Mr. Martin (Kenneth)		
Ms. Pringle (Shivonnie)		
Ms. Harris (Jennifer)- President		
Mr. Stein (Mark)- Vice President		
TBD- Vacancy		

II. Student Special Presentation

- A. Hackensack Chorus

III. Student Report

- A. Shanika Thomas

IV. Executive Session

Be It Resolved, that the Hackensack Board of Education determines it is necessary to meet in Executive Session on Wednesday, January 8, 2025, to discuss **Legal, Personnel, student related matters, HIB Reports, Negotiations and other confidential matters**; and

Be It Further Resolved, that these matters will be made public when the need for confidentiality no longer exists.

V. Approve Minutes

Be It Resolved, that the Hackensack Board of Education approves the Regular Meeting Minutes and

Executive Session Minutes of November 20, 2024 and the Reorganization Meeting Minutes, Regular Meeting Minutes and Executive Session Minutes of January 8, 2025.

VI. Presentation/Business Reports

- A. 2023-2024 Audit Results- Jeffrey C. Bliss, CPA, RMA, PSA Lerch, Vinci & Bliss LLP

VII. Superintendent’s Report

A. Enrollment Report

<i>Enrollment as of January 22, 2025</i>	<i>Enrollment</i>	<i>Attendance (%)</i>
High School	1811	94.36
Middle School	1411	95.05
Fairmount	550	95.26
Hillers	447	93.53
Jackson	381	94.32
Parker	527	95.44
ECDC	174	90.14
Total	5301	94.01

B. Residency Report:

	<i>December 2024</i>	<i>Year to Date</i>
Number of Residency Cases Received	3	16
Residency Verified	2	7
In-Home Visits Unverified	1	10
Parent Provided Updated In-District Proof of Residency	1	6
Students Withdrawn as a Result of Residency Investigation	0	1

C. Harassment, Intimidation, and Bullying Report:

Completed Investigations: November 16, 2024 - January 17, 2025					
SCHOOL	FOUNDED	UNFOUNDED	TOTAL	PENDING	PRELIMINARY DETERMINATION NOT HIB
ECDC (and contracted PreK)	0	0	0	0	0
Fairmount	0	1 (12/18)	1	0	0
Parker	0	0	0	0	0
Hillers	0	0	0	0	1 (from 12/18)
Jackson	0	0	0	0	0

Middle	1	8 (4 from 12/18)	9	3	1(from 12/18)
High	0	3	3	1	1
TOTALS	1	12	13	4	3

VIII. Public Comments

Public participation shall be governed by the following rules: 1) If in person, a participant must sign the “sign-in” sheet and be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable; 2) Each statement made by a participant shall be limited to three (3) minutes duration during the public session; 3) All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; and 4) All Board and/or Superintendent responses to questions or inquiries shall be held until the end of public participation.

IX. Committee Reports/Resolutions

A. Personnel- separate document

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following personnel actions A.1, **A - O**:

A.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

Personnel actions A.1, A - O :				
Motion: Trustee	Second: Trustee			
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)				
Mr. Carroll (Demetrius)				
Ms. Cordero-Outen (Lissette)				
Ms. Gilmore (Eugina “Gina)				
Mr. Martin (Kenneth)				
Ms. Pringle (Shivonnie)				
Ms. Harris (Jennifer)- President				
Mr. Stein (Mark)- Vice President				
TBD- Vacancy				

B. Policy

B1 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the first reading of the following Policies:

- 0164 - Conduct of Board Meeting
- 0167 - Public Participation in Board Meetings

B2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the second reading of the following Policy: None

Policy Actions B1-B2				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Ms. Amirhamzeh (Leila)				
Mr. Carroll (Demetrius)				
Ms. Cordero-Outen (Lissette)				
Ms. Gilmore (Eugina "Gina")				
Mr. Martin (Kenneth)				
Ms. Pringle (Shivonnie)				
Ms. Harris (Jennifer)- President				
Mr. Stein (Mark)- Vice President				
TBD- Vacancy				

C. Curriculum

C1 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following travel and lodging expense reimbursements for professional development:

Staff Member's Name	Description of Workshop/ Conference	Date of Conference	Location	Lodging/Meals/ Transportation / Airfare Total Amount	Account Number
Brandy Baucom	National School Social Work Conference	April 9-12, 2025	Atlanta, Georgia	\$1,448.91	11-000-223-500-009-00
Brian Hooper	Glaziers Football Clinic	February 20-22, 2025	Atlantic City, New Jersey	\$375.98	11-402-100-500-050-00
Brett Ressler	Glaziers Football Clinic	February 20-22, 2025	Atlantic City, New Jersey	\$375.98	11-402-100-500-050-00
Henry Reyes	Glaziers Football Clinic	February 20-22, 2025	Atlantic City, New Jersey	\$375.98	11-402-100-500-050-00
Julie Platte	NJ Music Educators Association Conference	February 19-21, 2025	Atlantic City, New Jersey	\$556.50	11-190-100-610-050-09

Lisa MacVicar	NJ Music Educators Association Conference	February 19-22, 2025	Atlantic City, New Jersey	\$921.92	11-190-100-610-050-09
Bernadette Duran	NJ Music Educators Association Conference	February 20-22, 2025	Atlantic City, New Jersey	\$654.62	11-190-100-580-VPA-01
Kenneth Cubillas	NJ Music Educators Association Conference	February 21-22, 2025	Atlantic City, New Jersey	\$525.50	11-190-100-580-VPA-01

C2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following professional development registration fees for the 2024-2025 school year:

Staff Member's Name	Workshop/ Conference	Date of Conference	Location	Registration Fee	Account Number
Brandy Baucom	National School Social Work Conference	April 9-12, 2025	Atlanta, Georgia	\$640.00	11-000-223-500-009-00
Brian Hooper	Glaziers Football Clinic	February 20-22, 2025	Atlantic City, New Jersey	\$166.33	11-402-100-500-050-00
Brett Ressler	Glaziers Football Clinic	February 20-22, 2025	Atlantic City, New Jersey	\$166.33	11-402-100-500-050-00
Henry Reyes	Glaziers Football Clinic	February 20-22, 2025	Atlantic City, New Jersey	\$166.33	11-402-100-500-050-00
Ali Ishaq	Environmental Stewardship, Code Compliance and Sustainability course	February 22 - May 10, 2025	Virtual	\$1726.00	11-000-251-580-002-00
Ali Ishaq	Program Management Adaptive Practices and Create Your AI Strategy, Project Portfolio and Capability Roadmap for Senior Managers course	March 17-19, 2025	Virtual	\$1150.00	11-000-251-580-002-00
Julie Platte	NJ Music Educators Association Conference	February 19-21, 2025	Atlantic City, New Jersey	\$200.00	11-190-100-610-050-09
Lisa MacVicar	NJ Music Educators Association Conference	February 19-22, 2025	Atlantic City, New Jersey	\$200.00	11-190-100-610-050-09
Bernadette Duran	NJ Music Educators Association Conference	February 20-22, 2025	Atlantic City, New Jersey	\$200.00	11-190-100-580-VPA-01
Kenneth Cubillas	NJ Music Educators Association Conference	February 21-22, 2025	Atlantic City, New Jersey	\$200.00	11-190-100-580-VPA-01

Heather White-Coleman	Legal One: Title IX and Evolving Legal Obligations	February 11, 2025	Virtual	\$150.00	11-000-223-500-300-00
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C3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following field trips/field trip locations:

Lead Staff Member	School	Trip Location
Michele Balik	Hackensack High School	Gigi's Cafe, Saddle Brook, New Jersey

C4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the new Cybersecurity Course offering for Hackensack High School students for the 2025-2026 school year.

C5 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following internships, field experiences, classroom observations, and student practicums for the 2024-2025 school year:

School(s)	Administrator(s)	Candidate(s) <i>(pending prints)</i>	Observation/ Placement with	Assignment	University	Dates
Hillers	Dr. Judith Soto-Holland	Ileana Moyano	Dr. Judith Soto-Holland Adi Madden	Educational Leadership	Montclair State University	January 17 - May 5, 2025 <i>revised</i>
Central Office	Andrea Oates-Parchment	Ileana Moyano	Andrea Oates-Parchment	School Administration	Montclair State University	May 12 - August 1, 2025 <i>revised</i>
Jackson Avenue	Sophia Van Ess	Isabella Cardenas	Roni Lovett	Speech Pathologist	The College of New Jersey	January - June 2025
Nellie K. Parker	Dr. Anibal A. Galiana	Olivia Suarez	Dr. Anibal A. Galiana/Tracy Puntasecca	2nd Grade Teacher	Montclair State University	January - June 2025
Jackson Avenue School, Fanny Meyer	Chris Moran, Anibal Galiana, Dr. Joy Dorsey Whiting, Donna Petrin Wall,	Jessica Guerra, Militza Martinez, Emeli Ortega, Giselle Pitty,	Wendy Lamparelli, Quasheema Bolds, Janine Gillan, Roz Kessler, Jeanmarie Shea,	Observe in nurses office	St. Peters College	January - June 2025

Hillers, Fairmount School, Nellie K. Parker, Middle School, ECDC	Eric Boateng, Dr. Judith Soto	Melissa Rendon, Idalis Rodriguez, Chelsea Sackey, Allison Sipan, Ashley Tejada, Stephanie Triana, Kimberely Bravo, Elyse Encaracion, Jocelyn Idrovo, Jenin Iseed, Arlene Mateo, Noami Nunez, Nathaly Sampaio, Maryclaire Yabut	Lillian Altamura			
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C6 Be It Resolved, that the Hackensack Board of Education, upon review and consideration of the results of the HIB investigation(s) report to the Board of Education during its last meeting, affirms the Superintendent’s determination on the HIB investigation.

C7 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, authorizes Select Wellness to provide wellness services at all schools, ECDC, Office of Special Services and the Padovano Center, February 2025 - March 2025. Services provided will be at no cost to the district.

C8 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with Minding Your Mind to provide assemblies at district schools for students in grades K-12 to support students with social-emotional strategies at a cost not to exceed of \$5,000.00. The total cost will be paid from the School-Based Mental Health Services Grant, account #20-461-100-300-000-00.

C9 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, accepts the grant award of the School-Based Mental Grant Program Application (Project Period 3 of 5) from the New Jersey Department of Education, to support the recruitment, placement, hiring, and retention of school-based mental health professionals in the amount of \$375,000.

School Based Mental Health Grant - 1/1/2025 to 12/31/2025

Account Number	Description	Amount
20-461-100-300-000-00	Purchased Services SBMHT Grant	\$16,992
20-461-100-600-000-00	Supplies and Materials SBMHT Grant	\$1,359
20-461-200-100-000-90	Support Services SBMHT Grant	\$239,445
20-461-200-200-000-00	Benefits SBMHT Grant	\$112,708
20-461-200-500-000-00	Support Purchased Services SBMHT Grant	\$1,100
20-461-200-580-000-00	Travel SBMHT Grant	\$2,325.00
20-461-200-800-000-00	Other Objects SBMHT Grant	\$1,071.00
Total		\$375,000

C10 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator, hereby authorizes the submission of the IDEA Original and Amended application for Fiscal Year 2025 to include the 2023-2024 carryover for the IDEA Basic in the amount of \$5,358.00 and accepts the grant award of the funds upon subsequent approval of the Fiscal Year 2025 IDEA Amendment application, which includes IDEA Basic (\$1,502,539.00) and the Preschool (\$55,661.00) for the total of \$1,558,200.00: Account # 20-250-200-300-011-00.

IDEA Part B Basic			
<i>Account</i>	Description	Original Budget	Updated Budget
20-250-100-500-006-00	IDEA Basic-Tuition	\$1,467,601.00	\$1,467,601.00
20-250-200-300-011-00	Purchased Educational Services	\$29,580.00	\$34,938.00
	Program Total	\$1,497,181.00	\$1,502,539.00
IDEA - Preschool Part B			
20-251-100-500-006-00	IDEA Preschool-Other Purchase Services	\$55,404.00	\$55,404.00
20-251-200-300-011-00	Support Services BCCA	\$257.00	\$257.00
	Program Total	\$55,661.00	\$55,661.00
	Total Grant Funding	\$1,552,842.00	\$1,558,200.00

Curriculum Resolutions C1 - C10				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Ms. Amirhamzeh (Leila)				
Mr. Carroll (Demetrius)				
Ms. Cordero-Outen (Lisette)				
Ms. Gilmore (Eugina “Gina)				
Mr. Martin (Kenneth)				
Ms. Pringle (Shivonnie)				
Ms. Harris (Jennifer)- President				
Mr. Stein (Mark)- Vice President				
TBD- Vacancy				

D. Finance

D1 Whereas, the Hackensack Board of Education, in accordance with N.J.A.C. 23A:16-10, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, accepts and approves the Board Secretary’s Report and Cash Reconciliation Report for the month November and December 2024.

Be It Resolved, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District financial obligations for 2023/2024 school year Board Secretary Report.

D2 Whereas, the Hackensack Board of Education, in accordance with N.J.A.C. 23A:16-10, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, accepts and approves the Board Secretary’s Report and Cash Reconciliation Report for the month November and December 2024

Be It Resolved, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District financial obligations for 2023/2024 school year Board Secretary Report.

D3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the payment of bills and claims, December 13, 2024 through January 16, 2025, in the total amount of \$19,518,658.15 ([Attachment D2](#))

General Fund	Fund 10	\$1,342,686.43
Current General Expense	Fund 11	\$16,655,406.57
Capital Outlay	Fund 12	\$331,485.40
Special Revenue	Fund 20	\$801,754.20
Capital Projects	Fund 30	\$50,645.50
Debt Service	Fund 40	-
Enterprise Fund	Fund 60	\$336,680.05

D4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the attached List of Budget Transfers #9220 through #9263 for the month of December 2024, total amount of \$728,708.31.

D5 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the attached List of Budget Transfers #9203 through #9249 for the month of November 2024, total amount of \$486,927.00 .

D6 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves Activities, Fundraisers and Flyers. Distributions [Attachment D6](#)

D7 Whereas, Chapter 39, P.L.2010 makes the position of Treasurer of School Moneys optional; and Whereas, the Hackensack Board of Education wishes not to appoint a Treasurer of School Moneys; and

Whereas, the Assistant School Business Administrator possesses the appropriate certifications and qualifications to assume the duties of the Treasurer of School Moneys;

Now, Therefore Be It Resolved, that the Hackensack Board of Education, designates Lindita Agastra Assistant School Business Administrator, as Custodian of School Monies, for the 12/12/2024 through 06/30/2025 school year.

D8 Be It Resolved, that the Hackensack Board of Education, upon recommendation of the Superintendent and School Business Administrator/Board Secretary, approves the donation of a 2002 Jeep Grand Cherokee for the Hackensack High School Auto Shop class. The total value of the car is \$5,500.00

D9 Whereas, the Hackensack Board of Education, in accordance with N.J.S.A.18A:23-1 must have a certified External Audit of the district’s accounts and financial transactions; and

Whereas, the Board of Education received the audit performed by Lerch, Vinci & Bliss, LLP, and discussed said audit at its public meeting held on January 22, 2025;

Now, Therefore Be It Resolved, that the Hackensack Board of Education accepts the audit for the 2023-2024 school year, fiscal year ended June 30, 2023, and accepts the Audit Synopsis and approves the attached Corrective Action Plan ([CAP and Audit Synopsis](#)).

D 10 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, the Board adopts the following **Budget Election Calendar for fiscal year July 1, 2025 through June 30, 2026:**

Date	Action	Responsibility
November 20, 2024	Open access to future year budget module for Principals, Supervisors, Department heads enter budget requests	Business Administrator/ Business Office Staff
December 9-19, 2024	Meet with each department supervisor/school administrator for initial budget review and update	Business Administrator.

January 22, 2025 Regular Meeting
 Hackensack Board of Education

January 15, 2025	Close access to future year budget module	Business Administrator.
January 17, 2025	NJ DOE makes budget software available to districts via Homeroom and business office staff commences data entry	Business Administrator/ Business Office Staff
February 18, 2025	Facilities Committee Meeting Committee reviews Proposed Capital Projects	Facilities Committee
February 26, 2025	Regular Board Meeting. Trustees authorize proposed Capital Projects for professionals to commence estimates, and submit to the DOE for review.	Hackensack Board of Education
@February 27, 2025	State announces State Aid Amounts. Update all anticipated revenue sources, tuitions, capital reserve, tax levy, estimate Federal grant amounts	Business Administrator/ Business Office Staff
March 1-12, 2025	List required additional documents such as position control roster, staff health insurance census. Prepare all educational goal narratives to be included in budget; prepare all related documents which accompany budget documentation	Business Administrator/ Business Office Staff
March 3, 2025	Board Retreat- NJSBA guest speaker will present for the board members	Business Administrator/Board Secretary
March 12, 2025	Special Board Meeting Preliminary Budget approved by Board for submission to the county.	Business Administrator/ Business Office Staff
Before March 19, 2025	Submit finalized Budget to DOE for review Be available for any additional information requested by NJDOE	Business Administrator/ Business Office Staff
April 21, 2025	Last day for budget to be approved by county	County - NJDOE
April 20, 2025	Advertise for earliest public hearing date Publish in Daily Record and include on district website	Business Office
April 24, 2025 (04/24/25 - 05/07/25)	Regular Meeting – currently set for 04/23/25 Public Hearing on Budget presentation made, Board takes formal action to adopt budget	Administration and Board of Education
April 26, 2025 (not later)	Post User-Friendly Budget on district Website	Business Office

Finance and Budget Resolutions D1 – D10				
Motion: Trustee	Second: Trustee			
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)				
Mr. Carroll (Demetrius)				
Ms. Cordero-Outen (Lissette)				

Ms. Gilmore (Eugina “Gina)				
Mr. Martin (Kenneth)				
Ms. Pringle (Shivonnie)				
Ms. Harris (Jennifer)- President				
Mr. Stein (Mark)- Vice President				
TBD- Vacancy				

E. Buildings and Grounds

E1 Use of School Facilities - In accordance with District Policy

Buildings and Grounds Resolutions E1-E3				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Ms. Amirhamzeh (Leila)				
Mr. Carroll (Demetrius)				
Ms. Cordero-Outen (Lissette)				
Ms. Gilmore (Eugina “Gina)				
Mr. Martin (Kenneth)				
Ms. Pringle (Shivonnie)				
Ms. Harris (Jennifer)- President				
Mr. Stein (Mark)- Vice President				
TBD- Vacancy				

F. Community Relations

G. Other Committees

X. New Business

XI. Public Comment (Individuals may address the Board on Agenda and School Matters of Community Interest for 1 minute)

XII. Board Comments:

XIII. Closed Session - No action will be taken

XIV. Adjournment: