

# PERSONNEL AGENDA

**April 24, 2023**

Christopher Coleman – Chair  
Lissette Cordero-Outen  
Scott James-Vickery, Ex Officio

Robert Sanchez, Superintendent of Schools  
Yesenia Budhu-Howell, Human Resources Manager

## A. PERSONNEL

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions A.1, A. through (J), as described below:

- A.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

A. CERTIFICATED STAFF								
<b>Be it Resolved</b> , that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, appoints the following Instructional Staff for the 2022-2023 school year. All salaries are prorated based on start date.								
	Name	Position/Control Number	Deg/Step	Salary	Location	Date Effective	Date End	Discussion
1.	Melissa Finke-Crews 11-216-100-101-009-90	Pre K-4 ABA	MA+30/10	\$91,015.00	ECDC	9/1/23	6/30/24	Replacing S. Kim
2.	Jamil Beach 11-216-100-101-090-90	Pre K PSD	MA+30/8	\$86,695.00	Parker	9/1/23	6/30/24	Replacing L. McBride

B. NON-CERTIFICATED STAFF								
<b>Be it Resolved</b> , that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, appoints the following Staff for the 2022-2023 school year. All salaries are prorated based on start date.								
	Name	Position/Control Number	Col/Step	Salary	Location	Date Effective	Date End	Discussion
1.	Yaritza Valencia-Salas 11-000-221-105-001-90	Administrative Assistant	A/1	\$51,133.00	Central	TBD	6/30/23	New Position
2.	Juan Feliz 11-000-261-100-004-90	Director of Building & Grounds 95-83-70/cqx	N/A	\$131,000.00	District	7/1/23	6/30/24	Replacing S. Kazazi

C. PART-TIME PARAPROFESSIONAL STAFF								
<b>Be it Resolved</b> , that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, appoints the following Part-Time Paraprofessional Staff for the 2022-2023 school year.								
	Name	Position/Control Number	Col/Step	Salary	Location	Date Effective	Date End	Discussion
1.	Crystal Caesar 11-216-100-106-300-90	PT Para/ 16-05-08/ctq	N/A	\$25 per hour	Middle	5/1/23	6/30/23	Rehired

2.	Cara Calfayan 11-213-100-106-009-90	P/T 1:1 Paraprofessional	N/A	\$25 per hour	ECDC	4/18/23	6/30/23	Update to start date
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D. LEAVES OF ABSENCE						
	Name	Nature of Action	Position	Location	Date Effective	Discussion
1.	Staff ID# XX22	Leave of Absence	Custodian	High	4/3/23	Sick Leave 3/23/23-4/10/23 paid w/ benefits using sick days; FMLA 4/11/23- 4/20/23 unpaid w/ benefits
2.	Staff ID# XX99	Leave of Absence	Elementary Teacher	Jackson	4/17/23	Sick Leave 4/17/23-6/12/23 paid w/ benefits using sick days; FMLA 6/13/23-6/30/23 unpaid w/ benefits
3.	Staff ID# XX18	Leave of Absence	Elementary Teacher	Fairmount	3/27/23	Sick Leave 3/27/23-4/14/23 paid w/ benefits using sick days
4.	Staff ID# XX86	Leave of Absence	Paraprofessional	Hillers	4/11/23	Sick Leave 4/11/23-6/30/23 paid w/ benefits using sick days

E. RETIREMENTS/RESIGNATIONS/RESCISSIONS					
<b>Be it Resolved</b> , that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following actions for the 2022-2023 school year.					
	Name	Nature of Action	Position	Location	Date Effective
1.	Megan Kardan	Resignation	Elementary Teacher	Fairmount	7/1/23
2.	Sonia Escobar	Retirement	P/T Paraprofessional	Jackson	9/1/23
3.	Elisabet Kennedy	Resignation	Library Media Specialist	High	5/15/23
4.	Camille Hornes	Retirement	Paraprofessional	Middle	7/1/23

**F. Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approve/ratifies the following instructional staff for the 2022-2023 school year Extra Compensation period, compensation in accordance with the HBOE/HEA Agreement, Article 26, Schedule G:

	Name	School	Course Name	Effective Date
1.	Courtney Milewski	High	CP ELA 3	3/01/23
2.	Brenda Gonzalez	High	CP ELA 3	3/01/23
3.	Corinne Carroll	High	Careers in Education	3/01/23
4.	Marisa Calfayan	High	Careers in Education	3/01/23
5.	Rose Ann Harty	High	CP ELA 2	4/10/23
6.	Thomas Terzano	High	CP ELA 2	4/10/23

7.	Gerry Porto	High	CP ELA 2	4/10/23
8.	Elisabeth Murray	High	CP ELA 2	4/10/23
9.	Stanley Membreno	High	CP ELA 2	4/10/23

**G. Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves/ratifies the following positions for the 2022-2023 school year. The total cost will be paid with ESSA Title I funds, account #20-231-200-100-090-90.

	Name	Position	HBOE/HEA Agreement	Hours Not to Exceed
1.	Melissa Saldana	NKP Family Math Night Lead Teacher	Appendix G	10
2.	Michelle Hammond-Dudley	NKP Family Social Justice Night Lead Teacher	Appendix G	2
3.	Randi Kasetta	NKP Family Social Justice Night Lead Teacher	Appendix G	2
4.	Toney Jackson	NKP Family Poetic Parker Night Lead Teacher	Appendix G	2
5.	Jackelin Alerte	NKP Family SEL Night Lead Teacher	Appendix G	2
6.	Rhonda Wade	NKP Petal Pushers Gardening Club Lead Teacher	Appendix G	8
7.	Jennifer Williams	NKP Family First Grade Reading Strategies Lead Teacher	Appendix G	2
8.	Vivian Mendez-King	NKP Family Kindergarten Reading Strategies Lead Teacher	Appendix G	2
9.	Caroline Yeji-Kim	NKP Family Kindergarten Reading Strategies Lead Teacher	Appendix G	2
10.	Arlena Brinson-Jones	NKP Parent Engagement Program Coordinator	Appendix G	15

**H. Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves/ratifies the following positions for the 2022-2023 school year. The total cost will be paid with ESSA Title I funds, account #20-231-200-100-110-90.

	Name	Position	HBOE/HEA Agreement	Hours Not to Exceed
1.	Soniya Johnson-Shabazz	FMH Family Wellness Night Lead Teacher	Appendix G	5
2.	Alexis Walling	FMH Family Happy Feet Lead Teacher	Appendix G	7.5
3.	Andrea Guzman	FMH Family Happy Feet Lead Teacher	Appendix G	7.5

**I. Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following volunteer coaching staff for Hackensack Middle School Athletic Spring Season for the 2022-2023 school year:

	<b>Name</b>	<b>Sport/Position</b>
<b>1.</b>	Kenneth Salter	Girls Softball Coach

**J. Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approve/ratifies the following coaching staff for the Hackensack Middle School Athletic Spring Season 2022-2023 school year, compensation in accordance with HBOE/HEA Agreement, Article 26, Section N:

	<b>Name</b>	<b>Sport/Position</b>	<b>Step</b>	<b>Stipend</b>
<b>1.</b>	Devon Darling	Girls Softball Coach	1	\$2,093
<b>2.</b>	Mariko Walker	Girls Softball Coach	1	\$2,093
<b>3.</b>	Sadee Irby	Girls Basketball Coach	1	\$2,093

**K. Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approve the following **Terminal Leave** payment as per employee Contractual Agreement for 2022-2023.

	<b>Staff Member</b>	<b>Position</b>	<b>Number/Days</b>	<b>Payment</b>
1.	Babatunde Adedoyin	Human Resource Manager	5	\$3,203.15