

**HACKENSACK BOARD OF EDUCATION
191 SECOND STREET, HACKENSACK, NJ 07601
REGULAR PUBLIC MEETING
A G E N D A
September 18, 2023**

I Flag Salute / Moment of Silence / Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Record and posting notice in the Board of Education Administration Building (Padovano Education Center) and filing notice with the City Clerk. I hereby call to order the Regular Public Meeting on Monday, September 18, 2023, in the Nellie K. Parker School Auditorium, at 6:15 pm.

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Mr. Bendezu (Julio)		
Mr. Carroll (Demetrius)		
Mr. Coleman (Christopher)		
Ms. Cordero-Outen (Lissette)		
Ms. Harris (Jennifer)		
Mr. Meehan (Andrew)		
Mr. Powell (Lancelot)		
Ms. Somerville (Marlene)		
Mr. Rodriguez (Anthony), Vice President		
Mr. James-Vickery (Scott), President		

II Be It Resolved, that the Hackensack Board of Education determines it is necessary to meet in Executive Session on Monday, September 18, 2023, to discuss **Legal, Personnel, student related matters, HIB Reports, Negotiations and other confidential matters**; and

Be It Further Resolved, that these matters will be made public when the need for confidentiality no longer exists.

Motion: _____ Second: _____

III Presentation:

Hackensack Middle School Schedule Update: HMS Administration

Hackensack Public Schools Amistad Implementation: Andrea Oates-Parchment, Assistant Superintendent, Dr. Lauren Kazmark, Director of Curriculum and Janice Acebo, Supervisor of Social Studies & Health/Physical Education

Graduation Pathways Report: Andrea Oates-Parchment, Assistant Superintendent

School Safety Data Report: Andrea Oates-Parchment, Assistant Superintendent Curriculum & Instruction and Affirmative Action Officer

IV Student Board Member Report - None

V Superintendent's Report

A. Enrollment Report

<i>Enrollment as of September 14, 2023</i>	<i>Enrollment</i>	<i>Attendance (%)</i>
High School	1730	98.16
Middle School	1419	98.63
Fairmount	507	98.75
Hillers	441	98.02
Jackson	376	98.22
Parker	553	98.21
ECDC	153	96.92
Total	5179	98.13

B. Residency Report

	<i>August 2023</i>	<i>Year to Date</i>
Number of Residency Cases Received	2	2
Residency Verified	0	0
In-Home Visits Unverified	2	2
Parent Provided Updated In-District Proof of Residency	0	0
Students Withdrawn as a Result of Residency Investigation	0	0

C. Harassment, Intimidation, and Bullying Report

Completed Investigations: August 29, 2023 - September 15, 2023					
SCHOOL	FITS HIB DEFINITION	INCONCLUSIVE	NO EVIDENCE OF HIB	DOES NOT FIT HIB DEFINITION	TOTAL
ECDC (and contracted PreK)	0	0	0	0	0
Fairmount	0	0	0	0	0
Parker	0	0	0	0	0
Hillers	0	0	0	0	0
Jackson	0	0	0	0	0
Middle	1	0	0	2	3
High	0	0	0	0	0
TOTALS	1	0	0	2	3

VI Public Comments

Public participation shall be governed by the following rules: 1) If in person, a participant must sign the “sign-in” sheet and be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable; 2) Each statement made by a participant shall be limited to three (3) minutes’ duration during the public session; 3) All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; and 4) All Board and/or Superintendent responses to questions or inquiries shall be held until the end of public participation.

VII Approve Minutes

Be It Resolved, that the Hackensack Board of Education approves the **Regular Meeting Minutes** and **Closed Session Minutes** of August 28, 2023 as submitted.

Motion: _____ Second: _____

VIII Resolutions

A. Personnel - separate document

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel actions A.1, A-Y

A.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

Personnel Actions A.1, A - Y				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Mr. Carroll (Demetrius)				
Mr. Coleman (Christopher)				
Ms. Cordero-Outen (Lissette)				
Ms. Harris (Jennifer)				
Mr. Meehan (Andrew)				
Mr. Powell (Lancelot)				
Ms. Somerville (Marlene)				
Mr. Rodriguez (Anthony), Vice President				
Mr. James-Vickery (Scott), President				

B. Policy

B1 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the first reading of the following Policies and Regulations: None

B2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the second reading of the following Policies and Regulations:

P & R 2419 - School Threat Assessment Team (M) (New)

Policy Actions B1 - B2				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Mr. Carroll (Demetrius)				
Mr. Coleman (Christopher)				
Ms. Cordero-Outen (Lissette)				
Ms. Harris (Jennifer)				
Mr. Meehan (Andrew)				
Mr. Powell (Lancelot)				
Ms. Somerville (Marlene)				
Mr. Rodriguez (Anthony), Vice President				
Mr. James-Vickery (Scott), President				

C. Curriculum

C1 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following travel and lodging expense reimbursements for professional development:

Staff Member's Name	Description of Workshop/ Conference	Date of Conference	Location	Lodging/Meals/ Transportation/ Airfare Total Amount	Account Number
Juleen Burke	Genesis User Group Meeting	November 14, 2023 and March 2024	Montville, New Jersey	\$55.94	11-000-252-500-007-03
Lauren Kazmark	NAEYC Annual Conference	November 15-18, 2023	Nashville, Tennessee	\$1,556.50	20-219-200-580-000-00
Donna Petrin-Wall	NAEYC Annual Conference	November 15-18, 2023	Nashville, Tennessee	\$1,556.50	20-219-200-580-000-00
Rebecca Grant	NDEO Annual Conference	September 28-October 1, 2023	Denver, Colorado	\$1435.30	11-190-200-500-VPA-00

C2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following professional development registration fees for the 2023-2024 school year:

Staff Member's Name	Workshop/ Conference	Date of Conference	Location	Registration Fee	Account Number
Jin Park	2023 NJPSA/FEA/NJASCD Fall Conference	October 12, 2023	Atlantic City, New Jersey	\$198.00	11-000-223-500-MTB-16
Lori Henderson-Manning	2023 National Dance Education Organization	September 27, 2023 - October 2, 2023	Denver, Colorado	\$625.00	11-190-200-890-VPA-00
Laura McBride	Community of Practice for Experienced PIRS	February 1, 2024 - May 30, 2024	Zoom	\$180.00	20-218-200-590-009-00
Laura McBride	Seminar in PIRS Practice	October 3, 2023 and March 14, 2023	Montclair, New Jersey	\$1,100.00	20-218-200-590-009-00
Mohamed Hassan	Implementing a Coaching Cycle	September 25, 2023, September 27, 2023, October 4, 2023 and October 11, 2023	Virtual	\$749.00	11-000-223-500-MTB-16
Lauren Kazmark	NAEYC Annual Conference	November 15-18, 2023	Nashville, Tennessee	\$460.00	20-219-200-580-000-00
Donna Petrin Wall	NAEYC Annual Conference	November 15-18, 2023	Nashville, Tennessee	\$460.00	20-219-200-580-000-00
Rebecca Grant	NDEO Annual Conference	September 28-October 1, 2023	Denver, Colorado	\$540.00	11-190-200-500-VPA-00

C3 Be it Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following internships, field experiences, classroom observations, and student practicums for the 2023-2024 school year: None

C4 H.I.B. report for August 2023 (none)

C5 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the collaboration between the Hackensack Health Department Health Educators and Hackensack Public Schools to provide supplemental handwashing demonstrations and lessons to the Elementary schools with oversight from the school nurse for the 2023-2024 school year. The demonstrations will be at no cost to the schools.

C6 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the requisitions below for attendance, tuition, tuition contracts, and specialized services, in order to provide an appropriate educational program at public, private or appropriate educational program at public, private or residential schools for pupils non-classified or classified as eligible for special education and related services by the Child Study Team, in accordance with N.J.S.A. 18A, Chapter 46, services for the 2023-2024 school year, July 1, 2023 thru June 30, 2024.

Type	School	Tuition	ID #	Classified
Non-Pub	Windsor Bergen Academy	\$64,657.56	XXX279	X

Type	School	Tuition	ID #	Classified
Non-Pub	The High Point School of Bergen County	\$66,324.35	XXX532	X
Non-Pub	Sage Day	\$95,332.00	XXX991	X
Non-Pub	Glenview Academy		XXX608	X

C7 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves a resolution to use the services of HomeCare Therapeutics, Fairlawn, New Jersey, for the purpose of providing individualized education program mandated Occupational & Physical Therapy for special education students currently placed out-of-district at a rate not to exceed \$105.00 per hour for the 2023-2024 school year. Funds for this service are not to exceed \$10,000.00 and will be paid from account #11-000-216-320-006-00.

C8 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the submission of the New Jersey Learning Acceleration High Impact Tutoring Grant in the amount of \$306,000.00.

C9 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the purchase of chromebooks through CDW-G for Bergen County Christian Academy. The total cost, not to exceed \$4,879.98 to be paid with Non Public Technology State Aid, account #20-510-100-600-011-00.

C10 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with Gravity Goldberg, LLC to provide professional development for small group instruction based on data for ELA, Social Studies, and Mathematics teachers at Hackensack Middle School for the 2023-2024 school year. The total cost not to exceed \$8,000.00, will be paid with Title I funds account #20-231-200-300-300-00.

C11 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the Hackensack Public Schools 2023-2024 School Safety and Security Plan in compliance with annual requirements outlined in 6A:16-5.1

C12 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the updated Title I District-Wide Parent and Family Engagement Guidelines for the 2023-2024 school year.

C13 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the participation of student #487341 as a solo gymnastics performer with the Clifton High School gymnastics team representing Hackensack High School for the 2023-2024 school year. This participation will be at no cost to the district.

C14 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves a resolution to use the services of Interim HealthCare Inc, Wayne, New Jersey, for the purposes of providing individualized education program mandated Nursing and/or Home Health Assistant services to students with disabilities and who need constant medical attention during the school day and attend in-district programs. HealthCare Inc will be paid at a rate not to exceed \$85.00 per hour. Funds for this service are not to exceed \$100,000.00 and will be paid from account #11-000-216-320-006-00.

Curriculum Resolutions C1 - C14				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Mr. Carroll (Demetrius)				
Mr. Coleman (Christopher)				
Ms. Cordero-Outen (Lissette)				
Ms. Harris (Jennifer)				
Mr. Meehan (Andrew)				
Mr. Powell (Lancelot)				
Ms. Somerville (Marlene)				
Mr. Rodriguez (Anthony), Vice President				
Mr. James-Vickery (Scott), President				

D. Finance

D1 **Whereas**, the Hackensack Board of Education, in accordance with N.J.A.C. 23A:16-10, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, accepts and approves the Board Secretary's Report and Cash Reconciliation Report for the month July 2023.

Be It Resolved, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District financial obligations for the 2023-2024 school year (*Attachment D1*). [July's Board Secretary's Report](#)

D2 **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the payment of bills and claims, August 25, 2023 through September 15, 2023, in the total amount of \$11,811,892.41 ([Attachment D2](#))

General Fund	Fund 10	\$1,648,873.84
Current General Expense	Fund 11	\$7,568,032.40
Capital Outlay	Fund 12	\$531,573.75
Special Revenue	Fund 20	\$1,261,446.10
Capital Projects	Fund 30	\$463,966.70
Debt Service	Fund 40	-
Enterprise Fund	Fund 60	\$337,999.62

D3 **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the attached List of Budget Transfers # 8656 through # 8767 for the month of July 2023, total amount of \$29,191,638.01 ([Attachment D3](#)).

D4 **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves Fundraisers and Flyers. Distributions ([Attachment D4](#))

D5 **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the purchase of a 2023 Ford Cargo Vehicle for district use in the amount of \$40,730.00. Paid from account # 12-000-261-730-000-00.

D6 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, requests permission to Bid for a 2023 Ford Van not to exceed \$57,000.00.

Finance Resolutions D1 – D6				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Mr. Carroll (Demetrius)				
Mr. Coleman (Christopher)				
Ms. Cordero-Outen (Lissette)				
Ms. Harris (Jennifer)				
Mr. Meehan (Andrew)				
Mr. Powell (Lancelot)				
Ms. Somerville (Marlene)				
Mr. Rodriguez (Anthony), Vice President				
Mr. James-Vickery (Scott), President				

E. Buildings/Grounds

E1 Use of School Facilities - In accordance with District Policy

E2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the professional service fee for additional services from DMR Architect for Hackensack High School Media Center E-Sports in the amount of \$5,000.00. Paid from account # 12-000-400-334-004-02.

E3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, amends resolution E5 of the August 28, 2023 meeting to reflect the following classrooms for the Facility Request Waivers for Toilet Room Facilities at Fanny M. Hillers for the 2023-2024 school year, and authorizes submission to the Executive County Superintendent for approval.

- Rooms 219A, 336, 338, 340, 342, 344 Kindergarten

E4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator, amends resolution E8 of the August 28, 2023 meeting to reflect the Facility Request Waivers for Dual Use for Jackson Avenue School for the 2023-2024 school year for the following classroom, and authorizes submission to the Executive County Superintendent for approval.

- Cafeteria 100/music room

Buildings and Grounds Resolutions E1 – E4				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Mr. Carroll (Demetrius)				
Mr. Coleman (Christopher)				
Ms. Cordero-Outen (Lissette)				
Ms. Harris (Jennifer)				

Mr. Meehan (Andrew)				
Mr. Powell (Lancelot)				
Ms. Somerville (Marlene)				
Mr. Rodriguez (Anthony), Vice President				
Mr. James-Vickery (Scott), President				

F. Community Relations

X. Old Business

XI. New Business

XII. Board Comments

XIII. Adjournment:

Motion: _____ Second: _____