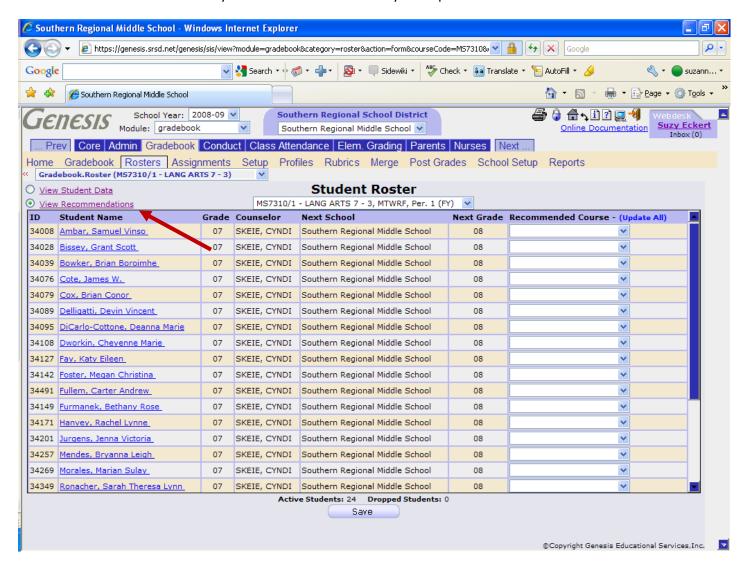
Creating Teacher Recommendations in Genesis

Teacher recommendations are created inside the gradebook under the Class Roster tab. Choose the course you want to make recommendations for and then click the Rosters tab. You will see two radio buttons on the top left side of the screen. Click the "View Recommendations" button, the Recommended Course column will appear for you to make recommendations for students in your class for courses within your department.



The screen features a dropdown of courses that you can choose from. You can choose a course from the dropdown and then move to the next student. You can also choose the course for the first student then click on the Update All link which will populate the entire roster with the same recommendation. You can make changes to individual students as needed. Once you have finished choosing the courses hit the Save button at the bottom of the screen.

