

HACKENSACK BOARD OF EDUCATION, 191 Second St., Hackensack, New Jersey 07601
REGULAR PUBLIC MEETING
January 28, 2020

A G E N D A

I. Flag Salute / Moment of Silence / Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meetings, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Record and posting notice in the Board of Education Administration Building (Padovano Education Center) and filing notice with the City Clerk. I hereby call to order the Regular Public Meeting, Monday, January 28, 2020, in the Hackensack High School Media Center, at 6:15 pm.

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Ms. Amirhamzeh (Leila)		
Ms. Calle (Johanna)		
Ms. Cogelja (Frances)		
Ms. Coles (Robin)		
Mr. Goodman (Ira)		
Ms. Rodriguez (Lara)		
Mr. Velez (Carlos)		
Ms. Wiebe (Lynn)		
Mr. James-Vickery (Scott), Vice President		
Mr. Powell (Lancelot), President		

II. Fairmount School Glee Club Choral Program

Jessica Davila, Choral Director

III. NJSLA Student Recognition

Andrea Parchment, Asst Supt

IV. Refreshments

V. Approve Minutes

Be It Resolved, that the Hackensack Board of Education approves the minutes of the Regular Meeting held on December 16, 2019, as submitted.

Motion: _____ Second: _____

VI. Student Board Member Report

Daniel Mai

VII. Superintendent's Report

A. Enrollment Report

<i>Enrollment as of December 31, 2019</i>	<i>Enrollment</i>	<i>Attendance (%)</i>
High School	1,915	93.76
Middle School	1,566	94.17
Fairmount	573	92.43

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Hillers	493	91.43
Jackson	366	94.10
Parker	480	92.64
ECDC	238	87.63
Total	5,631	93.20

B. Residency Report

	<i>December 2019</i>	<i>Year to Date</i>
Number of Residency Cases Received	7	45
Residency Cases Completed	6	41
Recommended for Dismissal	3	21
Students dismissed	2	4

C. Harassment, Intimidation, and Bullying Report

Completed Investigations December 12-January 22, 2019					
<i>SCHOOL</i>	<i>Bullying Fits HIB Definition</i>	<i>Inconclusive</i>	<i>No Evidence Of Bullying</i>	<i>Does not Fit Bullying Definition</i>	<i>TOTALS</i>
Fairmount	0	0	0	2	2
Parker	0	0	0	0	0
Hillers	0	0	0	0	0
Jackson	0	0	0	0	0
Middle School	5	0	2	2	9
High School	0	1	1	0	2
Totals	5	1	3	4	13

Motion: _____ Second: _____

VIII. Public Comment

Public participation shall be governed by the following rules: **1)** A participant must sign the “sign-in” sheet and be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable; **2)** Each statement made by a participant shall be limited to three (3) minutes’ duration during the public session; **3)** All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; and **4)** All Board and/or Superintendent responses to questions or inquiries shall be held until the end of public participation.

IX. Resolutions

- A. Personnel
- B. Policy
- C. Curriculum
- D. Finance/Budget
- E. Buildings/Grounds

X. Board Comments

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XI. Executive Session

Be It Resolved, that the Hackensack Board of Education determines it is necessary to meet in Executive Session on Tuesday, January 28, 2020, to discuss **Legal** and **Personnel** matters; and **Be It Further Resolved**, that these matters will be made public when the need for confidentiality no longer exists.

XII. Adjournment

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A. Personnel

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B. Policy

B1 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the ***first reading*** of the following Policy and Regulation:

Policy 2340 Field Trips

B2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves ***second reading*** of the following Policies and Regulations:

Policy 5111 Eligibility of Resident/Nonresident Students

Policy resolutions B1 and B2				
Motion:	Second:			
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)				
Ms. Calle (Johanna)				
Ms. Cogelja (Frances)				
Ms. Coles (Robin)				
Mr. Goodman (Ira)				
Ms. Rodriguez (Lara)				
Mr. Velez (Carlos)				
Ms. Wiebe (Lynn)				
Mr. James-Vickery, (Scott) Vice President				
Mr. Powell (Lancelot), President				

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C. Curriculum

- C1 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves travel expenses for staff members (Attachment C1).
- C2 Be It Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approves the following professional development (Attachment C2).
- C3 Be It Resolved** that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following Field Trips:
1. High School (T. Rauschberg), Bloomfield College, Bloomfield, NJ, March 2020, no cost to students
 2. High School (T Jimenez), Choripan Rodizio Too Restaurant, Hackensack, NJ, March 2020, no cost to students
 3. High School (T. Jimenez), E.S. Body Fitness Gym, Hackensack, NJ, May 2020, no cost to students)
 4. High School (T. Jimenez), Citrus Columbian Food, Hackensack, NJ, May 2020, no cost to students
 5. High School, (J. Muniz) Passaic County Police Academy, Wayne, NJ, February 2020, no cost to students
- C4 Be It Resolved, that the Hackensack** Board of Education, upon the recommendation of the Superintendent, approves the following internships, field experience, and student practicums, for the 2019/20 school year:

<i>School</i>	<i>Administrator</i>	<i>Candidate</i>	<i>Placement</i>	<i>Assignment</i>	<i>University</i>	<i>Dates</i>
MS	D. Cooper	Raquel James	D. Cooper	Principal/ Supervisor	NJCU	2019/20
FMT	R. Ashton-Loeb	Megan Kardan	L. Montone	Elementary	Kean	Spring 2020
HHS	J.Spadafino	Erik Manzau	J. Germinario	Math	Kean	2019/20
HHS	J. Montesano	Peter Mathus	M. Lorencio	Chemistry	Kean	Spring 2020
FMH	J. Dorsey-Whiting	Giselle Montano	N. Hernandez	K-3 Bilingual	WPU	2019/20
HHS	J. Montesano	Jessica Ryan	E. Murray	English	Kean	Spring 2020
JAS	C. Moran	S. Serrano-Madruga	W. Lamparelli	Nurse Health Office	Rutgers	2019/20

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- C5 Be It Resolved** that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the submission of the Steelcase Education Active Learning Center Grant for the STEM lab at Hackensack Middle School; grant includes, furniture, design review, installation, on-site training and a Learning Environment Evaluation measurement tool, professional learning and transformation services; grant is \$132,000.
- C6 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the administration of a survey, in accordance with District policies 2415.05 and 9560, by Griselda Almonte-Delgado (Hackensack Middle School Teacher and Doctoral Candidate at Seton Hall University) entitled, The Experience of Black Gifted and High Performing Male Students in Secondary School; survey will be administered to selected high-performing, African-American students, from grades 9-12, for the purpose of a research study as a dissertation requirement.
- C7 Be It Resolved** that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves Michelle Davilla, Lead Teacher (WPU Saturday Enrichment Program for middle school students), at \$56.19 per hour, not to exceed 24 hours; ESSA Title III funded (Immigrant carryover), acct #20-246-100-100-000-00.
- C8 Be It Resolved** that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following agreement with CoolSpeak, to provide (1) assembly, (1) student workshop and eBooks for High School students, March 4, 2020; fee \$3,889.10; Title I funded, acct #20-231-100-300-000-00.
- C9 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following ***out-of-district placements*** and ***services***:

Type	School	Tuition	ID#	Classified	Comment
Nonpublic	YCS GW	\$48,872.96	475241	X	Tuition Prorated
Nonpublic	WESTBRIDGE	\$84,176.00	485327	X	Tuition Prorated
Nonpublic	Chancellor	\$ 8,558.00	484072	X	Tuition Prorated
Nonpublic	High Point	\$36,301.89	484072	X	Tuition Prorated
Public	So Hack	\$17,801.00	475318		McKinney Vento
Public	So Hack	\$15,330.00	480264		McKinney Vento
Nonpublic	CTC Oakland	\$47,023.86	480626	X	Change of Program
Nonpublic	High Point	\$35,284.08	450485	X	Tuition Prorated
Nonpublic	CTC FL	1:1 Nurse	485917	X	IEP

- C10 Be It Resolved** that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following Home Instruction and IEP mandated, home-based and related services staff members, for the 2019/20 school year; services and instruction will take place after regular school hours; at \$56.19 per hour:

- 1) Dave Bernardo; 2) John Palumbo; 3) Andrew Goodman

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C11 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the **Home Instruction**:

Student	Medical	Discipline	Placement	Comment
484941	X			
476847	X			
484159	X			
485037		X		
476009		X		
450485		X		
477184	X			
450818	X			
443105	X			

C12 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves an assembly presentation for February 2020 at Jackson Avenue School by former Hackensack High School graduate Jamil Paul on the topic of Aeronautical and Aerospace careers.

C13 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the partnership between Hackensack Public Schools and the SIFMA (Securities Industry and Financial Market Association) Foundation, to have Hackensack Middle School and Hackensack High School students participate in “*The Capitol Hill Challenge*” and “*The Stock Market Game*” for the 2019/20 school year beginning February 3, 2020.

C14 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the 2020/21 school year calendar.

Curriculum resolutions C1 thru C14				
Motion:	Second:			
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)				
Ms. Calle (Johanna)				
Ms. Cogelja (Frances)				
Ms. Coles (Robin)				
Mr. Goodman (Ira)				
Ms. Rodriguez (Lara)				
Mr. Velez (Carlos)				
Ms. Wiebe (Lynn)				
Mr. James-Vickery (Scott) Vice President				
Mr. Powell (Lancelot) President				

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D. Finance and Budget

D1 Be It Resolved, that the Hackensack Board of Education, in accordance with *N.J.A.C. 23A:16-10*, upon the recommendation of the Interim SBA/Board Secretary, accepts and approves the Board Secretary’s Report and Cash Reconciliation Report for the month of December 2019; and
Be It Further Resolved, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District financial obligations for 2019/20 school year.

D2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Interim SBA/ Board Secretary, approves the payment of bills and claims, December 12, 2019 thru January 23, 2020, in the total amount of \$12,193,723.56 (*Attachment D2*):

Fund 10	General Fund	\$709,171.25
Fund 11	Current General Expense	\$10,421,795.07
Fund 12	Capital Outlay	\$66,717.82
Fund 20	Special Revenue	\$559,645.25
Fund 40	Debt Service	\$436,394.17
Fund 60	Enterprise Fund	\$436,394.17

D3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, approves the attached List of Budget Transfers #7427 thru #7444 for the month of November 2019, total amount of \$556,968.68 (*Attachment D3*).

D4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves Fund Raisers and Flyer Distributions (*Attachment D4*).

D5 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary, to execute the contract agreement with New Jersey School Boards Association for Strategic Plan Renewal Services, fee \$5,000; acct #11-000-230-590-001-00.

D6 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary, to execute the agreement between Ben McNaboe (Artist) and Hackensack Board of Education (Presenter), renting orchestration WIZARD OF OZ; rental fee \$400; four (4) performances at \$75.00 each; total \$700; acct #11-401-100-500-050-00.

D7 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to enter in an Agreement with Phoenix Advisors, LLC, 625 Farnsworth Avenue, Bordentown, New Jersey 08505 (duly registered Municipal Advisor), to provide continuing disclosure and independent advisor services, fees in accordance with 2019/20 Agreement for continuing disclosure and independent registered municipal advisor services.

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- D8** **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves agreement with Therapy Dogs International (TDI), 88 Bartley Road, Flanders, NJ 07836, for the 2019/20 school year; Therapy Dogs International, a non-profit organization, will provide visitations free of charge to Jackson Avenue School classrooms to help students with behavioral challenges; no cost to the district.
- D9** **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to Commercial Appliance Service, LLC, P. O. Box 203, Budd Lake, NJ 07828, for the purchase and installation of (1) Hobart Bowl Guard Kit H-600, total cost \$2,995; (1) Hatco Hot Water Booster Model C-9, cost \$2,380; (1) Water pressure Reducing Valve, cost \$260; Labor \$1,055, total \$3,695; total cost not to exceed \$6,690; acct #60-910-310-730-300-00. (District received quote from Keep' M Kool, Commercial Cooking & Refrigeration Equipment Sales and Service, Saddle Brook, NJ. 07663, total with installation \$4,410.)
- D10** **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to Commercial Appliance Service, LLC, P. O. Box 203, Budd Lake, NJ 07828, for the purchase and installation of Bowl Guard Kit H-600, cost \$2,436; Labor \$559.50; total cost not to exceed \$2,995; acct #60-910-310-730-300-00. (District received quote from Keep' M Kool, Commercial Cooking & Refrigeration Equipment Sales and Service, Saddle Brook, NJ. 07663, total with installation \$3,710.)
- D11** **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to Commercial Appliance Service, LLC, P. O. Box 203, Budd Lake, NJ 07828, for the purchase and installation of (1) Atlas WIH4-4-DM Hot Food Warmer w/Drains, cost \$4,237.50; Labor \$779.50; Freight \$185; total cost not to exceed \$5,202.00; acct #60-910-310-730-300-00. (District received quote from Keep' M Kool, Commercial Cooking & Refrigeration Equipment Sales and Service, Saddle Brook, NJ. 07663, total with installation \$5,620.)
- D12** **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to Cherry Valley Tractor Sales, 35 Route 70 West, Marlton, NJ 08053, for one (1) L47TLB-B Kubota Tractor Loader Backhoe R4 Tires includes Factory Aux Hyd Kit on Backhoe; quote \$69,578.00 less discount \$14,497.96, total price \$55,080.04; New Jersey State Approved Co-Op #65MCESCCPS, Bid #ESCNJ 18/19-22 and Bid #ESCNJ 18/19-25; acct #12-000-100-730-002-00.
- D13** **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, acknowledges the donation for Children in Need of Lunch Assistance at Hillers School from New Hope Baptist Church in the amount of \$1,000; and
Be It Further Resolved, that the Board extends heartfelt thanks and appreciation to New Hope Baptist Church for the generous donation for the benefit of Hillers students.

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D14 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, approves the submission of the following Applications for Dual Use of Educational Space, Hackensack Middle School, 2019/20 school year (permission to operate a dual use educational space must be obtained from the Executive County Superintendent):

- ▶ Room 201 (2) small group (self-contained) classes
- ▶ Room 202 (2) small group (self-contained) classes
- ▶ Room 203 (2) small group (self-contained) classes
- ▶ Room 204 (2) small group (self-contained) classes

D15 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, approves the submission of the following Initial Application for Temporary Instructional Space, Hackensack Middle School, 2019/20 school year (permission must be obtained from the Executive County Superintendent):

- ▶ Auditorium (Stage Area) Instrumental Music Instruction and Practice

Finance and Budget resolutions D1 thru D15				
Motion:	Second:			
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)				
Ms. Calle (Johanna)				
Ms. Cogelja (Frances)				
Ms. Coles (Robin)				
Mr. Goodman (Ira)				
Ms. Rodriguez (Lara)				
Mr. Velez (Carlos)				
Ms. Wiebe (Lynn)				
Mr. James-Vickery (Scott) Vice President				
Mr. Powell (Lancelot) President				

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E. Buildings/Grounds

- E1 Be It Resolved**, that the Hackensack Board of Education, approves the Use of School Facilities (*Attachment #E1*), from December 13, 2019 thru January 23, 2020.
- E2 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to Window Repair Systems. Inc., for emergency Window Reconstruction Project at Hillers School, for the removal and replacement of 50 Class 5 Turbo 2™ balances with new reinforced stainless steel rod tip extension and stainless steel coupling nut for added durability and longevity; in accordance with Vendor Sole Source Proprietary Quote, dated 01/16/2020 (*N.J.S.A. 18A:18A-7 Emergency contracts* and *N.J.S.A. 18A:18A-5 Exceptions to requirement for advertising*); 50 units at \$289 per unit (Labor and Materials), \$14,450; acct #11-000-262-420-004-02; and
Be It Further Resolved, that the Interim SBA/Board Secretary is to forward a copy of this resolution to the Executive County Superintendent.
- E3 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to RW Ramapo Wholesalers, for emergency replacement of two (2) Hot Water Heaters, CCY 119G MBH NAT WHTR ULN, at Hackensack High School, quote dated 01/09/2020 (*N.J.S.A. 18A:18A-7 Emergency contracts* and *N.J.S.A. 18A:18A-5 Exceptions to requirement for advertising*); total cost not to exceed \$30,267.40; acct #11-000-262-420-004-02 (District received quote from Home Depot, total \$33,440.); and
Be It Further Resolved, that the Interim SBA/Board Secretary is to forward a copy of this resolution to the Executive County Superintendent.
- E4 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to Ris Construction Corp., approved Co-op EDS Bid #8543 General Construction, for the emergency demolition and removal of two (2) block wall piers in the gym at Hackensack High School, estimate dated 01/17/2020 (*N.J.S.A. 18A:18A-7 emergency contracts* and *N.J.S.A. 18A:18A-5 Exceptions to requirement for advertising*); total cost not to exceed \$15,300; acct \$11-000-262-420-004-02; and
Be It Further Resolved, that the Interim SBA/Board Secretary is to forward a copy of this resolution to the Executive County Superintendent.

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Buildings and Grounds resolutions E1 thru E4				
Motion:	Second:			
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)				
Ms. Calle (Johanna)				
Ms. Cogelja (Frances)				
Ms. Coles (Robin)				
Mr. Goodman (Ira)				
Ms. Rodriguez (Lara)				
Mr. Velez (Carlos)				
Ms. Wiebe (Lynn)				
Mr. James-Vickery (Scott), Vice President				
Mr. Powell (Lancelot), President				