

HACKENSACK BOARD OF EDUCATION
191 Second Street, Hackensack, NJ 07601
REGULAR PUBLIC MEETING
A G E N D A

I. Flag Salute / Moment of Silence / Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meetings, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Record and posting notice in the Board of Education Administration Building (Padovano Education Center) and filing notice with the City Clerk. I hereby call to order the Regular Public Meeting, Monday, June 15, 2020, in the Hackensack High School Media Center, at 6:15 pm.

Special Note: As a result of the limitations placed on public assemblies due to the Corona Virus related restrictions, this meeting is being conducted via Zoom. The district website contains information on public participation.

<i>Board Member</i>	<i>Present</i>	<i>Participating Via Remote Conference</i>	<i>Absent</i>
Mr. Bendezu (Julio)			
Ms. Cogelja (Frances)			
Mr. Coleman (Christopher)			
Mr. Goodman (Ira)			
Mr. Oates (Michael)			
Mr. Rodriguez (Anthony)			
Ms. Rodriguez (Lara)			
Mr. Velez (Carlos)			
Mr. James-Vickery (Scott), Vice President			
Mr. Powell (Lancelot), President			

II. Be It Resolved, that the Hackensack Board of Education determines it is necessary to meet in Executive Session on Monday, June 15, 2020, to discuss **Legal, Personnel, student related matters and HIB Reports**; and **Be It Further Resolved**, that these matters will be made public when the need for confidentiality no longer exists.

III. Approve Minutes

Be It Resolved, that the Hackensack Board of Education approves the minutes of the Annual Organization Meeting minutes of May 21, 2020 and the Regular Meeting minutes and Closed Session Minutes of May 27, 2020, as submitted.

Motion: _____ Second: _____

IV. Superintendent’s Report

A. Enrollment Report

<i>Enrollment as of May 31, 2020</i>	<i>Enrollment</i>	<i>Attendance (%)</i>
High School	1,896	99.60
Middle School	1,563	99.75
Fairmount	567	100.00
Hillers	497	99.63
Jackson	372	99.43
Parker	479	100.00
ECDC	257	100.00
Total	5,631	99.72

B. Residency Report - None

C. Harassment, Intimidation, and Bullying Report

Completed Investigations May 27, 2020 – June 15, 2020
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<i>SCHOOL</i>	<i>Bullying Fits HIB Definition</i>	<i>Inconclusive</i>	<i>No Evidence Of Bullying</i>	<i>Does not Fit Bullying Definition</i>	<i>TOTALS</i>
Fairmount	0	0	0	0	0
Parker	0	0	0	0	0
Hillers	0	0	0	0	0
Jackson	0	0	0	0	0
Middle School	0	0	1	0	1
High School	0	0	0	0	0
Totals	0	0	1	0	1

Motion: _____ Second: _____

V. Public Comment

Public participation shall be governed by the following rules (*will be adapted with specific directions to accommodate remote participation*):

- 1) A participant must sign the “sign-in” sheet and be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
- 2) Each statement made by a participant shall be limited to three (3) minutes’ duration during the public session;
- 3) All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; and
- 4) All Board and/or Superintendent responses to questions or inquiries shall be held until the end of public participation.

VI. Resolutions

A. Personnel

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following personnel actions **A1**:

A1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

See attached

Personnel actions A1				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Ms. Cogelja (Frances)				
Mr. Coleman (Christopher)				
Mr. Goodman (Ira)				
Mr. Oates (Michael)				
Mr. Rodriguez (Anthony)				

Ms. Rodriguez (Lara)				
Mr. Velez (Carlos)				
Mr. James-Vickery (Scott), Vice President				
Mr. Powell (Lancelot), President				

B. Policy

None

C. Curriculum

C1 Travel expenses for staff members – None.

C2 Professional development – None.

C3 Field Trips – None.

C4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following curriculum: *Grade 5 Technology Literacy*.

C5 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following internships, field experience, and student practicums for the 2020-2021 school year:

<i>School</i>	<i>Administrator</i>	<i>Candidate</i>	<i>Observation/ Placement with</i>	<i>Assignment</i>	<i>University</i>	<i>Dates</i>
HHS	D. Levy	Stephanie Abatayo	Drop-in-Center	Soc. Worker	Montclair Univ.	Fall 2020-Spr 2021
HHS	T. Young	Allegra Addeo	C. Krenn	Guid. Counselor	Montclair Univ.	Fall 2020
JAS	C. Moran	Kyara Castano	Pending	ECH Gr. 1-3	Kean Univ.	Fall 2020
FMH	J. Dorsey-Whiting	Giselle Montano	N Hernandez	Elem ESL	WPU	Fall 2020
Admin	A.Parchment	Jasmin Sanchez Acevedo	M. Messina	Sch Administrator	Montclair Univ.	Spr/Summer 2020- Summer 2021
FMH	J. Dorsey-Whiting	Erica Sanzo	Z. Jaber	Elem	WPU	Fall 2020
JAS	C. Moran	Megan Villone	O. Sanchez	Soc. Worker	Ramapo College	Fall 2020-Spr 2021

C6 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following services:

Type	School	Tuition	ID #	Classified	Comment
NonPub	Academy 360	\$81,165.65	470595	X	Change of placement

Type	School	1:1 /Nurse	ID #	Classified	Comment
NonPub	Academy 360	\$38,875.00	470595	X	1 : 1 aide as required by IEP

C7 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, gives approval for the district to not submit the Perkins Grant Application for SY 2020-2021 and therefore, to decline the funding in the amount of \$40,239. Significant changes in the grant requirements make it necessary to revise the High School CTE programs in the coming year so as to comply with the new requirements.

Curriculum Resolutions C1 – C7				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Ms. Cogelja (Frances)				
Mr. Coleman (Christopher)				
Mr. Goodman (Ira)				
Mr. Oates (Michael)				
Mr. Rodriguez (Anthony)				
Ms. Rodriguez (Lara)				
Mr. Velez (Carlos)				
Mr. James-Vickery (Scott), Vice President				
Mr. Powell (Lancelot), President				

D. Finance and Budget

D1 Whereas, the Hackensack Board of Education, in accordance with *N.J.A.C. 23A:16-10*, upon the recommendation of the Interim SBA/Board Secretary, accepts and approves the Board Secretary’s Report and Cash Reconciliation Report for the month of May 2020;

Be It Resolved, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District financial obligations for 2019/2020 school year.

D2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Interim SBA/Board Secretary, approves the payment of bills and claims, May 22, 2020 thru June 11, 2020, in the total amount of \$3,774,353.22 (*Attachment D2*).

Fund 10	General Fund	\$184,084.07
Fund 11	Current General Expense	\$3,422,460.73
Fund 12	Capital Outlay	\$1,075.00
Fund 20	Special Revenue	\$145,375.39
Fund 40	Debt Service	\$0.00
Fund 60	Enterprise Fund	\$21,358.03

D3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, approves the attached List of Budget Transfers #7514 thru #7525 for the month of May 2020, total amount of \$638,885.06 (*Attachment D3*).

D4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, approves the attached List of payments made from The School Lunch Account and the Unemployment Account for the 2019-20 School Year.

From the School Lunch Account:

Check Number	Payee	Date	Amount
1554	Marco Ordonez	5/21/2020	\$120.00
1553	Mitchell Harley	5/21/2020	\$22.00
1552	Elaine Dimalanta	11/18/2019	\$91.20
1550	Kwesi Lewis	11/6/2019	\$71.50
1548	Alexis Konopka	10/10/2019	\$100.00
1546	Wendy Estevez	9/25/2019	\$12.50
1545	Roger Dailey	9/25/2019	\$7.00
	Total		\$424.20

From the Unemployment Account:

Check Number	Payee	Date	Amount	Quarter Ending
1353	New Jersey Department Of Labor	7/23/2019	\$14,554.01	6/30/2019
1354	New Jersey Department Of Labor	10/29/2019	\$50,478.14	9/30/2019
1355	New Jersey Department Of Labor	02/3/2020	\$39,716.58	12/31/2019
1356	New Jersey Department Of Labor	05/19/2020	\$21,234.25	3/31/2020
	Total		\$125,982.98	

D5 Report of 2020-21 Awarded Contracts

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, pursuant to PL 2015, Chapter 47 the Hackensack Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq., NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. seq. (see attached).

D6 Discovery Education Renewal (Educational video content and lesson plans for K-12)

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the renewal of Discovery Education Streaming in the amount of \$12,550.00 for the term of July 1, 2020 through June 30, 2021. Acct #: 11-190-100-500-007-03

D7 Newsela Renewal (Grades 2-12)

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the renewal of the Newsela online instructional content platform at a cost of \$63,000 for the term of July 1, 2020 through June 30, 2021. ESSA TITLE FUNDING

D8 Wireless Radio Maintenance Contract Renewal

Be It Resolved, the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the renewal of our wireless radio service agreement with Command Radio, located at 500 Lake St C, Ramsey, NJ 07446, at a cost of \$9,197.99 the term of July 1, 2020 through June 30, 2021. Acct #: 11-000-266-420-007-03

D9 **Whereas**, the Hackensack Board of Education solicited Request For Proposals (RFP) for Audit Services (RFP#20-03): 1) Audit FY 2019/20; 2) Audit Special Services; and 3) Audit Athletics; and

Whereas, said Proposals were received by the Board Secretary on November 21, 2019:

- 1) Lerch Vinci & Higgins, LLC; and 2) DiMaria & DiMaria, LLP;

Now, Therefore Be It Resolved, that the Hackensack Board of Education approves Lerch Vinci & Higgins, LLC, 17-17 Route 208, Fair Lawn, NJ 07410, to provide the following Audit Services:

1) Audit 2019/20 FY End June 30, 2020, includes the preparation of the basic financial statements and Single Audit Section of the Comprehensive Annual Financial Report (CAFR), fee \$53,000;

2) Audit Special Education Department, fees for this service to be billed based upon firm's standard hourly rates, estimated fee \$25,000 - \$30,000 and

3) Audit Athletic Department, fees for this service to be billed based upon the firm's standard hourly rates, estimated fee \$10,000 - \$12,000.

D10 **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the appointment of Alamo Insurance Group, Inc., 55 Flanagan Way, Secaucus, NJ 07094 as the Insurance Broker for the District's Health Benefits, for the period of July 1, 2020 thru June 30, 2021.

D11 **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the appointment of Alamo Insurance Group, Inc., 55 Flanagan Way, Secaucus, NJ 07094 as the Insurance Broker for the District's General Liability, for the period of July 1, 2020 thru June 30, 2021.

D12 **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary and Assistant Business Administrator to use the established Bid Threshold of \$44,000, (QPA) and Quotation Threshold at \$6,600, effective July 1, 2020.

D13 **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, in accordance with N.J.A.C. 23A:14.3(a), approves the transfer of unexpended line-item appropriations from the 2019/20 school year budget, FY End June 30, 2020, to Capital Reserve, in an amount not to exceed \$3,000,000, for withdrawal in subsequent school years.

D14 **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, in accordance with N.J.A.C. 23A:14.3(a), approves the transfer of unexpended line-item appropriations from the 2019/20 school year budget, FY End June 30, 2020, to Emergency Reserve, in an amount not to exceed \$300,000, for withdrawal in subsequent school years.

D15 **Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, in accordance with N.J.A.C. 23A:14.3(a), approves the transfer of unexpended line-item appropriations from the 2019/20 school year budget, FY End June 30,

2020, to Maintenance Reserve, in an amount not to exceed \$1,000,000, for withdrawal in subsequent school years.

D16 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, in accordance with N.J.A.C. 23A:14.3(a), approves the transfer of funds to the district Unemployment Fund in an amount not to exceed \$1,000,000.

D17 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to enter into an Agreement with ESS Northeast, LLC, 800 Kings Highway N, Suite 405, Cherry Hill, NJ 08034, to provide substitute staffing, for the 2020/21 school year, July 1, 2020 thru June 30, 2021, in accordance with fees in the Addendum To Extend Agreement.

Finance and Budget Resolutions D1 – D17				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Ms. Cogelja (Frances)				
Mr. Coleman (Christopher)				
Mr. Goodman (Ira)				
Mr. Oates (Michael)				
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Ms. Rodriguez (Lara)				
Mr. Velez (Carlos)				
Mr. James-Vickery (Scott), Vice President				
Mr. Powell (Lancelot), President				

E. Buildings/Grounds

E1 Use of School Facilities

	Location	Organization	Dates
1	High School Parking Lot	Devonshire Condominium Association	4/1/20-6/30/20
2	High School Parking Lot	Devonshire Condominium Association	7/1/20-8/30/20

E2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to enter into an Agreement with Karl Environmental Group to provide services for compliance in the following areas: AHERA, Right To Know, Air Quality Management, PEOSH HCS Training, Asbestos Training, Mold, Chemical & Biological Testing, Lead in Water Testing, for the 2020-2021 school year.

E3 Be It Resolved, by the Hackensack Public Schools, and upon the recommendation of the Superintendent, to authorize the firm of DMR Architects to prepare construction drawings for the High School Boiler Room drainage piping modifications for the purpose of securing building permits, in the amount of \$6,000 (*Proposal attached*), to be funded from the 2019-2020 budget.

E4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to enter into an Agreement with Edvocate to provide **program modeling for facility services** at a fee of \$5,995, to be funded from the 2019-2020 budget.

E5 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to enter into an agreement with the GL Group, 140 Hamburg Turnpike, Bloomingdale, NJ, a vendor authorized under the Hunterdon Central Educational Services Commission - SER-19F to secure appropriate permits and provide construction services for the **High School Roof Replacement** fourth floor, plus the auditorium, in accordance with Proposal_HUN20-006-39, in the amount of \$580,800, to be funded from the 2020-2021 budget.

E6 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to enter into an agreement with the GL Group, 140 Hamburg Turnpike, Bloomingdale, NJ, a vendor authorized under the Hunterdon Central Educational Services Commission - SER-19F to secure appropriate permits and provide construction services for the **Middle School Gr 5-6 Wing Roof Replacement** in accordance with Proposal HUN20-006-40, in the amount of \$633,600, to be funded from the 2020-2021 budget.

E7 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to enter into an agreement with the GL Group, 140 Hamburg Turnpike, Bloomingdale, NJ, a vendor authorized under the Hunterdon Central Educational Services Commission - SER-19F to secure appropriate permits and provide construction services for the **Hillers School Roof Replacement** in accordance with Proposal HUN20-002-8-1, in the amount of \$295,000, to be funded from the 2020-2021 budget.

E8 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to enter into an agreement with the GL Group, 140 Hamburg Turnpike, Bloomingdale, NJ, a vendor authorized under the Hunterdon Central Educational Services Commission - SER-19F to secure appropriate permits and provide construction services for repairs to the **High School Soccer Locker/Storage Room Fieldhouse** in accordance with Proposal HUN20-006-1-3, in the amount not to exceed \$63,929, to be funded from the 2019-2020 budget.

E9 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to enter into an agreement with the GL Group, 140 Hamburg Turnpike, Bloomingdale, NJ, a vendor authorized under the Hunterdon Central Educational Services Commission - SER-19F to secure appropriate permits and provide construction services for repairs

to the High School **Parking Lot drainage** system in front of the Soccer Locker/Storage Room Fieldhouse in accordance with Proposal HUN20-006-1-6, in the amount not to exceed \$12,900, to be funded from the 2019-2020 budget.

E10 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to enter into an agreement with the GL Group, 140 Hamburg Turnpike, Bloomingdale, NJ, a vendor authorized under the Hunterdon Central Educational Services Commission - SER-19F to secure appropriate permits and provide construction services for repairs to the High School **Rear Cafeteria Entrance to repair water damage and install shoring to prevent collapse** in accordance with Proposal HUN20-006-1-7, in the amount, not to exceed \$20,250, to be funded from the 2019-2020 budget.

E11 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to enter into an agreement with the ACT group, 25 Ross Street, Wharton, NJ 07885, a vendor authorized under the _____ to secure appropriate permits and install a **public address system** at the Padre Pio Academy for the ECDC program in accordance with Proposal _____ in the amount of \$21,745.44, to be funded from the 2020-2021 budget.

E12 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to enter into an agreement with the In-Line Heating & Air Conditioning Company, 85 East 21st Street, Bayonne, NJ 07002, a vendor authorized under the ESCNJ Co-op pricing #65MCESCCPS to furnish and install a new **air conditioning system Compressor** for the High School Library/Media Center in accordance with their proposal #0000053164 in the amount of \$20,695.92, to be funded from the 2020-2021 budget.

E13 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to purchase from KI via RFS Commercial, through the ESCNJ Co-op Contract #OT0012842C 17/18-16. Nineteen (19) **cafeteria tables** for the Middle School Cafeteria, at a total cost of \$28,711.47, to be funded from the Food Service Enterprise Fund.

E14 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to **paint the Middle School corridors and stairways** from A.N.A. Painting Corporation, 172 Linden Street, Hackensack, NJ 07601, an authorized vendor through the County of Bergen NJ Cooperative Purchasing Alliance Bid #17-22 in the amount of \$0.57 per square foot for walls, \$0.47 for ceilings and \$0.79 per linear foot for trim and door jambs, for a total cost not to exceed \$78,000, to be funded from the 2020-2021 budget.

E15 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to contract with GL Group, a vendor authorized under the Hunterdon Central Educational Services Commission - SER-19F, for repairs to the Jackson Elementary School **Masonry cut and point** at a cost not to exceed \$225,000, to be funded from the 2020-2021 budget.

E16 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to contract with GL Group, a vendor authorized under the Hunterdon Central Educational Services Commission - SER-19F, to install VCT tile

June 15, 2020
 Hackensack Regular Meeting
 Conducted Via Zoom Teleconference

and rubber base at 1st floor 3,300 sq. ft. at the Jackson Elementary School through the #HUN20-006 at a cost not to exceed \$22,605, to be funded from the 2020-2021 budget.

E17 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the **termination** of the multi-year lease arrangement with Williams Scotsman, Inc. for the lease of **mobile classroom units** currently located at the Hackensack Middle School, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 et. seq.

Buildings and Grounds Resolutions E1 – E17				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Ms. Cogelja (Frances)				
Mr. Coleman (Christopher)				
Mr. Goodman (Ira)				
Mr. Oates (Michael)				
Mr. Rodriguez (Anthony)				
Ms. Rodriguez (Lara)				
Mr. Velez (Carlos)				
Mr. James-Vickery (Scott), Vice President				
Mr. Powell (Lancelot), President				

VII. Board Comments

VIII. Adjournment