

HACKENSACK BOARD OF EDUCATION
191 Second Street, Hackensack, NJ 07601
REGULAR PUBLIC MEETING
A G E N D A

I. Flag Salute / Moment of Silence / Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meetings, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Record and posting notice in the Board of Education Administration Building (Padovano Education Center) and filing notice with the City Clerk. I hereby call to order the Regular Public Meeting, Monday, July 13, 2020, in the Hackensack High School Media Center, at 6:15 pm.

Special Note: As a result of the limitations placed on public assemblies due to the Corona Virus related restrictions, this meeting is being conducted via Zoom. The district website contains information on public participation.

Be It Resolved, that the Hackensack Board of Education accepts the resignation of Trustee Lara Rodriguez effective June 26, 2020.

<i>Board Member</i>	<i>Present</i>	<i>Participating Via Remote Conference</i>	<i>Absent</i>
Mr. Bendezu (Julio)			
Ms. Cogelja (Frances)			
Mr. Coleman (Christopher)			
Mr. Goodman (Ira)			
Mr. Oates (Michael)			
Mr. Rodriguez (Anthony)			
Mr. Velez (Carlos)			
Mr. James-Vickery (Scott), Vice President			
Mr. Powell (Lancelot), President			

II. Be It Resolved, that the Hackensack Board of Education determines it is necessary to meet in Executive Session on Monday, July 13, 2020, to discuss **Legal, Personnel, student related matters and HIB Reports**; and
Be It Further Resolved, that these matters will be made public when the need for confidentiality no longer exists.

III. Approve Minutes

Be It Resolved, that the Hackensack Board of Education approves the Special Meeting Minutes and Closed Session Minutes of June 22, 2020 and the Regular Meeting Minutes and Closed Session Minutes of June 15, 2020, as submitted.

Motion: _____ Second: _____

IV. Superintendent’s Report

A. Enrollment Report

<i>Enrollment as of June 24, 2020</i>	<i>Enrollment</i>	<i>Attendance (%)</i>
High School	1,896	99.60
Middle School	1,563	99.74
Fairmount	564	100.00
Hillers	497	99.79
Jackson	372	99.46
Parker	479	100.00
ECDC	255	100.00
Total	5,626	99.74

B. Residency Report - None

C. Harassment, Intimidation, and Bullying Report

Completed Investigations June 8 - July 7, 2020

<i>SCHOOL</i>	<i>Bullying Fits HIB Definition</i>	<i>Inconclusive</i>	<i>No Evidence Of Bullying</i>	<i>Does not Fit Bullying Definition</i>	<i>TOTALS</i>
Fairmount	0	0	1	0	1
Parker	0	0	0	0	0
Hillers	0	0	0	0	0
Jackson	0	0	0	0	0
Middle School	0	0	0	0	0
High School	0	0	0	1	1
Totals	0	0	1	1	2

Motion: _____ Second: _____

V. Public Comment

Public participation shall be governed by the following rules (*will be adapted with specific directions to accommodate remote participation*):

- 1) A participant must sign the “sign-in” sheet and be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
- 2) Each statement made by a participant shall be limited to three (3) minutes’ duration during the public session;
- 3) All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; and
- 4) All Board and/or Superintendent responses to questions or inquiries shall be held until the end of public participation.

VI. Resolutions

A. PERSONNEL

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following personnel actions **A1A thru AE**:

A1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

See attached

Personnel actions A1A - AE				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Ms. Cogelja (Frances)				
Mr. Coleman (Christopher)				
Mr. Goodman (Ira)				
Mr. Oates (Michael)				
Mr. Rodriguez (Anthony)				

Mr. Velez (Carlos)				
Mr. James-Vickery (Scott), Vice President				
Mr. Powell (Lancelot), President				

B. POLICY

● **Policies for First Reading:**

B1 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves first reading of the following Policies and Regulations:

1. R5530 Substance Abuse – Revised
2. P6620 Petty Cash Policy – Revised
3. P 1581 Domestic Violence (Mandated) (Revised)
4. R 1581 Domestic Violence (Mandated) (New)
5. P 2422 Health and Physical Education (M) (Revised)
6. P 3421.13 Postnatal Accommodations (New)
7. P 4421.13 Postnatal Accommodations (New)
8. P 5330 Administration of Medication (Mandated) (Revised)
9. R 5330 Administration of Medication (Mandated) (Revised)
10. P 7243 Supervision of Construction (Mandated) (Revised)
11. P 8210 School Year (Revised)
12. P 8220 School Day (Mandated) (Revised)
13. R 8220 School Closings (Revised)
14. P 8462 Reporting Potentially Missing or Abused Children (Mandated) (Revised)
15. P 1649 Federal Families First Coronavirus (COVID-19) Response Act (Mandated)
(New)
16. P 2431.3 Heat Participation Policy for Student-Athlete Safety (Mandated) (Revised)
17. P 2622 Student Assessment (Mandated) (Revised)
18. P 5111 Eligibility of Resident/Nonresident Students (Mandated) (Revised)
19. R5111 Eligibility of Resident/Nonresident Students (Mandated) (Revised)
20. P 5200 Attendance (Mandated) (Revised)
21. R5200 Attendance (Mandated) (Revised)
22. P 5320 Immunization (Revised)
23. R 5320 Immunization (Revised)
24. P 5330.04 Administering an Opioid Antidote (Mandated) (Revised)
25. R 5330.04 Administering an Opioid Antidote (Mandated) (Revised)
26. P 5610 Suspension (Mandated) (Revised)
27. R 5610 Suspension Procedures (Mandated) (Revised)
28. P 5620 Expulsion (Mandated) (Revised)
29. P 8320 Personnel Records (Mandated) (Revised)
30. R 8320 Personnel Records (M) (Revised)

Policies for Second Read: None

Policies:				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Ms. Cogelja (Frances)				
Mr. Coleman (Christopher)				
Mr. Goodman (Ira)				
Mr. Oates (Michael)				
Mr. Rodriguez (Anthony)				
Mr. Velez (Carlos)				
Mr. James-Vickery (Scott), Vice President				
Mr. Powell (Lancelot), President				

C. CURRICULUM

C1 Travel expenses for staff members – None.

C2 Professional Development – Be it Resolved that the Hackensack Board of Education, upon the recommendation of Superintendent, approves the a three-session, virtual professional development workshop entitled “A Guide to Implementing Restorative Practice” offered by Leaving the Village for fourteen Hackensack Public School Administrators at \$270 each for a total of \$3,780. Funds will be paid from the acct #11-000-240-300-000-00.

C3 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following field trip locations for the 2020-2021 School Year (see attached).

C4 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following evaluation instruments for Principals, other Administrators (Directors, Assistant Principals, and Supervisors), Teachers and other certificated staff for the 2020/2021 school year, as per the requirements of the New Jersey Department of Education, Achieve, NJ.

Certificated Staff	Evaluation Instrument
Teachers & Other Certificated Staff	Danielson Framework
Principals, Directors, Assistant Principals, and Supervisors	New Jersey Principal Evaluation for Professional Learning (NJPEPL) Process and Evaluation Instrument

C5 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following internships, field experience, and student practicums for the 2020-2021 school year:

<i>School</i>	<i>Administrator</i>	<i>Candidate</i>	<i>Observation/ Placement with</i>	<i>Assignment</i>	<i>University</i>	<i>Dates</i>
ECDC	S. Golam	Benjamin Apsan	TBD	ECH PreK-K	Kean	Fall 2020
JAS	M. Moncloa	Kyara Castano	J. Prins	ECH Gr. 1	Kean	Fall 2020
HHS	J. Montesano	Adeline Finkler	TBD	Math 9-12	Kean	Fall 2020
NKP	L. Whitaker	Shawna Hill-Shortridge	L. Whitaker	Admin. Intern	Seton Hall	Summer 2020-Spring 2021
Admin	M. Messina	Jasmin Sanchez Acevedo	M. Messina	District/School Administrator	Montclair	Spring Summer 2020/21

C6 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the submission of the Statement of Assurance of the District’s *Comprehensive Equity Plan* for the 2020-2021 school year.

C7 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, designates Patricia Lozano (Hackensack High School Assistant Principal) as the District’s School Safety Specialist as required by State Law (P.L. 2017 c. 162).

C8 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following services.

TYPE	School	Tuition	ID #	Classified	Comment
NonPub	North Hudson	\$48,936.16	476009	X	Sept 2020 placement

C9 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves a resolution to continue membership in School Transportation Supervisors of New Jersey for the 2020/2021 school year; total cost not to exceed \$350.

C10 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves a resolution to use the services of Delta T Group for the 2020/2021 school year for specialized services, i.e. IEP mandated Speech and Language, Physical Therapy, Occupational Therapy, Behaviorist, Teacher of the Deaf, Interpretation Services, and other related IEP Mandated services, as needed, funds available acct #11-000-216-320-006-00.

C11 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves a resolution to use the services of Bergen County Special Education Region V, for the 2020/21 school year for direct services and evaluations in the following areas: Occupational, Physical & Speech therapist, Audiologist, Behaviorist, Learning Disabilities Teacher Consultant, Psychologist, Social Worker, Teacher of the Deaf , Assistive Technology, Transition Services, Reading Specialists, Nursing, Certified Health Aides, 1-1 Aides, Home Instructor, Home Supports, POP, Translators, Educational Equipment and other educational services on an as needed basis throughout the year. and other related IEP Mandated services.

C12 Be It Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with Gravity Goldberg, LLC to provide professional development in Balanced Literacy for Grade 5 ELA teachers which includes 1 full day this summer and 9 additional full day sessions to be held throughout school year 2020-2021. The total cost not to exceed \$20,000 paid for with ESEA Title I acct #20-231-200-300-000-00, pending ESEA Grant funding approval.

C13 Be It Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with Jennifer Seravallo Consulting for a minimum of ten full days to provide professional development for District K-5 teachers on the following topics: running records, diagnosing reading behaviors and diagnosing reading assessments. The total cost not to exceed \$35,000 will be paid for with ESEA Title I acct #20-231-200-300-000-00, pending ESEA Grant funding approval.

C14 Be It Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with Wilson Language Training Corporation to provide two virtual Foundations Initial Training Workshops and two Virtual Implementation Support Sessions for district Grade 2 teachers. Credit from last school year in the amount of \$11,000 has been applied. The remaining cost will be \$3,000 paid for with ESEA Title I acct #20-231-200-300-000-00, pending ESEA Grant funding approval.

C15 Be It Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with Wilson Language Training Corporation to provide year-long Foundations coaching to District K-2 teachers, walk-throughs with principals and Level 1 and Level 2 Certification for two staff. Foundations program materials and professional development are proprietary and can only be provided by Wilson. The cost is \$38,000 paid for with ESEA Title I acct #20-231-200-300-000-00, pending ESEA Grant funding approval.

C16 Be It Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with Houghton Mifflin Harcourt to provide three full day Read 180 Universal Data Review sessions to Middle School and High School ELA teachers. The cost of \$8,400 will be paid for with ESEA Title I acct #20-231-200-300-000-00, pending ESEA Grant funding approval.

C17 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2020-2021 District New Teacher Orientation to take place during August 24-27, if in-person, at the Middle School Media Center, otherwise the Orientation will be held remotely, if required.

Curriculum Resolutions C1 – C17	
<i>Motion: Trustee</i>	<i>Second: Trustee</i>

	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Ms. Cogelja (Frances)				
Mr. Coleman (Christopher)				
Mr. Goodman (Ira)				
Mr. Oates (Michael)				
Mr. Rodriguez (Anthony)				
Mr. Velez (Carlos)				
Mr. James-Vickery (Scott), Vice President				
Mr. Powell (Lancelot), President				

D. FINANCE AND BUDGET

D1 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Interim School Business Administrator/Board Secretary, approves the payment of bills and claims, from June 12, 2020 through July 9, 2020, in the total amount of \$10,315,040.47 (attachment D1).

Fund 10	General Fund	\$368,053.72
Fund 11	Current General Expense	\$9,224,501.94
Fund 12	Capital Outlay	\$140,462.44
Fund 20	Special Revenue	\$382,547.63
Fund 40	Debt Service	\$
Fund 60	Enterprise Fund	\$199,474.74

D2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves Fund Raisers and Flyer Distributions (*Attachment D2*).

D3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves Khalifah L. Shabazz-Charles, Esq., Special Counsel to investigate affirmative action matters.

D4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, accepts the GENYOUth, American Dairy Association North East, in partnership with the Albertsons Companies Foundation, the COVID-19 Emergency School Nutrition Funding in the amount of \$1,000.

D5 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Interim School Business Administrator enter into a four-year lease to purchase replacement chrome books: (2,300 student and 670 staff) in the amount of \$1,027,407. This bid will be coordinated through the Educational Services Commission.

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D6 REIMBURSEMENT RESOLUTION FOR TECHNOLOGY LEASE PURCHASE PROGRAM

RESOLUTION OF THE BOARD OF EDUCATION DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF A TAX-EXEMPT FINANCING FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH THE ACQUISITIONS MADE DURING A TECHNOLOGY LEASE PURCHASE PROJECT

Whereas, the Hackensack Board of Education (the “Lessee”) is a political subdivision organized and existing under the laws of New Jersey and

Whereas, the Lessee will pay, on and after the date hereof, certain expenditures (the “Expenditures”) in connection with the technology lease purchase project (the “Project”); and

Whereas, the Interim Business Administrator of the Lessee (the “Board”) has determined that the money to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Lessee for the Expenditures from the proceeds of one or more issues of tax-exempt obligations (the "Obligations");

Now, Therefore, Be It Resolved by the Hackensack Board Education as follows:

Section 1. The Board hereby declares the Lessee’s intent to reimburse the Lessee with the proceeds of the Obligations for the Expenditures with respect to the Project made on and after the date hereof. The Lessee reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Obligations.

Section 2. Each Expenditure [was and] will be (a) of a type properly chargeable to the appropriate account under general federal income tax principles (determined in each case as of the date of the Expenditure) and (b) complies with all applicable General Fund regulations and regulations of the State of New Jersey.

Section 3. The maximum cost of the Project is expected to be \$1,027,407.

Section 4. The Lessee will make a reimbursement allocation, which is a written allocation by the Lessee that evidences the Lessee’s use of proceeds of the Obligations to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain “preliminary expenditures,” costs of issuance, certain de minimis amounts, expenditures by “small Lessees” (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

D7 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Interim School Business Administrator, authorize the purchase of replacement/upgrade of 202 Meraki MR42 Wireless Access Points in the amount of \$117,131, to be purchased through vendor CDW-G, LLC. under New Jersey-approved Co-op 65MCESCCCPS (ESCNJ Bid #18/19-03). (*eligible for e-rate reimbursement up to 80%*).

D8 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Interim School Business Administrator, authorize her to enter into a contract with E-Rate Consulting at a fee of

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\$3,500 (sliding scale depending on % of filings). *(Annually the district receives rebates ranging from \$100,000 - \$200,000.)*

D9 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Interim School Business Administrator, authorize utilizing the services of Steven Sluka to conduct custodial annual AHERA, Right-To-Know Training, plus additional specialized training for Covid-19, in the amount of \$2,400. *(Funded via Covid-19 Cares Act)*

D10 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Interim School Business Administrator, approves entering into a 60-month lease with Jersey Mail Systems, New Jersey State contract T-0200, FP-USA #41263, at a monthly cost of \$650, for an annual cost of \$7,800.

Finance and Budget Resolutions D1 – D10				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Ms. Cogelja (Frances)				
Mr. Coleman (Christopher)				
Mr. Goodman (Ira)				
Mr. Oates (Michael)				
Mr. Rodriguez (Anthony)				
Mr. Velez (Carlos)				
Mr. James-Vickery (Scott), Vice President				
Mr. Powell (Lancelot), President				

E. BUILDINGS AND GROUNDS

E1 Use of School Facilities - In accordance with District Policy #7510

E2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, authorizes the submission of a Renewal Application for Temporary Instructional Space, for the 2020/21 school year, at Padre Pio Catholic School/Early Childhood Development Center (ECDC), 100 South Main Street, Hackensack, NJ.

E3 Approve Applications for Dual Use of Educational Space

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, approves the submission of the following Applications for Dual Use of Educational Space, Hackensack Middle School, 2020/21 school year (permission to operate a dual use educational space must be obtained from the Executive County Superintendent):

- ▶ Room 201N Special Education (self-contained) classes
- ▶ Room 202N Special Education (self-contained) classes

E4 Approve Application for Change of Use of Educational Space (Jackson Avenue School)

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the Application for Change of Use of Educational Space, 2020/21 School Year, Jackson Avenue School from Elementary Classroom (self-contained) to Preschool Disabled classroom; and authorizes submission to the Executive County Superintendent for approval.

E5 Approve Application for Change of Use of Educational Space (Fairmount School)

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the Application for Change of Use of Educational Space, 2020/21 School Year, Fairmount School from Elementary Classroom (self-contained) to Preschool Disabled classroom; and authorizes submission to the Executive County Superintendent for approval.

E6 Approve Application for Toilet Room Facilities for Kindergarten Classrooms 2020-2021 School Year (Fairmount School)

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the Application for Toilet Room Facilities for the following classrooms, and authorizes submission to the Executive County Superintendent for approval.

- ▶ Rooms 101, 114, 118, 120 Kindergarten

E7 Approve Submission of Annual Lead Testing Statement of Assurance

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Interim School Business Administrator, authorize the submission to the Executive County Superintendent of Schools, the Annual Lead Testing Statement of Assurance.

E8 Authorize the Vapor Intrusion Study For Offsite Middle School Properties

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Interim School Business Administrator, authorize the firm of Remington & Vernick Engineers (RVE), a Licensed Site Remediation Professional (LSRP), to perform the services required to conduct a vapor intrusion study, which will delineate the extent of contamination originating from the former Middle School property owner, at a cost not to exceed \$19,700.

Buildings and Grounds Resolutions E1 – E8				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Ms. Cogelja (Frances)				
Mr. Coleman (Christopher)				
Mr. Goodman (Ira)				
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Mr. Velez (Carlos)				
Mr. James-Vickery (Scott), Vice President				
Mr. Powell (Lancelot), President				

VII. Board Comments

VIII. New Business

- **Presentation:** *ESIP Presentation by Valerie Moran, Energy Systems Group*

IX. Adjournment