

**HACKENSACK BOARD OF EDUCATION
191 SECOND STREET, HACKENSACK, NJ 07601
REGULAR PUBLIC MEETING
A G E N D A
MAY 22, 2023**

I Flag Salute / Moment of Silence / Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Record and posting notice in the Board of Education Administration Building (Padovano Education Center) and filing notice with the City Clerk. I hereby call to order the Regular Public Meeting on Monday, May 22, 2023, in the Hackensack High School Media Center, at 6:15 pm.

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Mr. Bendezu (Julio)		
Mr. Carroll (Demetrius)		
Mr. Coleman (Christopher)		
Ms. Cordero-Outen (Lissette)		
Ms. Maury (Jennifer)		
TBD		
Mr. Powell (Lancelot)		
Ms. Somerville (Marlene)		
Mr. Rodriguez (Anthony), Vice President		
Mr. James-Vickery (Scott), President		

Approval – Appointment Of Board Member

Whereas, the Hackensack Public School District has one vacant board member position;

Be It Resolved, the Hackensack Board of Education hereby appoints the board member candidate listed below to serve as board member through the reorganization meeting of January 2024.

1. _____

Administer the Oath of Office to newly appointed Board Member:

- TBD

II Presentations:

- New Jersey State Seal of Biliteracy Award - Director Marcela Moncloa
- Alternative Program Presentation - Principal James Montesano

III Be It Resolved, that the Hackensack Board of Education determines it is necessary to meet in Executive Session on Monday, May 22, 2023, to discuss **Legal, Personnel, student related matters, HIB Reports, Negotiations and other confidential matters**; and

Be It Further Resolved, that these matters will be made public when the need for confidentiality no longer exists.

Motion: _____ Second: _____

IV Student Report - Ashraf Salem

V Superintendent's Report

A. Enrollment Report

<i>Enrollment as of May 18, 2023</i>	<i>Enrollment</i>	<i>Attendance (%)</i>
High School	1720	94.48
Middle School	1409	96.73
Fairmount	556	96.53
Hillers	415	95.70
Jackson	402	95.59
Parker	516	96.33
ECDC	198	92.57
Total	5216	95.41

B. Residency Report

	<i>April 2023</i>	<i>Year to Date</i>
Number of Residency Cases Received	4	37
Residency Verified	1	16
In-Home Visits Unverified	3	21
Parent Provided Updated In-District Proof of Residency	0	0
Students Withdrawn as a Result of Residency Investigation	1	6

C. Harassment, Intimidation, and Bullying Report:

Completed Investigations: April 21, 2023 - May 18, 2023					
SCHOOL	FITS HIB DEFINITION	INCONCLUSIVE	NO EVIDENCE OF HIB	DOES NOT FIT HIB DEFINITION	TOTAL
ECDC (and contracted PreK)	0	0	0	0	0
Fairmount	0	0	0	0	0
Parker	0	1	0	1	2
Hillers	0	0	0	0	0
Jackson	0	0	0	0	0
Middle	3	2	2	7	14
High	2	0	0	1	3
TOTALS	5	3	2	9	19

VI Public Comments

Public participation shall be governed by the following rules: 1) If in person, a participant must sign the “sign-in” sheet and be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable; 2) Each statement made by a participant shall be limited to three (3) minutes’ duration during the public session; 3) All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; and 4) All Board and/or Superintendent responses to questions or inquiries shall be held until the end of public participation.

VII Approve Minutes

Be It Resolved, that the Hackensack Board of Education approves the **Regular Meeting Minutes** and **Closed Session Minutes** of April 24, 2023 and **Special Meeting Minutes** of May 1, 2023, as submitted.

Motion: _____ Second: _____

VIII Resolutions (Consent Agenda)

1. Approve 2023/2024 school year Standing Committees
2. Approve the 2023/2024 Ad Hoc Committees
3. Designate 2023/2024 school year Official Newspapers
4. Re-adopt Existing Board Bylaws, Policies, Regulations and Procedures
5. Designate Custodian of School Monies for the 2023/2024 school year
6. Designate Qualified Purchasing Agent for the 2023/2024 school year
7. Designate the 2023/24 school year Bank Depositories
8. Designate 2023/2024 Authorized Signatories for District Accounts
9. Designate 2023/2024 Student Activity/Athletic Funds Depositories/Authorized Signatories
10. Establish Petty Cash Accounts for the 2023/2024 school year
11. Approved Architects for the 2023/2024 school year
12. Approve External Auditors for the 2023/2024 school year
13. Approve Legal Counsel for the 2023/2024 school year
14. Approve Continuing Disclosure & Municipal Advisor Services
15. Approve Strauss-Esmay Policy Services for 2023/2024 school year
16. Appoint General Liabilities Insurance Broker/Risk Manager
17. Approve Tax Shelter Annuity Vendors for 2023/2024 school year
18. Authorize Use of President's Facsimile Signature
19. Authorize SBA/Board Secretary to pay bills between Board Meetings
20. Approve Requisition of Taxes for 2023/2024 school year
21. Approve Flexible Spending Account for 2023/2024 school year
22. Approve BenefitSolver / Existing District’s Health Plans
23. Designate Compliance Officers for 2023/2024 school year
24. Adopt Textbooks and Curricula for 2023/2024 school year
25. Authorize Purchase of Textbooks and Supplies for 2023/2024 school year
26. Establish Bid Threshold and Quote Threshold for 2023/2024 school year
27. Authorize use of State Contracts
28. Approve Cooperative Pricing Agreement for 2023/2024 school year
29. Authorize Personnel Actions for the 2023/2024 school year
30. Approve the 2023/2024 school year maximum for travel expenditures

May 22, 2023

Hackensack Regular Board Meeting

31. Approve NJSIG as the District's Insurance Carrier for 2023/2024 school year
 32. Approve School Physicians for 2023/2024 school year
 33. Approve mandatory direct deposit of payroll for employees for 2023/2024 school year
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1. **Be It Resolved**, that the Hackensack Board of Education approves the following standing committees for the 2023/2024 school year:

- A. Facilities/Finance
- B. Curriculum/Instruction
- C. Personnel/Management
- D. Community Relations

2. **Be It Resolved**, that the Hackensack Board of Education approves the following Ad Hoc committees for the 2023/2024 school year:

- A. Negotiations
- B. Student Hearings
- C. Joint Board/City

3. **Be It Resolved**, that the Hackensack Board of Education designates the Record, the Star Ledger and the Chronicle as official newspapers for the Hackensack Board of Education for the 2023/2024 school year.

4. **Be It Resolved**, that the Hackensack Board of Education, re-adopts existing Board Bylaws, Policies, Regulations, Standard Operating Procedures Manual, Purchasing Manual, and Student Activity Fund Manual, for the 2023/24 school year.

5. **Whereas**, Chapter 39, P.L.2010 makes the position of Treasurer of School Moneys optional; and

Whereas, the Hackensack Board of Education wishes not to appoint a Treasurer of School Moneys; and

Whereas, the School Business Administrator/Board Secretary possesses the appropriate certifications and qualifications to assume the duties of the Treasurer of School Moneys; now

Be It Resolved, that the Hackensack Board of Education, designates Lisa Abdul, Assistant School Business Administrator, as Custodian of School Monies, for the 2023/2024 school year.

6. **Be It Resolved**, that the Hackensack Board of Education, designates Lydia Singh, School Business Administrator/Board Secretary, as the District's Qualified Purchasing Agent, for the 2023/2024 school year.

7. **Be It Resolved**, that the Hackensack Board of Education designates the following Banks as depositories for Hackensack Board of Education funds:

- 1) TD Bank;
- 2) NJ ARM;
- 3) Greater Alliance Federal Credit Union

8. **Be It Resolved**, that the Hackensack Board of Education authorizes the following individuals to sign for and on behalf of the Board of Education, any and all checks, drafts, or other orders with respect to any funds at any time to the credit of this Board with the depositories and/or against any accounts of this Board maintained at any time with the depositories, inclusive of any such checks, drafts or other orders drawn to cash or bearer or in favor of

May 22, 2023

Hackensack Regular Board Meeting

any of the below designated officers and/or other persons, firms or corporations, and that said depositories be and hereby are authorized without further inquiry to; and

Be It Further Resolved, that the School Business Administrator/Board Secretary is hereby authorized to execute the required forms to maintain said accounts:

A. Pay the same to the debit of any accounts of this Board then maintained with them;

B. Receive, as the act of this Board, reconcilements of accounts when signed by any one or more of the below designated officers and/or individuals; and

C. Receive for deposit to the credit of this Board and/or for collection for the account of this Board, any and all checks, drafts, notes or other instruments for the payment of money, whether or not endorsed by the Board, which may be received for it such deposit and/or collection, it being understood that each item shall be deemed to have been unqualifiedly endorsed by this Board; and signed by at least two (2) of the following:

- 1) Board President; or
- 2) Board Vice President
- 3) SBA/Board Secretary; or
- 4) Custodian of School Monies

9. **Be It Resolved**, that the Hackensack Board of Education designates the following as depositories for Student Activity and Athletic Fund Accounts, for the 2023/2024 school year:

- 1) TD Bank;
- 2) Greater Alliance Federal Credit Union

Be It Further Resolved, that all checks, drafts, notes or orders drawn against these accounts be signed by at least two (2) of the following:

- 1) School Principal;
- 2) Principal Designee;
- 3) School Business Administrator; and

Be It Further Resolved, that no other bank accounts are authorized at the school level except for those so identified without formal resolution by the Hackensack BOE.

10. **Be It Resolved**, that the Hackensack Board of Education, authorizes the establishment of petty cash accounts for the 2023/2024 school year, in the amount as set forth in District Policy #6620; and

Be It Further Resolved, that any receipt being reimbursed with petty cash fund cannot exceed \$50.00; and

Be It Further Resolved, that funds are to be used for emergencies and small purchases not exceeding \$50.00 only and not to subvert the intent of the regular purchasing procedures or for routine expenditures; and

Be It Further Resolved, that all unused petty cash funds will be returned to the depository prior to the end of the fiscal year (June 30, 2024):

<i>School/Department/Administrator</i>	<i>Amount</i>	<i>Designated Person</i>
Central Office	\$300	Business Administrator or Designee
Director of Special Services	\$200	Director of Special Services or Designee
Director of Bilingual/ESL and World Languages	\$50	Director or Designee
ECDC Principal	\$100	Principal or Designee
Parker School Principal	\$100	Principal or Designee
Jackson Avenue School Principal	\$100	Principal or Designee
Hillers School Principal	\$100	Principal or Designee
Fairmount School Principal	\$100	Principal or Designee
Middle School Principal	\$200	Principal or Designee
High School Principal	\$300	Principal or Designee

11. **Be It Resolved**, that the Hackensack Board of Education, approves the appointment of DMR Architects to serve as approved Architects for the 2023/2024 school year.

12. **Be It Resolved**, that the Hackensack Board of Education, approves the appointment of Lerch, Vinci & Higgins, LLP to provide services to audit FY 2022/2023 school year and provide audit related services for the 2023/2024 school year.

13. **Be It Resolved**, that the Hackensack Board of Education, approves the appointment of Inglesino, Webster, Wyciskala and Taylor, LLC to provide legal counsel for the 2023/2024 school year.

14. **Be It Resolved**, that the Hackensack Board of Education, approves the appointment of Phoenix Advisors, LLC, Bordentown, NJ (duly registered Municipal Advisor), to provide coordination services so the district maintains compliance with federal financial filing requirements for the 2023/2024 school year.

15. **Be It Resolved**, that the Hackensack Board of Education, approves the appointment of Strauss-Esmay Policy Services, for the 2023/2024 school year.

16. **Be It Resolved**, that the Hackensack Board of Education, approves the appointment of Alamo Insurance Group, as the Risk Manager and Insurance Broker for the District’s General Liability, for the period of 2023/2024 school year.

17. **Be It Resolved**, that the Hackensack Board of Education approves the following Tax Shelter Annuity Companies for the 2023/2024 school year; and

Be It Further Resolved, that the Board of Education restricts any other Tax Shelter Annuity Companies from entering the District without this Board’s consent and official Board action (plan administered by Plan Connect):

- | | | |
|------------------|------------------------|---------------------|
| 1) AXA Equitable | 4) Lincoln Investments | 7) Vanguard |
| 2) AIG Valic | 5) Alpine Financial | 8) Aspire Financial |
| 3) Mass Mutual | 6) Met Life | |

18. **Be It Resolved**, that the Hackensack Board of Education authorizes the use of the President's Facsimile

Signature on warrants, with the exception of Social Security payments, for the 2023/2024 school year.

19. Be It Resolved, that the Hackensack Board of Education authorizes the SBA/Board Secretary and Assistant SBA to pay bills and claims, as needed, between Board Meetings, for the 2023/2024 school year.

20. Be It Resolved, that the Hackensack Board of Education approves the Requisition of Taxes, for the 2023/2024 school year, to be paid by the 10th of each month:

Month	Tax Levy	Debt Service
July 2023	\$7,429,322	
August 2023	\$7,429,322	
September 2023	\$7,429,322	
October 2023	\$7,429,322	
November 2023	\$7,429,322	
December 2023	\$7,429,322	
January 2024	\$7,429,322	
February 2024	\$7,429,322	
March 2024	\$7,429,322	
April 2024	\$7,429,322	
May 2024	\$7,429,322	
June 2024	\$7,429,322	
Total	\$89,151,864	\$0

21. Be It Resolved, that the Hackensack Board of Education, approves AFLAC to provide and administer a Flexible Spending Account for employee’s or their dependent’s medical expenses up to a maximum of \$2,750.00 in a plan year, for the 2023/2024 school year, at no cost to the District.

Be It Further Resolved, Health Equity will maintain the AFLAC Flexible Spending Account (FSA) for the 2023/2024 school year, at no cost to the District.

22. Be It Resolved, that the Hackensack Board of Education approves BenefitSolver to manage its Health Benefits for the 2023/2024 school year.

Be It Further Resolved, that the Hackensack Board of Education approves the existing health plans for the 2023/2024 school year.

23. Be It Resolved, that the Hackensack Board of Education, designates the following Compliance Officers, for the 2023/2024 school year:

Affirmative Action/Equity Co-Officer	Andrea Oates-Parchment
Affirmative Action/Equity Co-Officer	Yesenia Budhu Howell
Section 504 Compliance Officer	Darius Pemberton

Title IX Coordinator	Rosemary Marks
Public Agency Compliance Officer	Lydia Singh
Integrated Pest Management Coordinator	Juan Feliz
Homeless Liaison	Anadia Diaz
American Disabilities Act Officer	Darius Pemberton
Asbestos Management/PEOSH Officer	Juan Feliz
Safety & Health Officer	Juan Feliz
Indoor Air Quality Officer	Juan Feliz
Right to Know Officer	Juan Feliz
Chemical Hygiene Officer	Juan Feliz
AHERA Coordinator	Juan Feliz
School Safety Coordinator	Harry Ruiz
Custodian of Records	Lydia Singh

24. Be It Resolved, that the Hackensack Board of Education, in compliance with N.J.S.A.18A:33-1 and 18A:35, confirms the adoption of the existing textbooks and curricular resources in the District’s schools and that no course of study shall be altered except by the recorded roll call majority vote of the full membership of the Board of Education; and

Be It Further Resolved, the Board of Education approves for use in the Hackensack School District classrooms during the 2023/2024 school year, curricula, courses, textbooks, reference books, manuals, workbooks, library collections, ancillary materials, and related curricular resources.

25. Be It Resolved, that the Hackensack Board of Education, in compliance with N.J.S.A.18A:18A-5 permits Boards of Education to purchase textbooks, copyrighted materials, pre-kindergarten and kindergarten supplies, and other library and educational goods and services which exceeds the bid threshold by resolution at a public meeting without public advertising for bids, and N.J.S.A.18A:18A-10 permits the purchase of any materials, supplies, goods, etc. from State Contracted vendors; and

Be It Further Resolved, that the Board of Education approves the purchase of curricular materials, textbooks, library media resources, subscriptions and other instructional supplies as needed.

26. Be It Resolved, that the Hackensack Board of Education establishes the Bid Threshold at \$44,000.00 (QPA) and Quotation Threshold at \$6,600.00 for the 2023/2024 school year.

27. Whereas, the Hackensack Board of Education, pursuant to N.J.S.A.18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury upon approval by the Board; and

Whereas, the Hackensack Board of Education has the need on a timely basis to purchase goods or services utilizing State Contracts; and

Whereas, the Hackensack Board of Education may have the need to enter into contracts with State

May 22, 2023

Hackensack Regular Board Meeting

Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts; now

Be It Resolved, that the Hackensack Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors for the 2023/2024 school year, pursuant to all conditions of the individual State Contracts; and

Be It Further Resolved, that the duration of the contracts between the Hackensack Board of Education and State Contract Vendors shall be from July 1, 2023 to June 30, 2024.

28. Cooperative Pricing Agreement

Whereas, the Hackensack Board of Education, County of Bergen, State of New Jersey, authorizes administration to enter into cooperative pricing agreements.

Whereas, these agencies conduct a certain function relating to the purchase of work materials and supplies for their respective jurisdictions during the 2023/2024 school year; and

Whereas, the Hackensack Public School District encourages the use of shared services through State approved cooperative entities; and

Whereas, the Hackensack Public School District encourages open public bidding for goods and services; and

Whereas, the Hackensack Public School District recognizes the need for obtaining the most competitive and responsive bid for goods and/or services; and

Whereas, the agencies is a Service Cooperative to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power at no cost; and

Whereas, this resolution shall be known and may be cited as the Cooperative Pricing resolution of the Hackensack Board of Education; and

Whereas, the agencies entering into contracts on behalf of the Hackensack Board of Education shall be responsible for complying with the provision of the Local Public Contracts Law (N.J.S.A 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

Whereas, pursuant to the provisions of N.J.S.A 40A:11-11(5) the Hackensack Board of Education is hereby authorized to enter into a Cooperative Pricing Agreement with the listed agencies for the purchase of work materials and supplies, as needed;

Now, Therefore, Be It Resolved, that the Hackensack Board of Education is hereby authorizing the Purchasing Agent to enter into a cooperative pricing agreement with the following agencies for the purchase of work materials, supplies and services, for the 2023/2024 school year, as needed.

- Gloucester/Salem Special Services School District (CTSA)
- The Hunterdon County Educational Services
- Educational Services Commission of New Jersey (ESCNJ)
- Morris County Cooperative Council
- Somerset County Cooperative Pricing System
- Sussex County Regional Cooperative

May 22, 2023

Hackensack Regular Board Meeting

- South Bergen Jointure Commission
- PEPPM Technology Bidding and Purchasing Program
- Elsinboro Township Board of Education
- Warren County Special Services School District (SSSD)
- Educational Services Commission of Morris County
- Delsea Regional School District
- Neptune Board of Education
- Carlstadt Board of Education
- U.S. Communities Government Purchasing Alliance
- Educational Data Services, Inc. (Ed-Data)

29. **Whereas**, *N.J.S.A. 18A:27-4.1* governs the appointment, transfer, removal, renewal and non-renewal of all certified and certain non-certified personnel; and it is in the District's best interests to effectuate the prompt employment of staff in certain programs; now

Be It Resolved, that the Hackensack Board of Education authorizes the Superintendent of Schools to make critical employment decisions, as needed, subject to ratification by the Hackensack Board of Education at the next subsequent Board meeting.

30. **Whereas**, P.L. 2007, Chapter 53, approved March 15, 2007, requires that School District Board Policies for travel expenditures include, but not limited to, all costs for transportation, meals, lodging and registration or conference fees to and from the travel event; and

Whereas, all required training and all travel are authorized through approval of existing school District employee contracts, including but not limited to professional development and other staff training as required, also including training for school Board Members, and attendance at specific conferences; now

Be It Resolved, that the Hackensack Board of Education established by resolution a maximum travel expenditure amount of \$250,000.00 for all funds, including Federal funds in the 2023/2024 school year; and

Be It Further Resolved, pursuant to the provisions of N.J.S.A. 18A:19-1 and *N.J.A.C. 6A:23A-7.3(b)*, an annual maximum amount per employee will not exceed \$1,500.00 for regular business travel, and \$150.00 for registration, per employee, only for which prior Board approval is not required.

31. **Be It Resolved**, that the Hackensack Board of Education, approves New Jersey School Insurance Group, as the Insurance Carrier for the District for the 2023/2024 school year.

32. **Be It Resolved**, that the Hackensack Board of Education, approves the following School Physicians (Independent Contractors), for the 2023/2024 school year.

- 1) Dr. Marjorie Jones;
- 2) Dr. Ramon Flores;
- 3) Dr. Robert Doidge (Football Physician)

33. **Be It Resolved**, in the event the Board of Education determines to implement a mandatory direct deposit program in accordance with N.J.S.A. 52:14-15h, the Board shall annually adopt a resolution to implement the direct deposit requirements of N.J.S.A. 52:14-15h.

Be it Further Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the mandatory

requirement that all school district’s employees be paid through direct deposit using TD Bank, for the 2023/2024 school year.

The Board will continue to complete the payroll check distribution verification process as required in N.J.A.C. 6A:23A-5.7 and Policy 6510.

Resolutions 1- 33				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Mr. Carroll (Demetrius)				
Mr. Coleman (Christopher)				
Ms. Cordero-Outen (Lissette)				
Ms. Maury (Jennifer)				
TBD				
Mr. Powell (Lancelot)				
Ms. Somerville (Marlene)				
Mr. Rodriguez (Anthony), Vice President				
Mr. James-Vickery (Scott), President				

IX Resolutions

A. Personnel - Separate Document

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following personnel actions A.1, A - UU: as described below:

- A.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

Personnel actions A.1, A - UU				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Mr. Carroll (Demetrius)				
Mr. Coleman (Christopher)				
Ms. Cordero-Outen (Lissette)				
Ms. Maury (Jennifer)				
TBD				
Mr. Powell (Lancelot)				
Ms. Somerville (Marlene)				
Mr. Rodriguez (Anthony), Vice President				
Mr. James-Vickery (Scott), President				

B. Policy

B1 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the first reading of the following Policies and Regulations:

- P 2520 Instructional Supplies - (M) (Revised)
- R 2520 Instructional Supplies - (M) (New)
- P 3217 Use of Corporal Punishment - (Revised)
- P 4217 Use of Corporal Punishment - (New)
- P 5305 Health Services Personnel – (M) (Revised)
- P & R 5308 Student Health Records - (M) (Revised)
- P & R 5310 Health Services - (M) (Revised)
- P 7440 School District Security - (M) (Revised)

B2 Policies for Second Reading: None

Policy Actions: B1-B2				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Mr. Carroll (Demetrius)				
Mr. Coleman (Christopher)				
Ms. Cordero-Outen (Lissette)				
Ms. Maury (Jennifer)				
TBD				
Mr. Powell (Lancelot)				
Ms. Somerville (Marlene)				
Mr. Rodriguez (Anthony), Vice President				
Mr. James-Vickery (Scott), President				

C. Curriculum

C1 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves/ratifies the following travel and lodging expense reimbursements for professional development:

Staff Member's Name	Description of Workshop/ Conference	Date of Conference	Location	Lodging/Meals/ Transportation/Airfare Total Amount	Account Number
Laura Durso	Academic Decathlon Nationals Competition	4/26/2023-4/30/2023	Frisco, Texas	\$ 616.90	11-190-100-500-050-00
Sandra Harrington	Academic Decathlon Nationals Competition	4/26/2023-4/30/2023	Frisco, Texas	\$ 176.51	11-190-100-500-050-00

C2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following professional development registration fees for the 2022-2023 and 2023-2024 school year:

Staff Member's Name	Workshop/ Conference	Date of Conference	Location	Registration Fee	Account Number
Sandi Liberti	Foundations Level 3 Virtual Launch Workshop	6/12/2023	Virtual	\$299.00	20-231-200-500-090-00
Rose Ann Harty	Advance Placement Institute/Rutgers University	7/10/2023-7/13/2023	Virtual	\$1,050.00	11-000-223-320-ELA-00

C3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following field trips/field trip locations:

Lead Staff Member	School	Trip Location
M. Balik	High School	EVOLI Pizzeria, Hackensack, New Jersey
M. Balik	High School	Tropical Juice Bar Elmwood Park, New Jersey
A. Cammarata	Jackson Ave School	Historic Village at Allaire Farmingdale, New Jersey
M. Balik	High School	Montclair General Store, Montclair, New Jersey
M. Balik	High School	Hoboken/Washington Street, Train Station, Hoboken, New Jersey

C4 Be It Resolved, that the Hackensack Board of Education, upon review and consideration of the results of the HIB investigation(s) report to the Board of Education during its last meeting, affirms the Superintendent's determination on the HIB investigation.

C5 Whereas, Hackensack Public School desires to enter into an Affiliation Agreement with Rutgers, The State University of New Jersey, to establish a partnership with the College for the development and implementation of field work experience for the Social Work students of the College; and

Whereas, the parties intend for and agree that this Affiliation Agreement shall be effective on June 1, 2023 through June 30, 2028 and may be terminated at any time by either party on thirty (30) days prior written notice.

Now Therefore, Be It Resolved, that the Hackensack Board of Education, ratifies the Affiliation Agreement.

C6 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the updated LEA Plan for Safe Return to In-Person Instruction and Continuity of Service, Pursuant to the Federal American Rescue Plan Act, Section 2001(i).

C7 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the new Work-based Learning Course offering for Hackensack High School students for the 2023/2024 school year.

May 22, 2023

Hackensack Regular Board Meeting

C8 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves a resolution to apply and accept the 2023/2024 School Based Youth Services Program (SBYSP) Grant from the New Jersey Department of Children and Families (DCF).

C9 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Drop-In Center Summer 2023 activities (July and August) for current Hackensack High School students and incoming 9th grade students:

Activities			
Karaoke/ Music/Games	Obstacle Course	Games/Uno/Connect Four	Blue Man Group Field Trip- New York, New York
Rise/Reflections Program/ Walk & Talk	Sexual Consent Workshop - HealingSPACE	Zumba Dancing	Bowling field trip - Bowler City, Hackensack, New Jersey
Yoga/Meditation/Music /Mindfulness	Open gym (basketball/ volleyball)	AMC Theater field trip, Riverside Square Mall, Hackensack, New Jersey	

C10 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the agreement between Dialed Action Agency LLC, New Jersey, to provide a BMX Bicycle-Smart Choices and Bike Safety assembly for the Hackensack Middle School students on June 27, 2023. The assembly will be paid for by the Hackensack Middle School PTA.

C11 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the agreement with Gravity Goldberg, LLC for English Language Arts professional development at Hackensack Middle School for the 2023/2024 school year. The amount, not to exceed \$4,000.00 will be paid for with Title I funds, account #20-231-200-300-300-00.

C12 Whereas, Hackensack Public Schools wishes to collaborate with Kean University in planning placement opportunities for the University students as Clinical Interns at the District schools; and

Whereas, the District is willing to make its schools available for the Clinical experience of the University's students; and

Whereas, both the University and the District also agree to provide Clinical 2 students, who have the required certification as a Substitute Teacher, to teach at the District schools in the absence of a teacher for monetary compensation;

Whereas, the parties intend for and agree that this Intern Affiliation Agreement shall be effective on July 1, 2023 through June 30, 2026 and may be terminated at any time by either party on thirty (30) days prior written notice.

Now Therefore, Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the three-year Intern Affiliation Agreement between Hackensack Public Schools and Kean University.

C13 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the request for an RFP for a provider to deliver STEAM enrichment programs afterschool at the district elementary schools for the 2023/2024 school year.

May 22, 2023

Hackensack Regular Board Meeting

C14 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves proposal from Boys & Girls Clubs of Lower Bergen County for Consulting Services in Implementing a Summer and After School Program in Grades 5-8 to manage and support a summer/afterschool program that includes enrichment, intervention, and mentoring components at Hackensack Middle School for the 2023/2024 school year. The cost not to exceed \$372,308.00, will be paid for with account #11-190-100-300-001-00.

C15 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves proposal from Baker Street Behavioral Health for Consulting Services in Professional Development for Preschool Staff in Supporting Students' Social Emotional Health to provide weekly coaching and support, workshops, case consultations to preschool staff to support the social emotional health of students for the 2023/2024 school year. The cost, not to exceed \$50,000.00, will be paid for with account #20-219-100-300-009-00.

C16 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves proposal from Gravity Goldberg, LLC for Consulting Service in Professional Development for Reading Workshop, Writing Workshop and English Language Arts for the Elementary Schools, Middle School, and the High School for the 2023/2024 school year. The cost, not to exceed, \$300,000.00.

C17 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following preschool providers and enters into a contract with Bright Seedlings Early Learning Center and Brighter Horizons Early Learning Center for the 2023/2024 school year. The cost will be funded with Preschool Expansion Aid.

C18 Be It Resolved, that the Hackensack Board of Education upon the recommendation of the Superintendent of Schools, approves an agreement with Amplify Education, Inc., for consultants to work with grades 5-8 teachers to support implementation of Desmos to enhance the curricular activities aligned to Illustrative Mathematics, for the 2022/2023 school year. The cost, not to exceed \$3,550.00 will be paid with funds from account #20-232-200-300-300-00.

C19 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the School Based Research Study Agreement between Kean University and the Hackensack High School Science Department to conduct a school-based research study and survey about climate change for the 2023/2024 school year. Students enrolled in the study will take pre and post surveys about climate change pending parent approval.

C20 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves/ratifies the requisition below for attendance, tuition, tuition contracts, and specialized services, in order to provide an appropriate educational program at public, private or appropriate educational program at public, private or residential schools for pupils non-classified or classified as eligible for special education and related services by the Child Study Team, in accordance with N.J.S.A. 18A, Chapter 46, services for the 2022/23 school year, July 1, 2022 thru June 30, 2023.

<u>Type</u>	<u>School</u>	<u>Tuition</u>	<u>ID #</u>	<u>Classified</u>	<u>Comment</u>
Public	SBJC/Lodi	\$15,046.98	XXX916	X	Tuition
Public	SBJC/Lodi	N/A	XXX497	X	Withdrew/Placed on home instructions 03/01/2023
Non-Pub	Sage Day / New Alliance	\$25,645.59	XXX442	X	Tuition
Public	BCSS-Brownstone	\$62,955.00	XXX855	X	Tuition

<u>Type</u>	<u>School</u>	<u>Tuition</u>	<u>ID #</u>	<u>Classified</u>	<u>Comment</u>
Non-Pub	Benway School	\$15,816.39	XXX737	X	Tuition

C21 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves a resolution to use the services of Homecare Therapeutics, Fair Lawn, New Jersey, for the purposes of providing occupational therapy, physical therapy, speech therapy, individual support and community based support to service Hackensack special education students. Rates vary depending upon the scope of the contract, location, duration and available therapists but will be discussed on a case by case basis. Funds will be paid from account #11-000-216-320-006-00.

C22 Be It Resolved, that the Board of Education of the City of Hackensack, upon the recommendation of the Superintendent of Schools, approve the Agreement between the Hackensack Board of Education and The Danielson Group to provide for Professional Development services supporting the continued implementation of AchieveNJ evaluation training for all staff. The Danielson Group is the proprietary provider of these services, associated with The Danielson Framework; the agreement provides for three full-day workshops, not to exceed a total cost of \$15,950.00, to be paid out of account #11-000-223-320-001-AS.

Curriculum Resolutions C1 - C22				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Mr. Carroll (Demetrius)				
Mr. Coleman (Christopher)				
Ms. Cordero-Outen (Lissette)				
Ms. Maury (Jennifer)				
TBD				
Mr. Powell (Lancelot)				
Ms. Somerville (Marlene)				
Mr. Rodriguez (Anthony), Vice President				
Mr. James-Vickery (Scott), President				

D. Finance and Budget

D1 Whereas, the Hackensack Board of Education, in accordance with N.J.A.C. 23A:16-10, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, accepts and approves the Board Secretary’s Report and Cash Reconciliation Report for the month April 2023

Be It Resolved, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District financial obligations for 2022-2023 school year (*Attachment D1*). [April Board Secretary’s Report](#)

D2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the payment of bills and claims, April 21, 2023 through May 18, 2023, in the total amount of \$15,988,436.24 ([Attachment D2](#))

May 22, 2023

Hackensack Regular Board Meeting

General Fund	Fund 10	\$1,001,899.37
Current General Expense	Fund 11	\$13,155,240.46
Capital Outlay	Fund 12	\$1,004,183.40
Special Revenue	Fund 20	\$547,142.60
Capital Projects	Fund 30	\$5,500.00
Debt Service	Fund 40	-
Enterprise Fund	Fund 60	\$274,470.41

D3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the attached List of Budget Transfers #8585 through #8613 for the month of April 2023, total amount of \$6,847,642.72 ([Attachment D3](#)).

D4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves Fundraisers, Activities and Flyers Distributions ([Attachment D4](#)).

D5 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, seeks approval to transfer \$66,225.00 from the Capital Reserve for DMR fees to fund ESIP Project.

D6 In Support of S3203/A4835 - Bills which permit the holder of a Type S school bus certificate to operate a Type S school bus to transport children to and from school without obtaining a commercial driver license.

Whereas, school district budgets are strained from unexpected increases in transportation costs; and

Whereas, the costs associated with hiring, training and retaining school bus drivers with the requisite commercial driver licenses (CDLs) has also risen significantly; and

Whereas, there exists a national shortage of qualified drivers possessing CDLs; and

Whereas, the shortage of school bus drivers with CDLs has severely impacted the ability of local districts across the state to meet the demand for adequate bus services to district students.

Now Therefore, Be It Resolved, that the Hackensack Board of Education in the county of Bergen call upon the New Jersey State Legislature to immediately pass the aforementioned bill(s), and

Be It Further Resolved, that the Hackensack Board of Education in the county of Bergen urges the Governor to sign this legislation upon legislative approval; and

Be It Further Resolved, that a copy of this resolution be forwarded to Governor Murphy, State Treasurer Muoio, Senate President Scutari, Assembly Speaker Coughlin, Senator Johnson, Assemblywoman Haider, Assemblywoman Park, and the New Jersey Association of School Business Officials.

D7 **Whereas**, in accordance with 6A:23A-13-3, the March 2023 State Transfer Report includes transfers that exceeded ten percent of the advertised appropriation accounts and therefore must be submitted to the Bergen County Executive Superintendent for approval.

Now Therefore, Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approve the transfer request from 2022/2023 budget as follows:

May 22, 2023
Hackensack Regular Board Meeting

To:

Function 230: General Administration for \$155,106.00

Function 25X: Central Services and Administrative Information Technology \$298,348.00

From:

Function 4XX: School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs \$41,500.00

Function 100: Regular Programs \$73,792.00

Function 000-221, 223: Improvement of Instruction Services and Instructional Staff Training Services \$5,106.00

Function 000-26X: Operation and Maintenance of Plant Services \$183,056.00

Function 11-XXX: Personal Services - Employee Benefits \$150,000.00

D8 **Whereas**, in accordance with 6A:23A-13-3, the April 2023 Year to Date State Transfer Report includes transfers that exceeded ten percent of the advertised appropriation accounts and therefore must be submitted to the Bergen County Executive Superintendent for approval.

Now Therefore, Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approve the transfer request from 2022/2023 budget as follows:

To:

Function 2XX; 11-000-216,217: Special Ed Programs for \$482,420.00

Function 11-000-211,213,218,219,222: Attendance, Social Work, CST Programs for \$296,856.00

Function 230: General Administration for \$140,113.00

Function 240: School Administration for \$92,644.00

Function 25X: Central Services and Administrative Information Technology \$544,940.00

From:

Function 4XX: School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs \$41,500.00

Function 100: Regular Programs \$189,100.00

Function 000-221, 223: Improvement of Instruction Services and Instructional Staff Training Services \$871,920.00

Function 000-26X: Operation and Maintenance of Plant Services \$313,774.00

Function 11-XXX: Personal Services - Employee Benefits \$140,679.00

D9 **Whereas**, the Hackensack Board of Education, hereinafter referred to as the Board, desires to transport special education, nonpublic, public and vocational school students to specific destinations; and

Whereas, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

Whereas, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness;

Now Therefore, it is agreed that in consideration of prorated contract costs, plus an administration fee of 5% for Middlesex County district Board of Educations (all school types), or 6% for out of district Board of Educations (all school types), as presented to the Board as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by the number of students

allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

I. **The ESCNJ will provide the following services:**

- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- b. monthly billing and invoices
- c. computer print-outs of student lists for all routes coordinated by ESCNJ;
- d. all necessary interaction and communication between the sending district, and the respective transportation contractors;
- e. constant review and revision of routes;
- f. provide transportation within five days or sooner after receipt of the written request; and

It is further agreed that the Board will provide the ESCNJ with the following:

- a. requests for special transportation on approved forms to be provided by the ESCNJ, completed in full and signed by authorized district personnel;
- b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Board.

III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2023 and June 30, 2024.

IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

D10 Be It Resolved, that the South Hackensack Board of Education has requested that the Hackensack School District renew the cooperative Lunch/Breakfast Program whereby the Hackensack School district provides South Hackensack students with school lunches and breakfasts; and

Whereas, the cost of lunch is determined to be \$3.75 per lunch; and \$2.25 per breakfast; and \$0.60 per milk; and

Whereas, the Hackensack Board of Education has determined that it is in the best interest of the District to renew the Cooperative Lunch/Breakfast Program;

Now Therefore, Be It Resolved, that upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, the Hackensack Board of Education approves that the cooperative Lunch/Breakfast Program be renewed for the school year 2023/2024.

D11 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves/ratifies a resolution to enter into a tuition

contract agreement with Hoboken Board of Education to provide General Educational services to A.M, ID# xxxxxx2737 from May 9, 2023 to June 27, 2023.

D12 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves/ratifies a resolution to enter into a tuition contract agreement with the Pohatcong Board of Education to provide General Educational Home Instruction services to E.P, ID# XXX497 from April 3, 2023 to June 27, 2023.

D13 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, award the following **Scholarship checks**:

- Joe DeFalco Memorial Scholarship - \$500.00
- Helen Jacko Memorial Scholarship - \$5,000.00
- Vincent and Helen Cassel - \$2,000.00
- Hackensack Woman's Club - \$270.00

D14 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the submission of the grant application for FY23 COPS School Violence Prevention Program.

D15 Whereas, the Hackensack Board of Education (the “Board”) is a party to a litigation matter pending in the United States District Court District of New Jersey, captioned Eric Deering v. Hackensack Board of Education and John/Jane Does A Through D, bearing Docket No. Civil Action No. 2:20-cv-3890; and

Whereas, in order to avoid the time and expense of protracted litigation the parties thereto endeavor to amicably resolve the matter in difference;

Now Therefore, Be It Resolved, by the Board as follows

1. The Board hereby approves the settlement agreement attached hereto.
2. The Superintendent, School Business Administrator/Board Secretary, Board President and/or legal counsel are authorized to execute any documents in furtherance of the within approval.

Finance and Budget Resolutions D1 – D15				
Motion: Trustee	Second: Trustee			
	Yes	No	Abstain	Absent
Mr. Bendezu (Julio)				
Mr. Carroll (Demetrius)				
Mr. Coleman (Christopher)				
Ms. Cordero-Outen (Lissette)				
Ms. Maury (Jennifer)				
TBD				
Mr. Powell (Lancelot)				
Ms. Somerville (Marlene)				
Mr. Rodriguez (Anthony), Vice President				
Mr. James-Vickery (Scott), President				

E Facilities

E1 Use of School Facilities - In accordance with District Policy

E2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves a proposal from Klavish Construction, LLC to furnish and install new ceiling grid and tile in the Hackensack High School Weight Room in the amount of \$20,000.00, will be paid for with account # 11-000-261-420-004-00.

E3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary amends the original purchase order for architectural/professional fees for DMR Architects, for the Nellie K. Parker Boiler Replacement in the amount of \$79,000.00, adding an additional \$7,000.00, will be paid for with account # 12-000-400-334-004-02.

E4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary amends the original purchase order for architectural/professional fees for DMR Architects, for the Fanny Meyers Hillers Boiler Replacement in the amount of \$93,500.00, adding an additional \$6,200.00, will be paid for with account # 12-000-400-334-004-02.

E5 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves additional services provided by DMR Architects, for investigation and design of floor support, to relocate the switch gear into the High School room #202, in the amount of \$5,800.00, will be paid for with account account # 12-000-400-334-004-02.

E6 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, formally rejects bid#5239; bid date: May 18, 2023, for Auditorium and Girls Locker Room Renovation at Hackensack High School, not within budget.

E7 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, formally rejects bid#5112; bid date: May 18, 2023, for Systems Upgrades at Hackensack High School, not within budget.

Buildings and Grounds Resolutions: E1 -E7				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mr. Bendezu (Julio)				
Mr. Carroll (Demetrius)				
Mr. Coleman (Christopher)				
Ms. Cordero-Outen (Lissette)				
Ms. Maury (Jennifer)				
TBD				
Mr. Powell (Lancelot)				
Ms. Somerville (Marlene)				
Mr. Rodriguez (Anthony), Vice President				
Mr. James-Vickery (Scott), President				

F Community Relations

X. Old Business

May 22, 2023
Hackensack Regular Board Meeting

XI. New Business

XII. Board Comments

XIII. Adjournment

Motion: _____ Second: _____