

JOINT BOARDS MEETING
Hackensack Board of Education
Rochelle Park Board of Education
South Hackensack Board of Education
191 Second Street, Hackensack, NJ 07601
November 20, 2024

I. Flag Salute / Moment of Silence / Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meeting Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Record and posting notice in the Board of Education Administration Building (Padovano Education Center) and filing notice with the City Clerk. I hereby call to order the Joint Boards Public Meeting on Wednesday, November 20, 2024, in the Hackensack High School Media Center, at 6:15 pm.

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
TBD- South Hackensack Rep		
Julio Bendezu - Maywood Rep		
Christina Holz- Rochelle Park Rep		
Mr. Carroll (Demetrius)		
Ms. Harris (Jennifer)		
Mr. Martin (Kenneth)		
Mr. Powell (Lancelot)		
Ms. Pringle (Shivonnie)		
Ms. Somerville (Marlene)		
Mr. Stein (Mark)		
Ms. Cordero-Outen (Lissette)- Vice President		
Mr. James-Vickery (Scott)- President		

Commence Joint Boards Meeting:

Roll Call Hackensack:

Roll Call Rochelle Park:

Dr. Sue DeNobile, Superintendent
 Trustee Christina Holz
 Trustee Elaine Rainone
 Trustee Joseph Marolda.

Roll Call South Hackensack:

Jason Chirichella- Superintendent
 Trustee Salvatore Tornambe

Introduction and Welcome of Guests - Dr. Thomas McBryde, Superintendent

II. Presentations

- A. **Student Report-** Shanika Thomas
- B. **Building a Comet Community-** Hackensack High School

III. Superintendent’s Report

A. Enrollment Report

<i>Enrollment as of November 19, 2024</i>	<i>Enrollment</i>	<i>Attendance (%)</i>
High School	1826	96.90
Middle School	1400	97.28
Fairmount	554	97.53
Hillers	445	97.16
Jackson	382	96.95
Parker	531	97.41
ECDC	167	94.67
Total	5305	96.84

B. Residency Report:

	<i>October 2024</i>	<i>Year to Date</i>
Number of Residency Cases Received	5	9
Residency Verified	3	3
In-Home Visits Unverified	2	6
Parent Provided Updated In-District Proof of Residency	3	3
Students Withdrawn as a Result of Residency Investigation	0	0

C. Harassment, Intimidation, and Bullying Report:

Completed Investigations: October 17, 2024 - November 15, 2024					
SCHOOL	FOUNDED	UNFOUNDED	TOTAL	PENDING	PRELIMINARY DETERMINATION NOT HIB
ECDC (and contracted PreK)	0	0	0	0	0
Fairmount	0	0	0	1	0
Parker	0	0	0	0	0
Hillers	0	0	0	0	0
Jackson	0	1	1	0	0
Middle	2	3	5	3	4
High	2	6	7	0	1
TOTALS	4	10	14	4	5

IV. Public Comments

Public participation shall be governed by the following rules: 1) If in person, a participant must sign the “sign-in” sheet and be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable; 2) Each statement made by a participant shall be limited to three (3) minutes duration during the public session; 3) All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; and 4) All Board and/or Superintendent responses to questions or inquiries shall be held until the end of public participation.

V. Executive Session

Be It Resolved, that the Hackensack Board of Education determines it is necessary to meet in Executive Session on Wednesday, November 20, 2024, to discuss **Legal, Personnel, student related matters, HIB Reports, Negotiations and other confidential matters**; and

Be It Further Resolved, that these matters will be made public when the need for confidentiality no longer exists.

VI. Approve Minutes

Be It Resolved, that the Hackensack Board of Education approves the Regular Meeting Minutes and Executive Session Minutes of October 16, 2024 and Special Meeting Minutes of October 31, 2024.

VIII. Resolutions

A. Personnel- separate document

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following personnel actions A.1, **A - CC**:

A.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

Personnel actions A.1, A - CC :				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
TBD- South Hackensack Rep				
Julio Bendezu - Maywood Rep				
Christina Holtz- Rochelle Park Rep				

Mr. Carroll (Demetrius)				
Ms. Harris (Jennifer)				
Mr. Martin (Kenneth)				
Mr. Powell (Lancelot)				
Ms. Pringle (Shivonnie)				
Ms. Somerville (Marlene)				
Mr. Stein (Mark)				
Ms. Cordero-Outen (Lissette)- Vice President				
Mr. James-Vickery (Scott)- President				

B. Policy

B1 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the first reading of the following Policy: None

B2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the second reading of the following Policy: None

Policy Actions B1-B2				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
TBD- South Hackensack Rep				
Julio Bendezu - Maywood Rep				
Christina Holtz- Rochelle Park Rep				
Mr. Carroll (Demetrius)				
Ms. Harris (Jennifer)				
Mr. Martin (Kenneth)				
Mr. Powell (Lancelot)				
Ms. Pringle (Shivonnie)				
Ms. Somerville (Marlene)				
Mr. Stein (Mark)				
Ms. Cordero-Outen (Lissette)- Vice President				
Mr. James-Vickery (Scott)- President				

C. Curriculum

C1 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following travel and lodging expense reimbursements for professional development:

Staff Member's Name	Description of Workshop/ Conference	Date of Conference	Location	Lodging/Meals / Transportation / Airfare Total Amount	Account Number
Sophia Raza	Association for Career and Technical Education (ACTE) CareerTech Vision 2024	December 4-7, 2024	San Antonio, Texas	\$1,541.23	11-190-100-500-SIC-14

C2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following professional development registration fees for the 2024-2025 school year:

Staff Member's Name	Workshop/ Conference	Date of Conference	Location	Registration Fee	Account Number
Sophia Raza	Association for Career and Technical Education (ACTE) CareerTech Vision 2024	December 4-7, 2024	San Antonio, Texas	\$800.00	11-190-100-500-SIC-14

C3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following field trips/field trip locations:

Lead Staff Member	School	Trip Location
Edvane Colacino	Hackensack High School	Biagio's Ristorante, Paramus, New Jersey
Edvane Colacino	Hackensack High School	Fairleigh Dickinson University/Florham Park, Madison, New Jersey
Michele Balik	Hackensack High School	Speech Therapy Plus, Fair Lawn, New Jersey
Joanna Beck	Hackensack Middle School	Queens College/Colden Auditorium, Flushing, New York

C4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves/ratifies the following internships, field experiences, classroom observations, and student practicums for the 2024-2025 school year:

School(s)	Administrator(s)	Candidate(s) (*pending prints)	Observation/ Placement with	Assignment	University	Dates
High School	Jin Park	Brianna Bonaparte	Carolina Betances	Mathematics	Fairleigh Dickinson University	January 2025 - June 2025
Jackson Avenue	Christopher J. Moran	Bridget Delehanty	Lori Nichols	Learning Disability Teacher Consultant	Caldwell University	Fall 2024-Spring 2025
Hackensack Middle School	Dr. Joy Dorsey-Whiting/ Ms. Alyce Cuasano	Christopher Green	Ms. Glenn Chiappone	HMS Guidance Office	Montclair University	November 2024- June 2025

C5 Be It Resolved, that the Hackensack Board of Education, upon review and consideration of the results of the HIB investigation(s) report to the Board of Education during its last meeting, affirms the Superintendent’s determination on the HIB investigation.

C6 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the formation of the following volunteer Hackensack High School student clubs:

Name of New Club	Volunteer Faculty Advisor	Meeting Day
New Jersey Math League Club	Ji Yeon Allen Sookyung Lim	Wednesday
Women in STEM	Sophia Raza	Monday

C7 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the partnership between Hackensack Public Schools and Stop & Shop Pharmacy to provide on-site immunization clinics for our school’s pantry partners at no cost to the district.

C8 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the Hackensack Middle School to apply for grants offered by Field Trip New Jersey of up to \$700.00 per field trip. The grant is to cover costs for field trips to arts and culture sites, historical landmarks, nature preserves and science institutions in New Jersey, and to visit college campuses throughout the Mid-Atlantic region. For the 2024-2025 school year.

C9 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the Hackensack Middle Schools applying for up to two \$500.00 grants offered by New York Life for Grief Sensitive School Initiative to provide support for grieving students for the 2024-2025 school year.

C10 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with Barry Spatz to be the piano accompanist at Hackensack High School

(winter concert only) for the 2024-2025 school year. The total cost, not to exceed, \$400.00 will be paid from account #11-190-100-320-VPA-00.

C11 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with Hackensack Meridian School of Medicine allowing Medical School students to work in district schools to support curriculum initiatives, family programs, and student health education support for the 2024-2025 school year. There is no cost to the district for this partnership.

C12 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves/ratifies the submission of the Preschool Education Aid Plan for the 2025-2026 school year.

C13 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves/ratifies the submission of the Preschool Education Facility Waiver Application for the 2025-2026 school year.

C14 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves/ratifies an agreement with College Board to provide a professional development session for administrators entitled Achieving AP Access for All, for the 2024-2025 school year. The total cost not to exceed \$6,960.00, will be paid for with account #20-435-200-300-000-00.

C15 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the proposal between Hackensack Public Schools and HMH Education Company to provide a pilot for the research-based ESL program English 3D for pull-out ESL students for the 2024-2025 school year. The total cost for 889 students not to exceed \$54,766.20 will be paid for from account # 11-000-221-500-008-00.

C16 Whereas, the Hackensack Public Schools District is dedicated to fostering an inclusive and supportive environment that enables every student to thrive academically, socially, and emotionally; and

Whereas, young men and women of color often encounter unique challenges, and the district recognizes the importance of providing tailored mentorship, guidance, and support to help them navigate their educational journeys; and

Whereas, the “Moments of Mindfulness” mentorship program serves as a structured rites of passage initiative that will connect young men and women of color with caring adult mentors, provide essential social-emotional support, cultivate teamwork and strong peer bonds, and offer experiences that promote college and career readiness, including college tours, guest speakers, and academic support;

Now, Therefore, Be It Resolved, that the Hackensack Public Schools Board of Education, upon the recommendation of the Curriculum Committee, formally establishes the “Moments of Mindfulness” Mentorship Program as a district-wide initiative to support young men and women of color by equipping them with the mentorship, resources, and experiences necessary for personal and academic success; and

Whereas, this program underscores the district’s commitment to equity, inclusion, and the holistic development of all students, particularly those facing additional barriers, by fostering a nurturing and empowering educational environment.

Now Be It Further Resolved, that the Hackensack Board of Education, upon the recommendation of the

Superintendent of Schools and School Business Administrator/ Board Secretary, approves the proposal from Moment of Mindfulness LLC for SEL mentorship for grades 5-12 in the amount of \$100,000.00. This service being specialized and qualitative in nature and qualifies as Extraordinary Unspecifiable Services or "EUS" requiring expertise, extensive training and proven reputation in the field of endeavor - Paid from account # 11-190-100-320-SUP-00

C17 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the submission of the Mental Health Screening in Schools (MHSS) application (Period 2) to the New Jersey Department of Education, to implement mental health screening in grades 7-12.

C18 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the submission of the School-Based Mental Health Screening in Schools (SBMHS) application (Period 3) to the New Jersey Department of Education, to support the recruitment, placement, hiring, and retention of school-based mental health professionals.

C19 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with Bergen County Zoological Park to provide educational outreach programs for preschool students for the 2024-2025 school year. The total cost not to exceed \$2,000.00, will be paid for with Preschool Education Aid, account #20-219-100-300-009-00.

C20 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with Sylvan Learning Center of Teaneck to provide tutoring services to students at Hackensack Middle School for the 2024-2025 school year. The total cost not to exceed \$55,000.00, will be paid for with High Impact Tutoring Grant funds, account #20-454-100-300-000-00.

C21 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with Minding Your Mind to provide student assemblies at district schools for students in grades K-12 to support students with social-emotional strategies at a cost not to exceed of \$4,500.00. The total cost will be paid from the School-Based Mental Health Services Grant, account #20-460-100-300-000-00.

Curriculum Resolutions C1 - C21				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
TBD- South Hackensack Rep				
Julio Bendezu - Maywood Rep				
Christina Holtz- Rochelle Park Rep				
Mr. Carroll (Demetrius)				
Ms. Harris (Jennifer)				
Mr. Martin (Kenneth)				
Mr. Powell (Lancelot)				
Ms. Pringle (Shivonnie)				
Ms. Somerville (Marlene)				
Mr. Stein (Mark)				
Ms. Cordero-Outen (Lisette)- Vice President				
Mr. James-Vickery (Scott)- President				

D. Finance

D1 Whereas, the Hackensack Board of Education, in accordance with N.J.A.C. 23A:16-10, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, accepts and approves the Board Secretary’s Report and Cash Reconciliation Report for the month September 2024

Be It Resolved, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District financial obligations for 2023/2024 school year Board Secretary Report.

D2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the payment of bills and claims, October 11, 2024 through November 14, 2024, in the total amount of \$15,138,125.43 ([Attachment D2](#))

General Fund	Fund 10	\$1,081,652.45
Current General Expense	Fund 11	\$12,177,024.47
Capital Outlay	Fund 12	\$24,591.85
Special Revenue	Fund 20	\$1,035,502.23
Capital Projects	Fund 30	-
Debt Service	Fund 40	-
Enterprise Fund	Fund 60	\$819,354.43

D3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the attached List of Budget Transfers #9153 through #9177 for the month of September 2024, total amount of \$991,192.35.

D4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves Activities, Fundraisers and Flyers. Distributions [Attachment D4](#)

D5 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, the Board adopts the following **tentative** Budget Election Calendar for fiscal year July 1, 2025 through June 30, 2026:

Date	Action	Responsibility
November 20, 2024	Open access to future year budget module for Principals, Supervisors, Department heads enter budget requests	Business Administrator/ Business Office Staff
December 9-19, 2024	Meet with each department supervisor/school administrator for initial budget review and update	Business Administrator.
January 15, 2025	Close access to future year budget module	Business Administrator.
January 17, 2025	NJ DOE makes budget software available to districts via Homeroom and business office staff commences data entry	Business Administrator/ Business Office Staff

November 20, 2024

Hackensack Joint/Regular Board Meeting

February 18, 2025	Facilities Committee Meeting Committee reviews Proposed Capital Projects	Facilities Committee
February 26, 2025	Regular Board Meeting. Trustees authorize proposed Capital Projects for professionals to commence estimates, and submit to the DOE for review.	Hackensack Board of Education
@February 27, 2025	State announces State Aid Amounts. Update all anticipated revenue sources, tuitions, capital reserve, tax levy, estimate Federal grant amounts	Business Administrator/ Business Office Staff
March 1-12, 2025	List required additional documents such as position control roster, staff health insurance census. Prepare all educational goal narratives to be included in budget; prepare all related documents which accompany budget documentation	Business Administrator/ Business Office Staff
March 19, 2025	Regular Board Meeting Preliminary Budget approved by Board for submission to the county.	Business Administrator/ Business Office Staff
Before March 20, 2025	Submit finalized Budget to DOE for review Be available for any additional information requested by NJDOE	Business Administrator/ Business Office Staff
April 18,2025	Last day for budget to be approved by county	County - NJDOE
April 25, 2025	Advertise for earliest public hearing date Publish in Daily Record and include on district website	Business Office
May 1, 2025 (04/24/24 - 05/07/24)	Special Meeting Public Hearing on Budget presentation made, Board takes formal action to adopt budget	Administration and Board of Education
May 3, 2025 (not later)	Post User-Friendly Budget on district Website	Business Office

D6 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the Middle School partnering with Goodr and the Center for Food Action to provide free groceries to 50 Middle School Families in need (7-10 days worth with an total approximate wholesale value of \$4,150.00). The pop-up market event will be held at the Middle School Parking lot on December 7, 2024 from 10 am - 1pm.

Finance and Budget Resolutions D1 – D6				
<i>Motion: Trustee</i>	<i>Second: Trustee</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
TBD- South Hackensack Rep				
Julio Bendezu - Maywood Rep				
Christina Holtz- Rochelle Park Rep				
Mr. Carroll (Demetrius)				
Ms. Harris (Jennifer)				
Mr. Martin (Kenneth)				
Mr. Powell (Lancelot)				
Ms. Pringle (Shivonnie)				
Ms. Somerville (Marlene)				
Mr. Stein (Mark)				
Ms. Cordero-Outen (Lissette)- Vice President				
Mr. James-Vickery (Scott)- President				

E. Buildings and Grounds

E1 Use of School Facilities - In accordance with District Policy

E2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/ Board Secretary, approves Hackensack High School HVAC services from Envirocon for frozen coil replacement in the amount of \$31,152.29. ESCNJ 23/24-23 Paid from account # 11-000-261-420-004-00.

E3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent and School Business Administrator/Board Secretary, that the Board approve the following resolution for submission of Comprehensive Maintenance Plan and M1 Form:

Whereas, the Department of Education required New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the documents for the various school facilities of the Hackensack School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Hackensack School District hereby authorizes the School Business Administrator to submit to the County Office for review, the 2024-2025 Comprehensive Maintenance Plan and M-1 documentation for the Hackensack School District in compliance with Department of Education requirements.

E4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/ Board Secretary, approves district wide boiler maintenance and

repair services from Manhattan Welding for the 2024-2025 school year. COOP - HCES-SER-24-15 Paid from account # 11-000-261-420-004-02.

E5 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/ Board Secretary, approves district wide industrial & hardware supplies and tools from Ferguson for the 2024-2025 school year. COOP - HCESC-Cat-23-10. Paid from account # 11-000-261-420-004-02.

E6 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/ Board Secretary, approves district wide Asbestos Hazard Emergency Response Act (AHERA), right to know, air quality management, Public Employees Occupational Safety and Health -Hazard Communication Standard (PEOSH HCS) training, mold, chemical & biological testing, lead in water testing from Karl Environmental for the 2024-2025 school year. Paid from account # 11-000-262-300-004-02.

E7 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/ Board Secretary, approves district wide fire alarm services from Classic Fire for the 2024-2025 school year. Paid from account #11-000-262-420-004-02

Buildings and Grounds Resolutions E1-E7				
<i>Motion: Trustee Carroll</i>	<i>Second: Trustee Pringle</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
TBD- South Hackensack Rep				
Julio Bendezu - Maywood Rep				
Christina Holtz- Rochelle Park Rep				
Mr. Carroll (Demetrius)				
Ms. Harris (Jennifer)				
Mr. Martin (Kenneth)				
Mr. Powell (Lancelot)				
Ms. Pringle (Shivonnie)				
Ms. Somerville (Marlene)				
Mr. Stein (Mark)				
Ms. Cordero-Outen (Lissette)- Vice President				
Mr. James-Vickery (Scott)- President				

F. Community Relations:

G. New Business

V11. Board Comments:

VIII. Adjournment: