

**HACKENSACK BOARD OF EDUCATION, 191 Second Street, HACKENSACK, NJ 07601
JULY 8, 2019**

Minutes of the proceedings of the **SPECIAL PUBLIC MEETING** held on **JULY 8, 2019**, in the Hackensack High School Media Center, at 5:00 pm. *Lance Powell, Board President presided.*

MINUTES

I. Flag Salute / Moment of Silence / Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meetings, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Record and Chronicle and posting notice in the Board of Education Administration Building (Padovano Education Center) and filing notice with the City Clerk. I hereby call to order the Special Public Meeting, Monday, July 8, 2019, in the Hackensack High School Media Center, at 6:15 pm.

Board Member	Present	Absent
Ms. Amirhamzeh (Leila)	X	
Ms. Calle (Johanna)	X	
Ms. Cogelja (Frances)	X	
Ms. Coles (Robin)	X	
Mr. Goodman (Ira)		X
Ms. Rodriguez (Lara)	X	
Mr. Velez (Carlos)	X	
Ms. Wiebe (Lynn)		X
Mr. James-Vickery (Scott) Vice President	X	
Mr. Powell (Lancelot) President	X	

Attendance:

Robert Sanchez, Superintendent
Lydia Singh, Assistant SBA
John G Geppert, Jr., Esq., Board Counsel

II. Resolution to appoint the Superintendent of Schools

A1 Be It Resolved, that the Hackensack Board of Education, appoints Roberto Sanchez, Superintendent of Schools, effective July 1, 2019 thru July 1, 2023, annual salary \$196,584.00 (Contract approved by Executive County Superintendent).

Personnel actions A1				
Motion: Coles	Second: Amirhamzeh			
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)	X			
Ms. Calle (Johanna)			X	
Ms. Cogelja (Frances)	X			
Ms. Coles (Robin)	X			
Mr. Goodman (Ira)				X
Ms. Rodriguez (Lara)	X			
Mr. Velez (Carlos)	X			
Ms. Wiebe (Lynn)				X
Mr. James-Vickery (Scott) Vice President	X			
Mr. Powell (Lancelot) President	X			

III. Executive Session

Be It Resolved, that the Hackensack Board of Education determines it is necessary to meet in Executive Session on Monday, July 8, 2019, to discuss **Personnel** matters; and

Be It Further Resolved, that these matters will be made public when the need for confidentiality no longer exists.

Trustee Rodriguez motioned to convene Executive Session at 6:28 pm; seconded by Trustee Velez; carried by unanimous vote.

Trustee Calle motioned to adjourn Executive Session at 7:22 pm; seconded by Trustee Amirhamzeh; carried by unanimous vote.

IV. Public Comment

V. Resolutions

- ▶ Personnel
- ▶ Finance

VI. Public Comment

VII. Board Comments

VIII. Adjournment

Trustee Powell motioned to adjourn at 8:54 pm; seconded by Trustee Velez; carried by unanimous vote.

Respectfully submitted,

Lydia Singh
Assistant SBA

Approved August 19, 2019

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A2 **Be It Resolved**, that the Hackensack Board of Education, appoints Dr. Dennis R. Frohnapfel, R.S.B.A., Interim SBA/Board Secretary, effective July 1, 2019 thru June 30, 2020, at \$760.00 per diem (Contract approved by Executive County Superintendent).

Tabled

A3 Approve the following **certificated staff** appointments for the 2019/20 school year, pending review of employment history in accordance with P.L. 2018, c.5 and N.J.S.A. 18A:6-7.7(b):

1. Haneefa Colon, Science Teacher, Middle School, annual salary \$70,520, (BA+32/MA/Step 7), effective September 1, 2019 thru June 30, 2020, replacing K. Mueller

2. Danielle Hampson, Math Teacher, High School, salary \$56,450 (BA/Step 1), pending certification, effective September 1, 2019 thru June 30, 2020, Leave replacement K. Grassi

3. Maria Karsos, PSD/ABA Teacher, ECDC, salary \$56,450 (BA/Step 1), effective September 1, 2019 thru June 30, 2020, new position

4. Kevin Lin, Math Teacher, High School, salary \$57,350 (BA/Step 2), effective September 1, 2019 thru June 30, 2020, replacing L. Kaminski

5. Tania Manzueta, PSD Teacher, ECDC, salary \$56,450 (BA/Step 1), effective September 1, 2019 thru June 30, 2020, pending certification, new position

6. Giovanni Soto, Spanish Teacher, High School, salary \$57,350 (BA/Step 2), effective September 1, 2019 thru June 30, 2020

7. Monique Williams, Special Education (LLD) Teacher, Middle School, salary \$67,995 (BA+32/MA/Step 5), effective September 1, 2019 thru June 30, 2020

8. Jamie Yoo, ABA Teacher, ECDC, salary \$56,450 (BA/Step 1), effective September 1, 2019 thru June 30, 2020

9. Melissa Sanzari-Stevens, Instruction/Data Coordinator, annual salary \$132,000, assigned to Curriculum Office, effective July 8, 2019 thru June 30, 2020 (11-months position), funded Title II (\$69,340) and Preschool Education (\$62,660)

10. Nicole Adams, Director of Special Services, District, salary \$178,568 (HASA Guide 10/Step 4), prorated, effective July 8, 2019 thru June 30, 2020

Tabled

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11. Marielle R. Messina, Director of World Languages, Bilingual, and ESL, annual salary \$167,320 (HASA Guide 6/Step 1), effective start date TBD

12. Marc Houser, Athletic Director, annual salary \$167,320 (HASA Guide 6/Step 1), effective start date TBD pending certification
Tabled

13. Keri Ricardi, English Teacher, High School, annual salary \$71,095 (BA+16/Step 10), effective September 1, 2019 thru June 30, 2020, replacing J. Stone

14. Brittany Gerena, English Teacher, High School, annual salary \$56,450 (BA/Step 1), effective September 1, 2019 thru June 30, 2020, Leave replacement E. Papamichael

A4 Approve Interim Athletic Director, High School, at \$575.00 per diem, as needed, effective July 1, 2019: **1)** Michael Miello

A5 Approve Special Education Consultant, District, at \$90.00 per hour, as needed, effective July 15, 2019: **1)** Patricia Pope

A6 Approve revised Job Description (Transition Specialist), effective July 1, 2019; Approve appointment of Erika Rusnak, Transition Specialist, High School, salary \$64,000 (non-Guide), effective September 1, 2019 thru June 30, 2020, pending review of employment history in accordance with P.L. 2018, c.5 and N.J.S.A. 18A:6-7.7(b)

A7 Approve the following **separations**:

1. Laurie Holman, Behaviorist, Hillers School, resignation, effective July 1, 2019
2. Coleta Miller Williams, P/T Para, Parker School, resignation, effective July 1, 2019
3. Dallas C. Phillips, Technology Technician, resignation, effective September 15, 2019

A8 Approve the following **Transfers**, for the 2019/20 school year:

1. Mary Jones, from ELA Teacher to Theatre Teacher, Middle School, salary \$72,070 (BA+32/MA/Step 8), effective September 1, 2019
2. Michelle Hammond-Dudley, Elementary School Teacher, from Jackson School to Parker School, effective September 1, 2019
3. Evelyn Moyano, Elementary School Teacher to Bilingual/ESL Teacher, Parker School

A9 Approve High School Volunteer Coaching assignment, for the 2019/20 school year:
1) Miguel Jimenez, Football

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A10 Approve Summer Guidance Staffing, at \$56.19 per hour:

Staff Member	Hours Not To Exceed	Location
Amber Barraco	30	Middle School
Jodi Cirncione	30	Middle School
Lourdes McCain	30	Middle School

A11 Approve Summer Curriculum Writing Institute, Middle School Personal Finance, at \$1,136 (20 hours) each: **1)** Matthew Facella; **2)** Laura Martin

A12 Approve Heather White Coleman, summer HIB Coordinator, at \$56.19 per hour, not to exceed 25 hours.

A13 Approve reimbursement of unused vacation days, \$150 per day, per HBOE/HASA Agreement, Article 9, Section C.

Administrator	Number Vacation Days	Total Payment
Rhonda Ashton-Loeb	5	\$750
Damen Cooper	4.5	\$675
Anibal Galiana	5	\$750
Robert Greenwood	2	\$300
Celso King	5	\$750
Marcela Moncloa	5	\$750
Chris Moran	1.5	\$225
Julio Morel	1.5	\$225
Donna Petrin-Wall	5	\$750
Gordon Whiting	5	\$750

A14 Approve payment of ten (10) unused vacation days from 2018/19 school year to Servet Kazazi, Director Buildings/Grounds (\$150 per day, total \$1,500).

A15 Approve perfect attendance bonus of \$500, per HBOE/HEA Agreement, Article 7:

Staff Member	Teaching Assignment	Location
Bloomer, Lindsey	Special Education	Hillers
Calfayan, Marissa	Special Education	High School
Colella, Steven	Math	Middle School
Diaz, Maria	Elementary	Hillers
Freay, Luz	Spanish (p/t)	Hillers
Gengo, Gary	Para (f/t)	Hillers
Grullon, Johany	World Language	High School
Jakubik, Tara	English	High School
Kim, Yun Seon	English	High School
Krueger, Caroline	English	High School
Lamber, Keith	Social Studies	Middle School
McGuire, Mary	English	Middle School

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Schmitz, Sata	ESL	High School
Sotomayor, Carlos	World Language	Middle School
Stallone, John	Social Studies	Middle School
Stas, Julietta	Special Education	High School
Stein, Michele	Science	Middle School
Stith, Francis	Para (f/t)	High School
Taylor, Aaron	Social Studies	High School
Vilardo, Nicole	Math	Middle School
Vivona, William	Vocational	High School

- A16** Approve Child Study Team and Related Services, to provide summer evaluations and case management, effective July 1, at \$337.00 per evaluation for six (6) hours:

Staff Member	Position	Evaluations Not To Exceed
Mary Natirboff	PT	6
Linda Wicker	OT	6

- A17** Approve the following staff members for the 2018 Summer Placement Testing for English Language Learners, at \$56.19 per hour:

Staff Member	Hours Not To Exceed	Location
Arlena Brinson Jones	20	Middle School
Berlinda Rodriguez	20	Middle School
Mario Santivanez	20	Middle School
Martha Martinez	20	Middle School
Margarita Monserrat	20	Middle School

- A18** Approve ESY Teachers and Staff, effective July 8 thru August 2, 2019:

1. Manal Diab, from Substitute Paraprofessional to Paraprofessional, Jackson School, at \$23.49 per hour, not to exceed 90 hours
2. Jennifer Zisa, from Substitute Teacher to Teacher, at \$56.19 per hour, not to exceed 90 hours; HBOE HEA agreement, ESY summer.

- A19** Approve CST summer hours to review incoming student IEP Programs, for the 2019/20 school year, at \$56.19 per hour:

CST Member	Hours Not To Exceed	Location
Sabah Jadbabaei	25	Middle School
Bernadette Lombardi	25	Middle School
Lynda McGowan	25	Middle School

- A20** Approve non-certificated staff appointments for the 2019/20 school year, pending review of employment history in accordance with P.L. 2018, c.5 and N.J.S.A. 18A:6-7.7(b):

1. Violet Villanueva, P/T Paraprofessional, Parker School, at \$20.00 per hour, not to exceed 28.75 hours per week, effective September 1, 2019 thru June 30, 2020

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2. Carola Vargas, P/T Paraprofessional, Parker School, annual salary \$25,875, effective September 1, 2019 thru June 30, 2020

Personnel actions A3 thru A20; tabled A1; A3 (#10, #12)				
Motion: Coles	Second:			
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)	X			
Ms. Calle (Johanna) Recuse A10 #1	X		recuse	
Ms. Cogelja (Frances)	X			
Ms. Coles (Robin)	X			
Mr. Goodman (Ira)				X
Ms. Rodriguez (Lara) Recuse A10 #1, A12	X		recuse	
Mr. Velez (Carlos)	X			
Ms. Wiebe (Lynn)				X
Mr. James-Vickery (Scott) Vice President	X			
Mr. Powell (Lancelot) President	X			

D. Finance

D1 Be It Resolved, that the Hackensack Board of Education, in accordance with N.J.A.C. 23A:16-10, upon the recommendation of the Interim SBA/Board Secretary, accepts and approves the Board Secretary's Report and Cash Reconciliation Report for the month of May 2019; and

Be It Further Resolved, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District financial obligations for the 2018/19 school year.

D2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Interim SBA/ Board Secretary, approves the payment of bills and claims, June 11 thru June 30, 2019, in the total amount of **\$9,714,118.73** (*Attachment #D2*):

Fund 10	General Fund	\$350,706.07
Fund 11	Current General Expense	\$8,966,292.99
Fund 12	Capital Outlay	\$18,925.00
Fund 20	Special Revenue	\$327,962.27
Fund 60	Enterprise Fund	\$50,232.40

D3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and Interim SBA/Board Secretary, approves the attached List of Budget Transfers #7268 thru #7299 for the month of June 2019, in the total amount of \$378,763.18 (*Attachment #D3*).

D4 Be It Resolved, that the Hackensack Board of Education, District #1860, County of Bergen, upon the recommendation of the Superintendent of Schools, herewith enrolls Hackensack High School as a Member of the New Jersey State Interscholastic Athletic

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Association to participate in the approved Interschool Athletic Program sponsored by NJSIAA, for the 2019/20 school year; and

Be It Further Resolved, that this resolution shall remain in effect unless rescinded by the Board and shall be included among those policies adopted annually by the Board; and
Be It Further Resolved, pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

- D5 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and Interim SBA/Board Secretary, approves an Equipment Lease with TD Bank, to fund the purchase of (4) school vehicles, three (3) 54-passenger school buses and one (1) 25 passenger school bus; in the amount of \$400,000.00; four (4) year Lease; Rate 2.38%; Amortization Schedule as follows:

<i>Date</i>	<i>Balance</i>	<i>Principal Payment</i>	<i>Interest Payment</i>
July 1, 2019	\$400,000.00		\$15,710.96
October 15, 2019	\$297,477.23	\$102,522.77	\$1,404.97
October 15, 2020	\$200,646.70	\$96,830.53	\$7,097.21
October 15, 2021	\$101,505.99	\$99,140.71	\$4,787.03
October 15, 2022	\$0.00	\$101,505.99	\$2,421.75

- D6 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the Interim SBA/Board Secretary to enter into an Agreement with Kindle Direct Publishing (Amazon’s Independent Publishing Subsidiary) to publish a student created self-help book entitled “*Warning: High School Ahead Real High School Advice from Real High Schoolers;*” and

Be It Further Resolved, that Christopher Ryan, High School English Teacher, is designated to oversee this extra-curricular activity and is authorized to use the Publishing Club stipend to fund this activity; and

Be It Further Resolved, that any proceeds from this activity are to be deposited into the High School Student Activities Fund and utilized for the enhancement of this student activity.

- D7 Whereas**, The Hackensack Board of Education solicited a Request for Proposals (RFP#19-09) for Transportation Charter Schools/Student Transportation Services, for the 2019/20 school year; and

Whereas, said Proposals were received at the Board Administrative Offices, 191 Second Street, on Friday, June 28, 2019, at 10:00 am; and

Whereas, Proposals were received from Trans Ed, with offices located at 2 Industrial Plaza, Paterson, NJ (ONLY vendor to submit a Proposal); now

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and Interim SBA/Board Secretary, awards a contract to Trans Ed, 2 Industrial Plaza, Paterson, NJ, to provide transportation for Hackensack students attending charter schools, for the 2019/20 school year, in accordance with the required specifications:

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Route #1; Grades K thru 3; Fairmount School and Parker School to Bergen County Arts & Science Charter School, Garfield, NJ; cost \$311.00 per diem, 184 school days, total \$57,224;

Route #2; Grades K thru 3; Jackson School and Hillers School to Bergen County Arts & Science Charter School, Garfield, NJ; cost \$311.00 per diem, 184 school days, total \$57,224;

Route #3; Grades 4 thru 8; Fairmount School and Parker School to Bergen County Arts & Science Charter School, Garfield, NJ; cost \$311.00 per diem, 184 school days, total \$57,224;

Route #4; Grades 4 thru 8; Jackson School and Hillers School to Bergen County Arts & Science Charter School, Garfield, NJ; cost \$311.00 per diem, 184 school days, total \$57,224; total \$228,896.00

D8 Be It Resolved, that the Hackensack Board of Education, approves the Settlement Agreement between the Hackensack Education Association v. Hackensack Board of Education, Public Employment Relations Commission, Docket No. CO-2019-259, dated June 26, 2019.

Budget and Finance resolutions D1 thru D8				
	Second: Trustee Velez			
	Yes	No	Abstain	Absent
Motion: Trustee Cogelja				
Ms. Amirhamzeh (Leila)	X			
Ms. Calle (Johanna)	X			
Ms. Cogelja (Frances)	X			
Ms. Coles (Robin)	X			
Mr. Goodman (Ira)				X
Ms. Rodriguez (Lara)	X			
Mr. Velez (Carlos)	X			
Ms. Wiebe (Lynn)				X
Mr. James-Vickery (Scott) Vice President				X
Mr. Powell (Lancelot) President	X			

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Resolution Recognizing Hackensack High School Graduate (Class of 2019)

Whereas, Hipolito Junior Garcia is being acknowledged as a Student of Achievement; and

Whereas, Hipolito immigrated to the Unites States during his junior year of high school; and

Whereas, as a Hackensack High School student he was involved in many clubs and extra-curricular activities, tutored students in need of assistance, as well as working at McDonald's 25 hours a week; and

Whereas, Hipolito attained the **Seal of Biliteracy Award** and maintained a 3.8 GPA; now

Be It Resolved, that the Hackensack Board of Education, on behalf of the administration, faculty, staff and students, congratulates Hipolito Junior Garcia for his commitment to family for instilling in him the importance of education, and wishes him much success as he moves forward with his training with the US Marines.

Resolutions Recognizing Hipolito Junior Garcia				
Motion: Trustee Powell		Second: Trustee Velez		
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)	X			
Ms. Calle (Johanna)	X			
Ms. Cogelja (Frances)	X			
Ms. Coles (Robin)	X			
Mr. Goodman (Ira)				X
Ms. Rodriguez (Lara)	X			
Mr. Velez (Carlos)	X			
Ms. Wiebe (Lynn)				X
Mr. James-Vickery (Scott) Vice President				X
Mr. Powell (Lancelot) President	X			