

HACKENSACK BOARD OF EDUCATION, 191 Second St., Hackensack, New Jersey 07601
REGULAR PUBLIC MEETING
January 28, 2020

MINUTES

Minutes of the proceedings of the Regular Public Meeting held on January 28, 2020, in the Hackensack High School Media Center, at 6:15 pm. *Lance Powell, Board President, presided.*

I. Flag Salute / Moment of Silence / Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meetings, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Record and posting notice in the Board of Education Administration Building (Padovano Education Center) and filing notice with the City Clerk. I hereby call to order the Regular Public Meeting, Tuesday, January 28, 2020, in the Hackensack High School Media Center, at 6:15 pm.

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Ms. Amirhamzeh (Leila)	X	
Ms. Calle (Johanna)	X	
Ms. Cogelja (Frances)	X	
Ms. Coles (Robin)	X	
Mr. Goodman (Ira)	X	
Ms. Rodriguez (Lara)		X
Mr. Velez (Carlos)		X
Ms. Wiebe (Lynn)	X	
Mr. James-Vickery (Scott), Vice President	X	
Mr. Powell (Lancelot), President	X	

Attendance:

Robert Sanchez, Superintendent
 Dr. Dennis R. Frohnafel, Interim SBA/Board Secretary
 Rosemary Marks, Asst Superintendent
 Andrea Parchment, Asst Superintendent
 John G. Geppert, Jr., Esq, Board Counsel

II. Fairmount School Glee Club Choral Program

Jessica Davila, Choral Director

III. NJSLA Student Recognition

Andrea Parchment, Asst Supt

IV. Approve Minutes

Be It Resolved, that the Hackensack Board of Education approves the minutes of the Regular Meeting held on December 16, 2019, as submitted. *Trustee Goodman motioned to approve the minutes as submitted; seconded by Trustee Powell; carried by the following roll call vote: Trustees Amirhamzeh, Cogelja, Coles, James-Vickery, Powell voting **YES**; Trustees Calle and Wiebe **ABSTAINING**.*

V. Student Board Member Report

Daniel Mai

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VI. Superintendent's Report

A. Enrollment Report

<i>Enrollment as of December 31, 2019</i>	<i>Enrollment</i>	<i>Attendance (%)</i>
High School	1,915	93.76
Middle School	1,566	94.17
Fairmount	573	92.43
Hillers	493	91.43
Jackson	366	94.10
Parker	480	92.64
ECDC	238	87.63
Total	5,631	93.20

B. Residency Report

	<i>December 2019</i>	<i>Year to Date</i>
Number of Residency Cases Received	7	45
Residency Cases Completed	6	41
Recommended for Dismissal	3	21
Students dismissed	2	4

C. Harassment, Intimidation, and Bullying Report

Completed Investigations December 12-January 22, 2019					
SCHOOL	<i>Bullying Fits HIB Definition</i>	<i>Inconclusive</i>	<i>No Evidence Of Bullying</i>	<i>Does not Fit Bullying Definition</i>	TOTALS
Fairmount	0	0	0	2	2
Parker	0	0	0	0	0
Hillers	0	0	0	0	0
Jackson	0	0	0	0	0
Middle School	5	0	2	2	9
High School	0	1	1	0	2
Totals	5	1	3	4	13

Trustee Calle motioned to accept the Superintendent's Report; seconded by Trustee Coles; carried by unanimous roll call vote.

VII. Public Comment

VIII. Resolutions

- A. Personnel
- B. Policy
- C. Curriculum

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- D. Finance/Budget
- E. Buildings/Grounds

IX. Board Comments

X. Executive Session

Be It Resolved, that the Hackensack Board of Education determines it is necessary to meet in Executive Session on Tuesday, January 28, 2020, to discuss **Legal** and **Personnel** matters; and **Be It Further Resolved**, that these matters will be made public when the need for confidentiality no longer exists.

Trustee Powell motioned to convene into Executive Session at 7:40 pm; seconded by Trustee Goodman; carried by unanimous vote.

Trustee Powell motioned to adjourn Executive Session and reconvene the regular meeting at 9:50 pm; seconded by Trustee Coles; carried by unanimous vote.

XI. Adjournment

Trustee Calle motioned to adjourn at 10:00 pm; seconded by Trustee Powell; carried by unanimous vote.

Respectfully submitted,

Dennis R. Frohnapfel, Ed.D.
Interim SBA/Board Secretary

Approved, February 24, 2020

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A. Personnel

Be It Resolved, that the Board of Education of the City of Hackensack, upon the recommendation of the Superintendent, approves the following personnel actions A1 thru A9:

A1 Approve the following **certificated staff** for the 2019/20 school year, pending review of employment history as per P. L. 2018, c.5 and N.J.S.A. 18A: 6-7.7(b):

1. Amanda Cano, Leave Replacement Teacher/Hillers School, salary \$56,450 (BA/Step 1), effective start date TBD thru June 30, 2020, replacing S. Johnson-Shabazz.
2. Alexandra Juranich, Teacher/Parker School, salary \$56,450 (BA/Step 1), effective start date TBD thru June 30, 2020, replacing T. Druitt-Heard.
3. Sandra Ramos, PreK ABA Teacher/ECDC, salary \$56,450 (BA/Step 1), effective start date TBD thru June 30, 2020, replacing C. Iromuanya.
4. Donna Ryan-O'Connor, Special Education Teacher/Fairmount School, salary \$64,295 (MA/BA32/Step1), effective start date TBD thru June 30, 2020, replacing M. Owens.

A2 Approve the following **salary adjustments** for the 2019/20 school year, effective February 1, 2020, pursuant to Article 24 22 of the HBOE/HEA Agreement:

1. Patrick Flynn, from \$87,380 (MA/BA32/Step 12) to \$90,380 (MA15/Step12)
2. Daniel Reddan, from \$68,715 (BA16/Step 9) to \$73,945 (MA/BA32/Step 9)
3. Dawn Thompson, from \$94,210 (BA16/Step 14) to \$103,275 (MA/BA32/Step 14)

A3 Approve the following salary adjustment effective September 1, 2019.

Name	From	To
Keri Riccardi	Col 2/Step 10 - \$71,095	Col 3/Step 10 - \$76,325

A4 Approve the following **non-certificated staff** for the 2019/20 school year, pending review of Employment history as per P. L. 2018, c.5 and N.J.S.A. 18A: 6-7.7(b):

1. Christine Tiseo, Preschool Placement Registrar/EDCC, salary \$50,000, funded by Preschool Education Aid, effective start date TBD thru June 30, 2020, new position.
2. Gabriela DeLos Santos, Bilingual Paraprofessional, 0.50 FTE, Hillers School, \$20.00 per hour, not to exceed 28.75 hours per week, effective start date TBD thru June 30, 2020, replacing A. Espinal.

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3. Randi Lee Harris, Spec Ed/ABA Paraprofessional, 0.50 FTE, ECDC, \$20.00 per hour, not to exceed 28.75 hours per week, effective start date TBD thru June 30, 2020, replacing S. Bermudez-Dominguez.
4. Ada R. Rodriguez, Bilingual Paraprofessional, 0.50 FTE, Hillers School, \$20.00 per hour, not to exceed 28.75 hours per week, effective start date TBD thru June 30, 2020, replacing A. Thavarajah.
5. Barbara Smeallie, Lunch Aide/Jackson School, \$15.00 per hour, two (2) hours per day, effective start date TBD thru June 30, 2020, replacing B. Vargas.

A5 Approve the following **separations**:

Staff Member	Position	Location	Reason	Effective Date
Sobeida Bermudez	P/T Para	ECDC	Resignation	1/3/2020
Roberta Bland	Teacher	Parker	Retirement	07/01/2020
Susan D. Carroll	LDTTC	High	Retirement	7/1/2020
Dr. Dennis Frohnapfel	Interim SBA	BOE	Resignation	02/13/2020
Brandon Howell	P/T Para	Middle	Resignation	1/2/2020
Carlos Montero	Custodian	High	Resignation	12/27/2019

A6 Approve the following staff **transfers**:

1. Ricardo Carroll, Sp Ed Paraprofessional 0.5 FTE, from High School to Middle School, effective February 3, 2020 thru June 30, 2020, due to instructional needs.

A7 Approve the following **Leave of Absence**:

1. Selva Batista, P/T Paraprofessional/ECDC, FMLA from January 13, 2020 thru January 28, 2020 paid no benefits; from January 29, 2020 thru May 8, 2020 unpaid no benefits.
2. Johanna Clemente-Romano, Teacher/Jackson School, extended leave from November 26, 2019 thru February 24, 2020 paid w/benefits; from February 25, 2020 thru March 1, 2020 unpaid w/benefits.
3. Mayra Hernandez, Administrative Assistant/ECDC, medical leave from February 5, 2020 thru March 20, 2020 paid w/benefits.

A8 Approve 2019/20 **Terminal Leave** payments:

Staff Member	Number/Days	Payment
Ana Thavarajah	141 sick	\$6,574.83

A9 Approve suspension of Employee ID#2773, effective January 17, 2020.

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Personnel actions A1 thru A9				
Motion: Trustee Coles		Second: Trustee Jams-Vickery		
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)	X			
Ms. Calle (Johanna)	X			
Ms. Cogelja (Frances)	X			
Ms. Coles (Robin)	X			
Mr. Goodman (Ira)	X			
Ms. Rodriguez (Lara)				X
Mr. Velez (Carlos) via Teleconference*	X			
Ms. Wiebe (Lynn)	X			
Mr. James-Vickery (Scott), Vice President	X			
Mr. Powell (Lancelot), President	X			

For the record . . . *Trustee Velez joined the meeting via telephone during roll call for approval of personnel actions. A review of Policy 0164.2 indicates that Trustee Velez did not request to join the regular meeting via telecommunication sufficiently in advance to allow a good quality electronic connection to be set-up. A review of the proceedings of the conduct of the Board Meeting and actions by Board President Powell; and a review of Policy 0169 indicates that texting (chat) discussions regarding the school district's public business to other Board members replaced deliberations that would prevent the public from witnessing in full detail all phases of the Board's deliberations, specifically related to the appointment of the auditor and Health Broker.

0164.2 BOARD MEMEBER PARTICIPATION AT BOARD MEETINGS USING ELECTRONIC DEVICE
 Electronic Participation in Meetings. The Board authorizes that the Board President may allow Board members to participate electronically in a Board meeting if there is good cause why the Board members cannot attend in person and the request is received sufficiently in advance to allow a good quality electronic connection to be set up. Members who participate in a Board meeting through electronic means may be counted in the quorum. The location of the electronic connection must be in the same location as the meeting to allow the public to adequately monitor the meeting. Due to security concerns, electronic participation in closed executive sessions will not be permitted.

0169 BOARD MEMBER USE OF ELECTRONIC MAIL/INTERNET
 The Board of Education is a public body as defined in the New Jersey Open Public Meetings Act, N.J.A.C. 10:4-6 et seq., and the Board and its members are required to comply with the provisions of this Act. It is the right of the public to be present at meetings of public bodies and to witness in full all phases of the deliberations, policy formulation, and decision-making. Board members acknowledge certain discussions between Board members, other than during a Board meeting, may be subject to the provisions of the Open Public Meetings Act.

The Board of Education is also subject to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. The Open Public Records Act requires public agencies/School Boards to make certain governmental records subject to public access. Board members may, by written and/or electronic mail (e-mail), communicate with each other and with certain school staff regarding the school district's public business. "Public business" means and includes all matters that relate in any way, directly or indirectly, to the performance of the public body's functions or the conduct of its business. Board members acknowledge these written communications may be classified as a governmental record and may be subject to public access pursuant to the Open Public Records Act.

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In order to ensure the Board and/or individual Board members comply with the requirements of the Open Public Meetings Act and the Open Public Records Act, the following guidance is provided regarding certain discussions and written communications regarding the public business:

1. Written letters, e-mails, and supporting documents regarding school district matters written by Board members to other Board members or written by Board members to school staff, unless the subject matter is specifically exempt under the Open Public Records Law, are governmental records and are subject to public access. Based on the potential for improper/inappropriate disclosure and/or breach of confidentiality that may compromise the Board or Board member, these communications should not involve confidential matters, especially any matter the Board may discuss in executive/private session outside the presence of the public pursuant to the Open Public Meetings Act.
2. Written letters, internet (chat) discussions, e-mails, and supporting documents regarding the school district's public business written by Board members to other Board members shall not replace deliberations that would prevent the public from witnessing in full detail all phases of the Board's deliberations, policy formulation, and decision-making process in accordance with the intent of the Open Public Meetings Act.
3. Internet (chat) discussions between Board members regarding the school district's public business shall not include multiple Board members with the potential that a quorum of the Board may be involved, or become involved, in such discussion.

In the event a Board member(s) fails to comply with the guidance of this Policy, the matter shall be referred to the Board President, who will meet and/or discuss the matter and this Policy with the Board member(s). The Board President may request the Board Attorney participate in this meeting and/or discussion.

Approved, FC

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B. Policy

B1 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the **first reading** of the following Policy and Regulation:

Policy 2340 Field Trips
 Policy/Regulation 7510 Use of School Facilities

B2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves **second reading** of the following Policies and Regulations:

Policy 5111 Eligibility of Resident/Nonresident Students

Policy resolutions B1 and B2				
Motion: Trustee Amirhamzeh		Second: Trustee Powell		
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)	X			
Ms. Calle (Johanna)	X			
Ms. Cogelja (Frances)	X			
Ms. Coles (Robin)	X			
Mr. Goodman (Ira)	X			
Ms. Rodriguez (Lara)				X
Mr. Velez (Carlos) via Teleconference	X			
Ms. Wiebe (Lynn)	X			
Mr. James-Vickery, (Scott) Vice President	X			
Mr. Powell (Lancelot), President	x			

Approved, February 24, 2020

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C. Curriculum

- C1 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves travel expenses for staff members (Attachment C1).
- C2 Be It Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approves the following professional development (Attachment C2).
- C3 Be It Resolved** that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following Field Trips:
1. High School (T. Rauschberg), Bloomfield College, Bloomfield, NJ, March 2020, no cost to students
 2. High School (T Jimenez), Choripan Rodizio Too Restaurant, Hackensack, NJ, March 2020, no cost to students
 3. High School (T. Jimenez), E.S. Body Fitness Gym, Hackensack, NJ, May 2020, no cost to students)
 4. High School (T. Jimenez), Citrus Columbian Food, Hackensack, NJ, May 2020, no cost to students
 5. High School, (J. Muniz) Passaic County Police Academy, Wayne, NJ, February 2020, no cost to students
- C4 Be It Resolved, that the Hackensack** Board of Education, upon the recommendation of the Superintendent, approves the following internships, field experience, and student practicums, for the 2019/20 school year:

School	Administrator	Candidate	Placement	Assignment	University	Dates
MS	D. Cooper	Raquel James	D. Cooper	Principal/ Supervisor	NJCU	2019/20
FMT	R. Ashton-Loeb	Megan Kardan	L. Montone	Elementary	Kean	Spring 2020
HHS	J. Spadafino	Erik Manzau	J. Germinario	Math	Kean	2019/20
HHS	J. Montesano	Peter Mathus	M. Lorencio	Chemistry	Kean	Spring 2020
FMH	J. Dorsey-Whiting	Giselle Montano	N. Hernandez	K-3 Bilingual	WPU	2019/20
HHS	J. Montesano	Jessica Ryan	E. Murray	English	Kean	Spring 2020
JAS	C. Moran	S. Serrano-Madriga	W. Lamparelli	Nurse Health Office	Rutgers	2019/20

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- C5 Be It Resolved** that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the submission of the Steelcase Education Active Learning Center Grant for the STEM lab at Hackensack Middle School; grant includes, furniture, design review, installation, on-site training and a Learning Environment Evaluation measurement tool, professional learning and transformation services; grant is \$132,000.
- C6 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the administration of a survey, in accordance with District policies 2415.05 and 9560, by Griselda Almonte-Delgado (Hackensack Middle School Teacher and Doctoral Candidate at Seton Hall University) entitled, The Experience of Black Gifted and High Performing Male Students in Secondary School; survey will be administered to selected high-performing, African-American students, from grades 9-12, for the purpose of a research study as a dissertation requirement.
- C7 Be It Resolved** that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves Michelle Davilla, Lead Teacher (WPU Saturday Enrichment Program for middle school students), at \$56.19 per hour, not to exceed 24 hours; ESSA Title III funded (Immigrant carryover), acct #20-246-100-100-000-00.
- C8 Be It Resolved** that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following agreement with CoolSpeak, to provide (1) assembly, (1) student workshop and eBooks for High School students, March 4, 2020; fee \$3,889.10; Title I funded, acct #20-231-100-300-000-00.
- C9 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following **out-of-district placements** and **services**:

Type	School	Tuition	ID#	Classified	Comment
Nonpublic	YCS GW	\$48,872.96	475241	X	Tuition Prorated
Nonpublic	WESTBRIDGE	\$84,176.00	485327	X	Tuition Prorated
Nonpublic	Chancellor	\$ 8,558.00	484072	X	Tuition Prorated
Nonpublic	High Point	\$36,301.89	484072	X	Tuition Prorated
Public	So Hack	\$17,801.00	475318		McKinney Vento
Public	So Hack	\$15,330.00	480264		McKinney Vento
Nonpublic	CTC Oakland	\$47,023.86	480626	X	Change of Program
Nonpublic	High Point	\$35,284.08	450485	X	Tuition Prorated
Nonpublic	CTC FL	1:1 Nurse	485917	X	IEP

- C10 Be It Resolved** that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following Home Instruction and IEP mandated, home-based and related services staff members, for the 2019/20 school year; services and instruction will take place after regular school hours; at \$56.19 per hour:

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- 1) Dave Bernardo;
- 2) John Palumbo;
- 3) Andrew Goodman

C11 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the **Home Instruction**:

Student	Medical	Discipline	Placement	Comment
484941	X			
476847	X			
484159	X			
485037		X		
476009		X		
450485		X		
477184	X			
450818	X			
443105	X			

C12 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves an assembly presentation for February 2020 at Jackson Avenue School by former Hackensack High School graduate Jamil Paul on the topic of Aeronautical and Aerospace careers.

C13 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the partnership between Hackensack Public Schools and the SIFMA (Securities Industry and Financial Market Association) Foundation, to have Hackensack Middle School and Hackensack High School students participate in “*The Capitol Hill Challenge*” and “*The Stock Market Game*” for the 2019/20 school year beginning February 3, 2020.

C14 Be It Resolved that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the 2020/21 school year calendar.

Curriculum resolutions C1 thru C14				
Motion: Trustee Calle	Second: Trustee Coles			
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)	X			
Ms. Calle (Johanna)	X			
Ms. Cogelja (Frances)	X			
Ms. Coles (Robin)	X			
Mr. Goodman (Ira)	X			
Ms. Rodriguez (Lara)				X
Mr. Velez (Carlos) via Teleconference	X			
Ms. Wiebe (Lynn)	X			
Mr. James-Vickery (Scott) Vice President	X			
Mr. Powell (Lancelot) President	X			

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D. Finance and Budget

D1 Be It Resolved, that the Hackensack Board of Education, in accordance with N.J.A.C. 23A:16-10, upon the recommendation of the Interim SBA/Board Secretary, accepts and approves the Board Secretary’s Report and Cash Reconciliation Report for the month of December 2019; and

Be It Further Resolved, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District financial obligations for 2019/20 school year.

D2 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Interim SBA/ Board Secretary, approves the payment of bills and claims, December 12, 2019 thru January 23, 2020, in the total amount of \$12,193,723.56 (*Attachment D2*):

Fund 10	General Fund	\$709,171.25
Fund 11	Current General Expense	\$10,421,795.07
Fund 12	Capital Outlay	\$66,717.82
Fund 20	Special Revenue	\$559,645.25
Fund 40	Debt Service	\$436,394.17
Fund 60	Enterprise Fund	\$436,394.17

D3 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, approves the attached List of Budget Transfers #7427 thru #7444 for the month of November 2019, total amount of \$556,968.68 (*Attachment D3*).

D4 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves Fund Raisers and Flyer Distributions (*Attachment D4*).

D5 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary, to execute the contract agreement with New Jersey School Boards Association for Strategic Plan Renewal Services, fee \$5,000; acct #11-000-230-590-001-00.

D6 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary, to execute the agreement between Ben McNaboe (Artist) and Hackensack Board of Education (Presenter), renting orchestration WIZARD OF OZ; rental fee \$400; four (4) performances at \$75.00 each; total \$700; acct #11-401-100-500-050-00.

D7 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to enter in an Agreement with Phoenix Advisors, LLC, 625 Farnsworth Avenue, Bordentown, New Jersey 08505 (duly registered Municipal Advisor), to provide continuing disclosure and independent advisor services, fees in accordance with 2019/20 Agreement for continuing disclosure and independent registered municipal advisor services.

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- D8 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves agreement with Therapy Dogs International (TDI), 88 Bartley Road, Flanders, NJ 07836, for the 2019/20 school year; Therapy Dogs International, a non-profit organization, will provide visitations free of charge to Jackson Avenue School classrooms to help students with behavioral challenges; no cost to the district.
- D9 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to Commercial Appliance Service, LLC, P. O. Box 203, Budd Lake, NJ 07828, for the purchase and installation of (1) Hobart Bowl Guard Kit H-600, total cost \$2,995; (1) Hatco Hot Water Booster Model C-9, cost \$2,380; (1) Water pressure Reducing Valve, cost \$260; Labor \$1,055, total \$3,695; total cost not to exceed \$6,690; acct #60-910-310-730-300-00. (District received quote from Keep' M Kool, Commercial Cooking & Refrigeration Equipment Sales and Service, Saddle Brook, NJ. 07663, total with installation \$4,410.)
- D10 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to Commercial Appliance Service, LLC, P. O. Box 203, Budd Lake, NJ 07828, for the purchase and installation of Bowl Guard Kit H-600, cost \$2,436; Labor \$559.50; total cost not to exceed \$2,995; acct #60-910-310-730-300-00. (District received quote from Keep' M Kool, Commercial Cooking & Refrigeration Equipment Sales and Service, Saddle Brook, NJ. 07663, total with installation \$3,710.)
- D11 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to Commercial Appliance Service, LLC, P. O. Box 203, Budd Lake, NJ 07828, for the purchase and installation of (1) Atlas WIH4-4-DM Hot Food Warmer w/Drains, cost \$4,237.50; Labor \$779.50; Freight \$185; total cost not to exceed \$5,202.00; acct #60-910-310-730-300-00. (District received quote from Keep' M Kool, Commercial Cooking & Refrigeration Equipment Sales and Service, Saddle Brook, NJ. 07663, total with installation \$5,620.)
- D12 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to Cherry Valley Tractor Sales, 35 Route 70 West, Marlton, NJ 08053, for one (1) L47TLB-B Kubota Tractor Loader Backhoe R4 Tires includes Factory Aux Hyd Kit on Backhoe; quote \$69,578.00 less discount \$14,497.96, total price \$55,080.04; New Jersey State Approved Co-Op #65MCESCCPS, Bid #ESCNJ 18/19-22 and Bid #ESCNJ 18/19-25; acct #12-000-100-730-002-00.
- D13 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, acknowledges the donation for Children in Need of Lunch Assistance at Hillers School from New Hope Baptist Church in the amount of \$1,000; and
Be It Further Resolved, that the Board extends heartfelt thanks and appreciation to New Hope Baptist Church for the generous donation for the benefit of Hillers students.

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D14 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, approves the submission of the following Applications for Dual Use of Educational Space, Hackensack Middle School, 2019/20 school year (permission to operate a dual use educational space must be obtained from the Executive County Superintendent):

- ▶ Room 201 (2) small group (self-contained) classes
- ▶ Room 202 (2) small group (self-contained) classes

D15 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, approves the submission of the following Initial Application for Temporary Instructional Space, Hackensack Middle School, 2019/20 school year (permission must be obtained from the Executive County Superintendent):

- ▶ Auditorium (Stage Area) Instrumental Music Instruction and Practice

D16 Whereas, the Hackensack Board of Education solicited a Request For Proposals (RFP) for Legal Services (RFP#20-01); and

Whereas, said Proposals were received by the Board Secretary on November 21, 2019:

1) Purcell, Mulcahy & Flanagan; **2)** Scarinci Hollenbeck; **3)** Machado Law Group; **4)** Methfessel & Werbel; **5)** Ruderman & Roth; **6)** Dario, Albert, Metz, Eyerman, Canda, Concannon, Ortiz, Krouse, LLC; **7)** Chasen Lamparello Mallon & Cappuzzo, PC; **8)** Trimboli & Prusinowski, LLC; **9)** Daniel C. Nowell, Esq.; **10)** Florio, Perrucci, Steinhady & Cappelli, LLC; now

Be It Resolved, that the Hackensack Board of Education, approves Florio, Perrucci, Steinhady & Cappelli, LLC; to serve as Board Attorney, hourly rate in accordance with their proposal \$165; and

Be It Further Resolved, that the Board authorizes the Interim SBA/Board Secretary to negotiate the terms and conditions of an appropriate monthly/annual Retainer; estimated start date March 1, 2020.

***D17 Whereas**, the Hackensack Board of Education solicited Request For Proposals (RFP) for Audit Services (RFP#20-03): **1)** Audit FY 2019/20; **2)** Audit Special Services; and **3)** Audit Athletics; and

Whereas, said Proposals were received by the Board Secretary on November 21, 2019:

1) Lerch Vinci & Higgins, LLC; and **2)** DiMaria & DiMaria, LLP; now

Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, approves Lerch Vinci & Higgins, LLP, 17-17 Route 208, Fair Lawn, NJ 07410, to provide the following Audit Services:

- 1) Audit 2019/20 FY End June 30, 2020, includes the preparation of the basic financial statements and Single Audit Section of the Comprehensive Annual Financial Report (CAFR), fee \$53,000;

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- 2) Audit Special Education Department, fees for this service to be billed based upon firm’s standard hourly rates, estimated fee \$25,000-\$30,000; and
- 3) Audit Athletic Department, fees for this service to be billed based upon firm’s standard hourly rates, estimated fee \$10,000-\$12,000.

***Resolution D17 did not carry by majority roll call vote.**

Finance and Budget resolutions D1 thru D17				
	Motion: Trustee Cogelja		Second: Trustee Goodman	
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)	X			
Ms. Calle (Johanna)	X			
Ms. Cogelja (Frances)	X	D17		
Ms. Coles (Robin)	X			
Mr. Goodman (Ira)	X	D17		
Ms. Rodriguez (Lara)				X
Mr. Velez (Carlos) via Teleconference	X	D17		
Ms. Wiebe (Lynn)	X		D17	
Mr. James-Vickery (Scott), Vice President	X			
Mr. Powell (Lancelot), President	X	D17		

***For the record . . .** The Board at its Committee of the Whole Meeting held on January 25, 2020 interviewed auditors from two (2) firms; **1) Lerch Vinci & Higgins:** and **2) DiMaria & DiMaria.** As a result of the Board’s solicitation for Request For Proposals for audit services, the Board Secretary received proposals from the above-cited firms. The Board Secretary disqualified the proposal received from DiMaria & DiMaria as incomplete as the proposal did not provide quotations, as specifically requested for in the RFP, for performing an audit for Special Education and Athletics.

***D18 Whereas,** the Hackensack Board of Education solicited a Request For Proposals (RFP) For Health Broker (RFP#20-02): and
Whereas, said Proposals were received by the Board Secretary on November 21, 2020:
1) Alamo Insurance Group; and **2) IMAC Agency;** now
Be It Resolved, that the Hackensack Board of Education, approves the appointment of Alamo Insurance Group, Inc. (Agency), as Health Broker for the District’s Health Benefits Programs, for the period July 1, 2020 thru June 30, 2021.

*Trustee Amirhamzeh motioned to table resolution D18 for further discussion; seconded by Trustee Coles; carried by the following roll call vote: Trustees Amirhamzeh, Calle, Coles, *Velez, James-Vickery voting **YES** to table; Trustees Cogelja, Goodman and Powell voting **NO**; Trustee Wiebe **ABSTAINING**. *Trustee Velez voting via teleconference.*

***Resolution D18 was TABLED.**

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***For the record . . .** The Board at its Committee of the Whole Meeting held on January 25, 2020 interviewed two (2) agencies: **1)** Alamo Insurance Group; and **2)** IMAC Agency. The Committee of the Whole did not reach consensus on an appointment of a Health Broker and., as such, this Interim SBA/Board Secretary was not directed to prepare a resolution for the January 28th regular meeting as there was to be further discussion with the full Board at the regular meeting. On January 28th at 2:47 pm, this Interim SBA/Board Secretary received a text message from Board president Powell "Please put Alamo on the Agenda if possible."

D19 Be It Resolved, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves Student ID#SU be returned to the educational program, effective January 30, 2020; and

Be It Further Resolved, approves out-of-district placements for Student ID#JR and Student ID#TM, to be determined by the Department of Special Services, effective the earliest possible date.

Trustee Powell motioned to approve the Superintendent's recommendation; seconded by Trustee Coles; carried by unanimous vote.

Approved, February 24, 2020

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E. Buildings/Grounds

- E1 Be It Resolved**, that the Hackensack Board of Education, approves the Use of School Facilities (*Attachment #E1*), from December 13, 2019 thru January 23, 2020.
- E2 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to Window Repair Systems. Inc., for emergency Window Reconstruction Project at Hillers School, for the removal and replacement of 50 Class 5 Turbo 2™ balances with new reinforced stainless steel rod tip extension and stainless steel coupling nut for added durability and longevity; in accordance with Vendor Sole Source Proprietary Quote, dated 01/16/2020 (*N.J.S.A. 18A:18A-7 Emergency contracts* and *N.J.S.A. 18A:18A-5 Exceptions to requirement for advertising*); 50 units at \$289 per unit (Labor and Materials), \$14,450; acct #11-000-262-420-004-02; and
Be It Further Resolved, that the Interim SBA/Board Secretary is to forward a copy of this resolution to the Executive County Superintendent.
- E3 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to RW Ramapo Wholesalers, for emergency replacement of two (2) Hot Water Heaters, CCY 119G MBH NAT WHTR ULN, at Hackensack High School, quote dated 01/09/2020 (*N.J.S.A. 18A:18A-7 Emergency contracts* and *N.J.S.A. 18A:18A-5 Exceptions to requirement for advertising*); total cost not to exceed \$30,267.40; acct #11-000-262-420-004-02 (District received quote from Home Depot, total \$33,440.); and
Be It Further Resolved, that the Interim SBA/Board Secretary is to forward a copy of this resolution to the Executive County Superintendent.
- E4 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary to issue a purchase order to Ris Construction Corp., approved Co-op EDS Bid #8543 General Construction, for the emergency demolition and removal of two (2) block wall piers in the gym at Hackensack High School, estimate dated 01/17/2020 (*N.J.S.A. 18A:18A-7 emergency contracts* and *N.J.S.A. 18A:18A-5 Exceptions to requirement for advertising*); total cost not to exceed \$15,300; acct \$11-000-262-420-004-02; and
Be It Further Resolved, that the Interim SBA/Board Secretary is to forward a copy of this resolution to the Executive County Superintendent.

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Buildings and Grounds resolutions E1 thru E4				
Motion: Trustee James-Vickery	Second: Trustee Coles			
	Yes	No	Abstain	Absent
Ms. Amirhamzeh (Leila)	X			
Ms. Calle (Johanna)	X			
Ms. Cogelja (Frances)	X			
Ms. Coles (Robin)	X			
Mr. Goodman (Ira)	X			
Ms. Rodriguez (Lara)				X
Mr. Velez (Carlos) via Teleconference	X			
Ms. Wiebe (Lynn)	X			
Mr. James-Vickery (Scott), Vice President	X			
Mr. Powell (Lancelot), President	X			

Approved, February 24, 2020