

April 11, 2017

Hackensack Board of Education RFP #17-03

Prospective Vendor Questions

1. The SNEARS reports lists a school named "FIVE/SIX" however Schedule A and the labor staffing chart do not list a school by that name. Please clarify and/or supply the required missing information regarding that location and details on the staffing for that school.

Response- The Hackensack Middle School consists of Grades 5,6,7,8. Any and all labor staffing for the labor staffing chart is for the one location for the Middle School, Grades 5,6,7,8.

2. Please confirm that all schools are universal free breakfast.

Response-All schools are Universal Free Breakfast

3. Do any of the schools participate in Breakfast in the Classroom?

Response-The Elementary Schools consisting of the Nelli K.Parker School, Fanny Hillers School, Fairmount School , Jackson Ave School and the Early Childhood development Center (ECDC)participate in Breakfast of Champions.

4. Is there an updated copy of the Collective Bargaining Agreement? If so, can the District please provide the updated CBA?

Response-While there been a Memorandum of Agreement signed in September with SEIU Local 32BJ, the actual final contract is still in process of being finalized and is not available.

5. Are the employees paid for any additional days over and above the 184 operating days? Please provide any additional days, including PTO, Sick, Vacation, Training, Opening/Closing, Other, that should be used in the calculation of this bid.

Response-There are no employees paid for additional days over and above the 184 operating days

6. Please provide the level of benefits (single, employee +1, family) taken by each employee that is noted in taking benefits on the current labor staffing chart.

Response- There are three employees with single healthcare coverage.

7. Please provide the approximate annual catering revenue for the 16-17 school year.

Response-The approximate annual catering revenue for the 2016-2017 is unavailable at the time of the RFP.

8. Please confirm the LEA provides two vehicles for delivery of food and satellite feeding.

Response-The current FSMC provides the two vehicles for delivery of food and satellite feeding.

9. Please provide the approximate cost of the licenses the FSMC should use in their budget for the 17-18 school year.

Response-The FSMC should not use a cost for licenses for 2017-2018 budgeting.

10. Please provide the expected cost of the delivery of the USDA commodities for the 17-18 school year.

Response- The cost of the USDA commodity delivery for the 2015-2016 school year per the current FSMC was \$4,960.

11. Please provide the expected amount of year end student balances that will be split 50/50 between the LEA and the FSMC. If the LEA cannot estimate what the outstanding balances will be for SY2016-17; what was the amount of the year end student balances at the end of SY2015-2016?

Response-The expected year end balance for the 2016-2017 school is expected to be \$10,000 district wide.

12. Please confirm that the high school is an open campus and the students are permitted to leave during lunch periods.

Response-The Hackensack High School is an open campus and students are permitted to leave during lunch periods.

13. Please advise the name of the company who is providing unitized meals to the current FSMC for fulfilling the vended meals contract the District has with the South Hackensack location.

Response-Chartwells fulfills the vended meals to the South Hackensack location.

14. Please provide a sample menu for the vended meals provided to South Hackensack.

Response-See attached for menu

15. Please provide the actual June 2016 deficit balance in the food service fund.

Response-There was no food service deficit for the June 2016 school year.

16. Please provide the actual YTD March 2017 balance in the food service fund.

Response-As per USDA Form #356 and to assure consistency and fairness of responses, this information is not being provided.

17. Please advise what the equivalency factor was in School Year 2015-2016.

Response-As per Addendum 1 in RFP #17-03, the meal conversion factor is \$3.235 per meal.

Breakfast - Please check one option below.

I want my child served school breakfast daily for the month.

I do **NOT** want my child served breakfast daily for the month.

I want my child to be served breakfast only on the days I circled below.

All breakfast meals are served with 1% white milk.

Monday	Tuesday	Wednesday	Thursday	Friday
WG Cheerios Cereal Pack Graham Crackers Orange Juice Apple Sauce	Lucky Charms Cereal Graham Crackers Orange Juice Apple Sauce	Cinnamon Toast Crunch Cereal Graham Crackers Orange Juice Apple Sauce	Kellogg's Apple Nutrigrain Bar Graham Cracker Orange Juice Apple Sauce	Frosted Flakes Cereal Bowl Graham Crackers Orange Juice Apple Sauce

Lunch Please circle one lunch choice: A, B or C in the calendar below.

Milk option: (Place a check mark next to your choice) Chocolate milk or 1% White Milk

All lunch meals are served with sides listed below.

Monday	Tuesday	Wednesday	Thursday	Friday
1 A. Whole Grain Chicken Patty WG Bun & Mashed Potatoes B. Sun butter & Grape Jelly Sandwich WG Bread C. Grilled Cheese WW Bread	2 A. Meatballs WG Bun Green Beans B. Fun Lunch: Yogurt, Graham Crackers Carrots C. Grilled Cheese WW Bread	3 A. WG Cheese Pizza Slice Lettuce & Tomato Salad B. Hummus Broccoli & Carrots Tostito Baked Scoops C. Grilled Cheese WW Bread	4 A. Whole Grain Chicken Nuggets WG Dinner Roll Mixed Vegetables B. Mini Pizza Fun Lunch (Bagel, Sauce, 2 Cheese Sticks) C. Grilled Cheese WW Bread	5 A. WG Cheese Pizza Slice Lettuce & Tomato Salad B. Shaker Salad Cup w/ Tuna Salad Lo Fat Dressing WG Dinner Rolls C. Grilled Cheese WW Bread
8 A. Whole Grain Chicken Patty WG Bun & Mashed Potatoes B. Sun butter & Grape Jelly Sandwich WG Bread C. Grilled Cheese WW Bread	9 A. Cheeseburger WG Bun Crinkle Cut Fries B. Fun Lunch: Yogurt, Graham Crackers Carrots C. Grilled Cheese WW Bread	10 A. WG Cheese Pizza Slice Lettuce & Tomato Salad B. Hummus Broccoli & Carrots Tostito Baked Scoops C. Grilled Cheese WW Bread	11 A. Whole Grain Chicken Nuggets WG Dinner Roll Mixed Vegetables B. Mini Pizza Fun Lunch (Bagel, Sauce, 2 Cheese Sticks) C. Grilled Cheese WW Bread	12 A. WG Cheese Pizza Slice Lettuce & Tomato Salad B. Shaker Salad Cup w/ Tuna Salad Lo Fat Dressing WG Dinner Rolls C. Grilled Cheese WW Bread
15 A. Whole Grain Chicken Patty WG Bun & Mashed Potatoes B. Sun butter & Grape Jelly Sandwich WG Bread C. Grilled Cheese WW Bread	16 A. Beef Hot Dog WG bun Vegetarian Beans B. Fun Lunch: Yogurt, Graham Crackers Carrots C. Grilled Cheese WW Bread	17 A. WG Cheese Pizza Slice Lettuce & Tomato Salad B. Hummus Broccoli & Carrots Tostito Baked Scoops C. Grilled Cheese WW Bread	18 A. Whole Grain Chicken Nuggets WG Dinner Roll Mixed Vegetables B. Mini Pizza Fun Lunch (Bagel, Sauce, 2 Cheese Sticks) C. Grilled Cheese WW Bread	19 A. WG Cheese Pizza Slice Lettuce & Tomato Salad B. Shaker Salad Cup w/ Tuna Salad Lo Fat Dressing WG Dinner Rolls C. Grilled Cheese WW Bread
22 A. Whole Grain Chicken Patty WG Bun & Mashed Potatoes B. Sun butter & Grape Jelly Sandwich WG Bread C. Grilled Cheese WW Bread	23 A. Meatballs WG Bun Green Beans B. Fun Lunch: Yogurt, Graham Crackers Carrots C. Grilled Cheese WW Bread	24 A. WG Cheese Pizza Slice Lettuce & Tomato Salad B. Hummus Broccoli & Carrots Tostito Baked Scoops C. Grilled Cheese WW Bread	25 A. Whole Grain Chicken Nuggets WG Dinner Roll Mixed Vegetables B. Mini Pizza Fun Lunch (Bagel, Sauce, 2 Cheese Sticks) C. Grilled Cheese WW Bread	26 A. WG Cheese Pizza Slice Lettuce & Tomato Salad B. Shaker Salad Cup w/ Tuna Salad Lo Fat Dressing WG Dinner Rolls C. Grilled Cheese WW Bread
29 MEMORIAL DAY SCHOOL CLOSED	30 A. Cheeseburger WG Bun Crinkle Cut Fries B. Fun Lunch: Yogurt, Graham Crackers Carrots C. Grilled Cheese WW Bread	31 A. WG Cheese Pizza Slice Lettuce & Tomato Salad B. Hummus Broccoli & Carrots Tostito Baked Scoops C. Grilled Cheese WW Bread		
Monday Sides	Tuesday Sides	Wednesday Sides	Thursday Sides	Friday Sides
Assorted Fresh Fruit Assorted Chilled Fruit Fresh Carrots	Assorted Fresh Fruit Assorted Chilled Fruit Cucumbers	Assorted Fresh Fruit Assorted Chilled Fruit Cherry Tomatoes	Assorted Fresh Fruit Assorted Chilled Fruit Fresh Carrots	Assorted Fresh Fruit Assorted Chilled Fruit Garbanzo Beans