



# HACKENSACK PUBLIC SCHOOLS

191 Second Street, Hackensack, NJ 07601 • 201-646-8000

[www.hackensackschools.org](http://www.hackensackschools.org)

August 1, 2018

Dear Parents/Guardians:

Welcome Back! Attached you will find an application packet for free and reduced lunch. In order to find out if you qualify, please read the attached instructions. Below are guidelines for this program:

1. Please complete the lunch application enclosed to see if your child(ren) qualify for Free or Reduced Lunch. A new lunch application must be completed for each school year. Deadline for return is ***no later than Monday, September 17, 2018***. You may fill out this application online immediately by using the Genesis portal. The link is: <https://genesis.hackensackschools.org>. You will need to login in with your username and password and go to the lunch application.

If your child does not qualify for Free/Reduced Lunch, please send your child with money to pay for lunch or prepay your child's lunch with a ***check or money order*** made out to the Hackensack Board of Education – Lunch Account.

2. As you may be aware, you are able to utilize ***myschoolbucks.com*** to view and pay for your child lunch online. The link is: <https://www.myschoolbucks.com/>

MySchoolBucks.com online program will allow you to pay for your child's lunch in advance. It is recommended that you count how many school days your child will be eating and multiply by the cost of lunch per day. There is a PER transaction fee of \$1.95 per transaction. So if you pay monthly it will cost you \$1.95 per month. Another way to pay is to sign up for the ONE-PAY Membership for E-check. You can pay \$12.95 for one child or \$26.95 for the whole family and make as many payments as need be with no additional costs.

**As a reminder, students are required to fill out a new application every school year.** We encourage full application participation even if you think you are not eligible. For your convenience, we have the application posted on our District Website at [www.hackensackschools.org](http://www.hackensackschools.org) or you may fill it out online through Genesis at <https://genesis.hackensackschools.org>.

We look forward to having your students arrive back to school ready for their new educational adventures and opportunities. Our mission is to provide nutritional meals through our Food Service Management Company, Maschio's.

Sincerely,

A handwritten signature in cursive script that reads "A. Pollio".

Adrian Pollio

School Business Administrator/Board Secretary